



Hollidaysburg Community Watchdog
511 Allegheny St.
Suite 1
Hollidaysburg, PA 16648

September 25, 2024

Ms. Heather Flaig, Open Records Officer
Catharine Township Municipal Building
1229 Recreation Drive, Williamsburg, PA 16693

Open Records Request

Dear Ms. Flaig:

Hollidaysburg Community Watchdog is an incorporated non-profit entity registered with the Pennsylvania Department of State. Pursuant to the Right-to-Know Law, 65 P.S § 67.101 *et seq*, we request and require the following public records in digital format when possible within five business days:

1. All Township records dating pertaining to road maintenance vehicles, equipment and/or machinery, including (but not limited to):
 - a) A complete inventory of road maintenance vehicles, equipment and machinery valued, or purchased, at \$1,000 and above.
 - b) All vehicle titles, receipts of purchase, vehicle insurance policy cover notes and premium receipts.
 - c) Use and repair records for road maintenance equipment and machinery.
 - d) Records documenting township supervisor authorizations of purchases, sales, repair contracts and insurance policies dating from January 1, 2019 for all Catherine Township road maintenance vehicles, equipment and machinery.

We will not oppose a 30-day extension, provided the time is used for a proper good-faith search. We will not contest proper redactions specified under 65 P.S § 67.708. We undertake to pay for all reasonable and lawful expenses, including copying and postage, incurred in fulfilling this request.

Hollidaysburg Community Watchdog reserves all rights in this matter.

Sincerely,
Richard Latker
Hollidaysburg Community Watchdog