

**Bedford County  
2021 Audit Punchlist of Pending Items**

	WP Ref	Item	Provided By	Status
<b>Liquid Fuels</b>	LF-10	4 reports pending: 2021 LFTA Report, Act 44 Report, Act 89 Report, Act 44 & 89 YE Reports	Mike Samson	Mike has not completed reports
	LF-10	LF invoice folder	Mike Samson	Mike will provide with completed reports
<b>Domestic Relations</b>	TB	Deferred Revenue Entry	Mike Samson/ Mike Lamb	Mike S says he needs to work with Mike L on this
<b>911 Fund</b>	911-50	Breakdown of 911 expense entry	Mike Samson	Mike has not completed support
<b>Retirement Fund</b>	05-02-4 & 05-02-4a	2021 Actuarial Report	Mike Samson	Joy requested from Korn Ferry
	99	Custodial Funds - excel spreadsheets	Mike Samson	Not yet completed
<b>Fixed Assets</b>	80 FA Section	Need 80-03 Fixed Asset Additions-Requested 7/13/2022	Mike Samson	Mike is working on them as of 7/19/2022
<b>General Fund</b>	50-02	Legal Invoices	Tracey/Linda	Requested 7/18/22-Tracey working on 7/21/2022
	60-05	2021 Sinking Fund Activity - Per Mike: entry not split between principle & interest	Mike Samson	Received 7/19/2022
	60-01/ 60-02	GASB Entries - Cara to do		
	10-02	PBC Reconciliation to State Confirm To General Ledger	Mike Samson	Need to request from Mike 7/27/2022
<b>CD Testing</b>	700-02	Invoices and checks	Tracey	Requested 7/18/22-Tracey working on 7/21/2022

**Disclosure Items:**  
CU & Joint Venture reports



## Debra Brown

---

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Friday, July 29, 2022 8:20 AM  
**To:** Michael V. Lamb  
**Cc:** Tracey Snyder; Cara M. Ferrante; Brennan J. Illig  
**Subject:** RE: Today

Thanks Mike

**From:** Michael V. Lamb <MLamb@wesselcpa.com>  
**Sent:** Friday, July 29, 2022 8:08 AM  
**To:** Mike Samson <msamson@susacs.com>  
**Cc:** Tracey Snyder <tsnyder@bedfordcountypa.org>; Cara M. Ferrante <CFerrante@wesselcpa.com>; Brennan J. Illig <Billig@wesselcpa.com>  
**Subject:** RE: Today



Hi Mike,

Attached is the list of pending items that I am aware of. As I mentioned, we'll pause the audit until these items are ready for our review/testing. We can touch base after you are back from vacation to try and get some dates at the end of the month or early September.

Thanks,

Mike

**Michael Lamb, CPA, CGFM**  
100 E. Pitt Street, Suite 204 | Bedford, PA 15522  
814.623.1403 | [REDACTED] (Cell)  
[mlamb@wesselcpa.com](mailto:mlamb@wesselcpa.com) | [www.wesselcpa.com](http://www.wesselcpa.com)

Check us out on [LinkedIn](#)  and [Facebook](#) 

**WESSEL & COMPANY**  
ACCOUNTANTS & ADVISORS

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Thursday, July 28, 2022 6:32 AM  
**To:** Michael V. Lamb <MLamb@wesselcpa.com>; Cara M. Ferrante <CFerrante@wesselcpa.com>  
**Subject:** Today

Hi Mike,

I wanted to give you a heads up that I will not be at the county today. I know Tracey said you would plan on being at the county if I was onsite. I will be working from home so if you want to touch base about the audit just let me know.

Thanks

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

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**WESSER & COMPANY**

**Debra Brown**

---

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Friday, July 29, 2022 11:59 AM  
**To:** Commissioner Dallara  
**Subject:** Budget to Actual Reports

This is an **EXTERNAL** email. **Exercise Caution.**  
DO NOT open attachments or click links from unknown senders or unexpected email.

Hi Barry,

Tracey said you wanted to speak with me before I send out the budget to actual reports. Do you want to me send out the reports? I am on vacation next week returning Monday August 8<sup>th</sup>.

Thanks

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

Debra Brown

From: Debra Brown  
Sent: Friday, July 24, 2021 11:38 AM  
To: [Redacted]  
Subject: [Redacted]

Mike Garrison, CPA  
Director  
Sundance Accounting & Consulting Solutions, Inc.  
(714) 861-3029 Ext. 2018

DO NOT open attachments or click links from unknown sources or unexpected email. This is an EXTERNAL email. Exercise Caution.

I have said to be wary of people who are not on the list but the parent to a child report. Do you want to see the report? I am on vacation next week and will not be able to respond to you. Thank you for your patience.

Mike Garrison, CPA  
Director  
Sundance Accounting & Consulting Solutions, Inc.  
(714) 861-3029 Ext. 2018

**Debra Brown**

---

**From:** Commissioner Dallara  
**Sent:** Friday, July 29, 2022 12:31 PM  
**To:** Mike Samson  
**Subject:** Re: Budget to Actual Reports

Mike I'm out today, but please send the reports out.

Sent from my iPhone

On Jul 29, 2022, at 11:59 AM, Mike Samson <msamson@susacs.com> wrote:

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Hi Barry,

Tracey said you wanted to speak with me before I send out the budget to actual reports. Do you want to me send out the reports? I am on vacation next week returning Monday August 8<sup>th</sup>.

Thanks

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

Erin Brown

From: Erin Brown  
Sent: Friday, July 28, 2017 10:51 AM  
To: [Redacted]  
Subject: [Redacted]

Hi [Redacted],  
I hope you are doing well. I am reaching out to you regarding the [Redacted] project. I would like to discuss the [Redacted] and [Redacted] with you. Please let me know if you have any questions or if you need any more information. Thank you for your time.

On Jul 28, 2017, at 11:53 AM, Erin Brown <erinbrown@redacted.com> wrote:

**DO NOT** open attachments or click links from an email unless it is an expected email. This is an EXTERNAL email. Exercise caution.

Erin

I have had you invited to speak with me before I sent out my report. I am sorry that you were not able to attend. I will be happy to discuss the report with you at a later date. Thank you for your time.

Thank

Erin

Erin Brown, CRA  
Director  
Department of Accounting & Consulting Solutions, Inc.  
(717) 221-8888 ext. 2013



**Debra Brown**

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Friday, July 29, 2022 1:04 PM  
**To:** Commissioner Dallara  
**Subject:** RE: Budget to Actual Reports

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I will send them out today. Thanks

**From:** Commissioner Dallara <cdallara@bedfordcountypa.org>  
**Sent:** Friday, July 29, 2022 12:31 PM  
**To:** Mike Samson <msamson@susacs.com>  
**Subject:** Re: Budget to Actual Reports

Mike I'm out today, but please send the reports out.

Sent from my iPhone

On Jul 29, 2022, at 11:59 AM, Mike Samson <msamson@susacs.com> wrote:

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Tracey said you wanted to speak with me before I send out the budget to actual reports. Do you want to me send out the reports? I am on vacation next week returning Monday August 8<sup>th</sup>.

Thanks

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

John Brown

From: Mr. Brown  
Sent: Friday, July 28, 2012 1:04 PM  
To: [Redacted]  
Subject: [Redacted]

DO NOT open attachments or click links from unknown sources or unexpected email

I will send them out only if I have

From: [Redacted]  
Sent: Friday, July 28, 2012 12:51 PM  
To: Mr. Brown  
Subject: [Redacted]

While I'm out today, but please send the reports on

sent from my phone

On Jul 28, 2012, at 11:50 AM, Mr. Brown <[Redacted]> wrote:

DO NOT open attachments or click links from unknown sources or unexpected email

I'm sorry you wanted to speak with me before I had the chance to speak with you. I will be out of the office for a week starting on August 6th. I will be back on August 13th.

Thanks  
John

John Brown, CFA  
Director  
Sustainable Growth & Consulting Solutions, Inc.  
(717) 861-2020 Ext. 2018

**Debra Brown**

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Friday, July 29, 2022 2:12 PM  
**To:** Melissa Cottle  
**Cc:** Tracey Snyder; Stephanie Clevestine  
**Subject:** New Bank Account

This is an EXTERNAL email. **Exercise Caution.**  
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Hi Melissa,

Commissioner Baughman would like a new bank account to be opened for an election grant the county intends to apply for. Stephanie has the pertinent information as she is applying for the grant. Could you work with Stephanie to have this account opened?

Thank You

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

Debra Brown

From:  
Sent:  
To:  
Cc:  
Subject:

Mike Garrison  
Friday, July 13, 2012 11:12 AM  
Accounting & Consulting Solutions, Inc.  
New York, New York

DO NOT open attachments in this email unless you are expecting it. This is an EXTENSIVE email. Please do not open attachments in this email unless you are expecting it.

Hi Michael,

Commissioner Engstrom will like a new form to be opened for the interest on the account. For separate tax the document will be provided for the form. If you have any questions to have the account open.

Thank you  
Mike

MIKE GARRISON, CPA  
Director  
Accounting & Consulting Solutions, Inc.  
(717) 581-6059 ext. 6016

**Debra Brown**

**From:** Tracey Snyder  
**Sent:** Monday, August 1, 2022 9:51 AM  
**To:** Mike Samson; Melissa Cottle  
**Cc:** Stephanie Clevestine  
**Subject:** RE: New Bank Account

Hello,

Were you able to set this up?

Thanks,

Tracey

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Friday, July 29, 2022 2:12 PM  
**To:** Melissa Cottle <mcottle@bedfordcountypa.org>  
**Cc:** Tracey Snyder <tsnyder@bedfordcountypa.org>; Stephanie Clevestine <sclevestine@bedfordcountypa.org>  
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Thank You

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

Debra Brown

From: [Redacted]  
Sent: Friday, July 20, 2012, 11:52 AM  
To: [Redacted]  
Cc: [Redacted]  
Subject: [Redacted]

Hello,

Were you able to get the up?

Thanks,

Debra

From: [Redacted]  
Sent: Friday, July 20, 2012, 11:52 AM  
To: [Redacted]  
Cc: [Redacted]  
Subject: [Redacted]

DO NOT open attachments or click links that contain software or executable content. This is an EXTERNAL email. External Content

Hi Malissa,

Compassion's website would like to have you contact us to provide an opinion that the only intent to apply for separation for contract duration of one is applying for the grant. Good luck with all. Stephanie is back and account opened.

Thank you

Mike

Miss Gannon, CPA  
Director  
Superior Accounting & Consulting Solutions, Inc.  
(717) 861-8088 Ext. 6012

**Debra Brown**

**From:** Tracey Snyder  
**Sent:** Monday, August 1, 2022 11:11 AM  
**To:** Michael V. Lamb  
**Cc:** Cara M. Ferrante; Brennan J. Illig  
**Subject:** RE: Today

Hello,

I reached out to Mike on Friday he was unsure how much he would get done prior to his vacation. He will return on 08/08/22. I was able to get the Liquid Fuel file and will upload it by the end of the week and you will have everything else you need by the end of the week from Linda and I.

Thanks,

Tracey

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**To:** Mike Samson <msamson@susacs.com>  
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Thanks,

Mike

**Michael Lamb, CPA, CGFM**  
100 E. Pitt Street, Suite 204 | Bedford, PA 15522  
814.623.1403 | [REDACTED] (Cell)  
[mlamb@wesselcpa.com](mailto:mlamb@wesselcpa.com) | [www.wesselcpa.com](http://www.wesselcpa.com)

Check us out on [LinkedIn](#)  and [Facebook](#) 

**WESSEL & COMPANY**  
ACCOUNTANTS & ADVISORS

**From:** Mike Samson <msamson@susacs.com>  
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Thanks

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

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**Debra Brown**

**From:** Tracey Snyder  
**Sent:** Monday, August 1, 2022 11:51 AM  
**To:** Stephanie Clevestine; Mike Samson  
**Subject:** FW: New Bank Account

Hello,

Not sure when you need this by.

Thanks,

Tracey

**From:** Melissa Cottle <[mcottle@bedfordcountypa.org](mailto:mcottle@bedfordcountypa.org)>  
**Sent:** Monday, August 1, 2022 11:50 AM  
**To:** Tracey Snyder <[tsnyder@bedfordcountypa.org](mailto:tsnyder@bedfordcountypa.org)>  
**Subject:** RE: New Bank Account

I have not had a chance – it is bonus round of doe tags today

**From:** Tracey Snyder <[tsnyder@bedfordcountypa.org](mailto:tsnyder@bedfordcountypa.org)>  
**Sent:** Monday, August 1, 2022 9:51 AM  
**To:** Mike Samson <[msamson@susacs.com](mailto:msamson@susacs.com)>; Melissa Cottle <[mcottle@bedfordcountypa.org](mailto:mcottle@bedfordcountypa.org)>  
**Cc:** Stephanie Clevestine <[sclevestine@bedfordcountypa.org](mailto:sclevestine@bedfordcountypa.org)>  
**Subject:** RE: New Bank Account

Hello,

Were you able to set this up?

Thanks,

Tracey

**From:** Mike Samson <[msamson@susacs.com](mailto:msamson@susacs.com)>  
**Sent:** Friday, July 29, 2022 2:12 PM  
**To:** Melissa Cottle <[mcottle@bedfordcountypa.org](mailto:mcottle@bedfordcountypa.org)>  
**Cc:** Tracey Snyder <[tsnyder@bedfordcountypa.org](mailto:tsnyder@bedfordcountypa.org)>; Stephanie Clevestine <[sclevestine@bedfordcountypa.org](mailto:sclevestine@bedfordcountypa.org)>  
**Subject:** New Bank Account

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Hi Melissa,

Commissioner Baughman would like a new bank account to be opened for an election grant the county intends to apply for. Stephanie has the pertinent information as she is applying for the grant. Could you work with Stephanie to have this account opened?

Thank You

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

Chris Brown

Tuesday, August 1, 2012 11:01 AM

Subject: New Bank Account

From:

Sent:

To:

Subject:

Hello,

Not sure when you read this by

Thank

Tracy

From: Mike Samson <mikesamson@susquehannaaccounting.com>

Sent: Monday, August 1, 2012 11:01 AM

To: Tracy Brown <tracybrown@susquehannaaccounting.com>

Subject: RE: New Bank Account

I give not had a chance to get down to the right way

From: Tracy Brown <tracybrown@susquehannaaccounting.com>

Sent: Monday, August 1, 2012 9:51 AM

To: Mike Samson <mikesamson@susquehannaaccounting.com>

CC: Susquehanna Accounting & Consulting Solutions, Inc. <info@susquehannaaccounting.com>

Subject: RE: New Bank Account

Hello,

We would like to set this up

Thank

Tracy

From: Mike Samson <mikesamson@susquehannaaccounting.com>

Sent: Friday, July 27, 2012 2:12 PM

To: Melissa Conte <mcont@susquehannaaccounting.com>

CC: Tracy Brown <tracybrown@susquehannaaccounting.com>

Subject: RE: New Bank Account

This is an EXTERNAL email. If you are not a recipient of this email, please do not open, copy, or forward this email.

DO NOT open attachments or click links from unknown senders or unrequested email.

All Melissa

Confirmation that you would like a new bank account to be opened. If you do not want the company to open a new bank account, please contact the company. If you do want to open a new bank account, please contact the company. If you do not want to open a new bank account, please contact the company. If you do want to open a new bank account, please contact the company.

**Debra Brown**

---

**From:** Melissa Cottle  
**Sent:** Monday, August 1, 2022 11:50 AM  
**To:** Tracey Snyder  
**Subject:** RE: New Bank Account

I have not had a chance – it is bonus round of doe tags today

**From:** Tracey Snyder <[tsnyder@bedfordcountypa.org](mailto:tsnyder@bedfordcountypa.org)>  
**Sent:** Monday, August 1, 2022 9:51 AM  
**To:** Mike Samson <[msamson@susacs.com](mailto:msamson@susacs.com)>; Melissa Cottle <[mcottle@bedfordcountypa.org](mailto:mcottle@bedfordcountypa.org)>  
**Cc:** Stephanie Clevestine <[sclevenstine@bedfordcountypa.org](mailto:sclevenstine@bedfordcountypa.org)>  
**Subject:** RE: New Bank Account

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Thanks,

Tracey

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**Cc:** Tracey Snyder <[tsnyder@bedfordcountypa.org](mailto:tsnyder@bedfordcountypa.org)>; Stephanie Clevestine <[sclevenstine@bedfordcountypa.org](mailto:sclevenstine@bedfordcountypa.org)>  
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Hi Melissa,

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Thank You

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

Friday, August 1, 2008, 1:52 AM

From: Mike Sanborn  
Sent: Friday, August 1, 2008, 1:52 AM  
To: Tracy Fisher  
Subject: RE: New Bank Account

I have not had a chance to look at the report of the new bank.

From: Tracy Fisher <tracy.fisher@newbank.com>  
Sent: Monday, August 1, 2008, 1:52 AM  
To: Mike Sanborn <mike.sanborn@newbank.com>  
Cc: Stephanie Cleveland <stephanie.cleveland@newbank.com>  
Subject: RE: New Bank Account

Hello,

Will you able to set the up?

Thanks,

Tracy

From: Mike Sanborn <mike.sanborn@newbank.com>  
Sent: Friday, July 25, 2008, 1:11 PM  
To: Jeffrey Fisher <jeffrey.fisher@newbank.com>  
Cc: Stephanie Cleveland <stephanie.cleveland@newbank.com>  
Subject: New Bank Account

DO NOT open attachments or click links from unknown sources or unexpected emails.  
This is an EXTERNAL email. Email from outside the organization.

Hi Melissa,

Commissioner tonight would like a new bank account to be opened for the county. I will be copying the application for the account and sending it to you. If you have any questions, please let me know. Thank you for your help with this.

Thank you,

Mike

Mike Sanborn, CPA  
Director  
Business Accounting & Consulting Solutions, Inc.  
(777) 551-0095 Ext. 8012

## Debra Brown

---

**From:** Stephanie Clevenstine  
**Sent:** Monday, August 1, 2022 11:54 AM  
**To:** Tracey Snyder; Mike Samson  
**Subject:** RE: New Bank Account

Tracey,

I did tell Commissioner Baughman that I am waiting for Melissa to set up the bank account, so she is aware. I think that if we can get this submitted before the end of the week that should be fine.

Stephanie

**From:** Tracey Snyder <[tsnyder@bedfordcountypa.org](mailto:tsnyder@bedfordcountypa.org)>  
**Sent:** Monday, August 1, 2022 11:51 AM  
**To:** Stephanie Clevenstine <[sclevenstine@bedfordcountypa.org](mailto:sclevenstine@bedfordcountypa.org)>; Mike Samson <[msamson@susacs.com](mailto:msamson@susacs.com)>  
**Subject:** FW: New Bank Account

Hello,

Not sure when you need this by.

Thanks,

Tracey

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Thank You

Mike

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**Director**  
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**Debra Brown**

**From:** Cara M. Ferrante <CFerrante@wesselcpa.com>  
**Sent:** Monday, August 1, 2022 4:25 PM  
**To:** Tracey Snyder  
**Cc:** Brennan J. Illig; Michael V. Lamb  
**Subject:** RE: Today

Thanks Tracey!

**Cara Ferrante, CPA**  
**Manager**  
215 Main Street | Johnstown, PA 15901  
814.536.7864 | [REDACTED] (Cell)  
[cferrante@wesselcpa.com](mailto:cferrante@wesselcpa.com) | [www.wesselcpa.com](http://www.wesselcpa.com)

Check us out on [LinkedIn](#)  and [Facebook](#) 

**WESSEL & COMPANY**  
ACCOUNTANTS & ADVISORS

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**To:** Mike Samson <msamson@susacs.com>  
**Cc:** Tracey Snyder <tsnyder@bedfordcountypa.org>; Cara M. Ferrante <CFerrante@wesselcpa.com>; Brennan J. Illig <Billig@wesselcpa.com>  
**Subject:** RE: Today

Hi Mike,

Attached is the list of pending items that I am aware of. As I mentioned, we'll pause the audit until these items are ready for our review/testing. We can touch base after you are back from vacation to try and get some dates at the end of the month or early September.

Thanks,

Mike

**Michael Lamb, CPA, CGFM**  
100 E. Pitt Street, Suite 204 | Bedford, PA 15522  
814.623.1403 | [REDACTED] (Cell)  
[mlamb@wesselcpa.com](mailto:mlamb@wesselcpa.com) | [www.wesselcpa.com](http://www.wesselcpa.com)

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**WESSEL & COMPANY**  
ACCOUNTANTS & ADVISORS

**From:** Mike Samson <[msamson@susacs.com](mailto:msamson@susacs.com)>

**Sent:** Thursday, July 28, 2022 6:32 AM

**To:** Michael V. Lamb <[MLamb@wesselcpa.com](mailto:MLamb@wesselcpa.com)>; Cara M. Ferrante <[CFerrante@wesselcpa.com](mailto:CFerrante@wesselcpa.com)>

**Subject:** Today

Hi Mike,

I wanted to give you a heads up that I will not be at the county today. I know Tracey said you would plan on being at the county if I was onsite. I will be working from home so if you want to touch base about the audit just let me know.

Thanks

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

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CONFIDENTIAL This message, including any attachments, contains privileged and confidential information and is intended only for the use of the recipient. If you are not the named addressee, or the employee or agent responsible for delivering the message to the intended recipient, you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system.



**Debra Brown**

**From:** PA ERAP Monitoring <paerapmonitoring@guidehouse.com>  
**Sent:** Wednesday, August 3, 2022 3:06 PM  
**To:** Mike Samson; Commissioner Dallara  
**Cc:** amilikin@pa.gov; dpease@pa.gov; klay@pa.gov; rgerlach@pa.gov  
**Subject:** Monitoring and Compliance Questionnaire Resubmission Request

Hi Commissioner Dallara and Mike,

We are reaching out regarding the ERAP Monitoring and Compliance Questionnaire. Please note that the questionnaire must be submitted by county commissioners, or a county employee designated by the commissioner to submit on their behalf, and **not** by a nongovernmental entity administering the program. The designee will need to attest that the commissioner has had the opportunity to review and approve the questionnaire answers. The designee must also copy the commissioner on the questionnaire submission email. That said, any entity helping to administer ERAP **may** help complete the questionnaire.

In order for us to accept this response, please re-send the questionnaire response from the Commissioner's / designee's email to [paerapmonitoring@guidehouse.com](mailto:paerapmonitoring@guidehouse.com). This acts as a confirmation that the Commissioner for each county has signed off on the responses.

As a reminder, the questionnaire is part of The Pennsylvania Department of Human Services' federally required monitoring of subrecipients and is an opportunity to prepare your county for a future Treasury audit.

Thank you for working with your county colleagues to complete the questionnaire and for your partnership in supporting community members through ERAP.

Best,

**GEORGE ODIGWE**  
Consultant, PA ERAP  
[REDACTED] Mobile | [godigwe@guidehouse.com](mailto:godigwe@guidehouse.com)  
[guidehouse.com](http://guidehouse.com)  
Connect with me on [LinkedIn](#)



**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Friday, July 22, 2022 1:22 PM  
**To:** PA ERAP Monitoring <paerapmonitoring@guidehouse.com>  
**Subject:** Bedford County ERAP Monitoring Questionnaire

You don't often get email from [msamson@susacs.com](mailto:msamson@susacs.com). [Learn why this is important](#)

**External Email**

Hello,

I am submitting the ERAP Monitoring Questionnaire for Bedford County.

Thank You

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

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Best,

GEORGE QUAYE

Assistant FA ERAP

[Redacted]

Guidehouse Inc.  
Contact with the ERAP



External Email

**Debra Brown**

---

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Friday, August 5, 2022 8:12 AM  
**To:** Melissa Cottle  
**Cc:** Commissioner Dallara; Commissioner Frederick; Commissioner Baughman; Tracey Snyder  
**Subject:** Transfer

Hi Melissa,

Please transfer \$850,000 from the GF money market account to the GF checking account to fund this week's cash disbursements and next week's payroll.

Thank You

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

Beta Brown

From:

Sent:

To:

CC:

Subject:

Re: Melissa

Please transfer \$2,000 from the 21 month market account to the 61 checking account. I find this very confusing and need your help.

Thank You

Mike

Mike Jamson, CPA

Director

Business Accounting & Consulting Solutions, Inc.

(717) 881-8883 Ext. 8018

## Debra Brown

---

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Monday, August 8, 2022 11:39 AM  
**To:** Tracey Snyder  
**Subject:** FW: Budget to Actual Report

Hi Tracey,

Mike Faupel is missing the expense from his bulk supply order in the spring. Do you know where this expense is posted?

Mike

**From:** Faupel, Michael D. <MichaelFaupel@PACSES.com>  
**Sent:** Thursday, August 4, 2022 2:59 PM  
**To:** Mike Samson <msamson@susacs.com>  
**Subject:** RE: Budget to Actual Report

Hi Mike,

The only thing that I noticed on my budget that is missing is my bulk supply order from back in the spring. It is not included in my line items on the 2<sup>nd</sup> attachment and apparently has never been submitted for reimbursement, so perhaps you could have Tracey look into that next week. Other than that, my information appears to be correct.

Thanks for the updates!

MIKE

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Friday, July 29, 2022 1:25 PM  
**To:** Faupel, Michael D. <MichaelFaupel@PACSES.com>  
**Subject:** Budget to Actual Report

To: Department Heads

From: Finance Department

Subject: Budget to Actual Reports

Department Heads

Attached are two reports. The first report contains columns for your department's approved 2022 budget, your department's expenses from January 1, 2022 through June 30, 2022, your department's available 2022 budget still remaining, and the percentage of the 2022 budget still available. The second report provides detail of the transactions charged to the various accounts in your department.

Please review your department's budget and if you have any questions, please contact me.

Thank You

Mike Samson

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

Debra Brown

From:

Sent:

To:

Subject:

Hi Tracy,

Tracy

Mike

Mike

From: Mike Samson <msamson@scsolutions.com>

Sent: Friday, July 22, 2011 2:15 PM

To: Tracy, Debra D. - Mr. Samson <dsamson@scsolutions.com>

Subject: Budget to Actual Report

To: Department Heads

From: Finance Dept Head

Subject: Budget to Actual Report

Department Heads

Attached is the report. The report contains columns for the department, approved 2011 budget, your department's expense from January 1, 2011 through now for 2011 and the department's available 2011 budget and remaining and the percentage of the 2011 budget that remains. The report also contains details of the transactions charged to the various accounts in your department.

Please review your department's budget and if you have any questions, please contact me.

**Debra Brown**

---

**From:** Tracey Snyder  
**Sent:** Monday, August 8, 2022 11:42 AM  
**To:** Mike Samson  
**Subject:** RE: Budget to Actual Report

No I can look into it after payroll

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Monday, August 8, 2022 11:39 AM  
**To:** Tracey Snyder <tsnyder@bedfordcountypa.org>  
**Subject:** FW: Budget to Actual Report

Hi Tracey,

Mike Faupel is missing the expense from his bulk supply order in the spring. Do you know where this expense is posted?

Mike

**From:** Faupel, Michael D. <MichaelFaupel@PACSES.com>  
**Sent:** Thursday, August 4, 2022 2:59 PM  
**To:** Mike Samson <msamson@susacs.com>  
**Subject:** RE: Budget to Actual Report

Hi Mike,

The only thing that I noticed on my budget that is missing is my bulk supply order from back in the spring. It is not included in my line items on the 2<sup>nd</sup> attachment and apparently has never been submitted for reimbursement, so perhaps you could have Tracey look into that next week. Other than that, my information appears to be correct.

Thanks for the updates!

MIKE

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Friday, July 29, 2022 1:25 PM  
**To:** Faupel, Michael D. <MichaelFaupel@PACSES.com>  
**Subject:** Budget to Actual Report

To: Department Heads

From: Finance Department

Subject: Budget to Actual Reports

Department Heads

Attached are two reports. The first report contains columns for your department's approved 2022 budget, your department's expenses from January 1, 2022 through June 30, 2022, your department's available 2022 budget still remaining, and the percentage of the 2022 budget still available. The second report provides detail of the transactions charged to the various accounts in your department.

Please review your department's budget and if you have any questions, please contact me.

Thank You

Mike Samson

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**



## Debra Brown

---

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Monday, August 8, 2022 11:46 AM  
**To:** Tracey Snyder  
**Subject:** RE: Budget to Actual Report

No that is what I figured I was just going through my e-mails. For the DR report, should just tell him we will have it to him by say Wednesday of next week as payroll will probably take the majority of this week?

**From:** Tracey Snyder <tsnyder@bedfordcountypa.org>  
**Sent:** Monday, August 8, 2022 11:42 AM  
**To:** Mike Samson <msamson@susacs.com>  
**Subject:** RE: Budget to Actual Report

No I can look into it after payroll

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Monday, August 8, 2022 11:39 AM  
**To:** Tracey Snyder <tsnyder@bedfordcountypa.org>  
**Subject:** FW: Budget to Actual Report

Hi Tracey,

Mike Faupel is missing the expense from his bulk supply order in the spring. Do you know where this expense is posted?

Mike

**From:** Faupel, Michael D. <MichaelFaupel@PACSES.com>  
**Sent:** Thursday, August 4, 2022 2:59 PM  
**To:** Mike Samson <msamson@susacs.com>  
**Subject:** RE: Budget to Actual Report

Hi Mike,

The only thing that I noticed on my budget that is missing is my bulk supply order from back in the spring. It is not included in my line items on the 2<sup>nd</sup> attachment and apparently has never been submitted for reimbursement, so perhaps you could have Tracey look into that next week. Other than that, my information appears to be correct.

Thanks for the updates!

MIKE

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Friday, July 29, 2022 1:25 PM  
**To:** Faupel, Michael D. <MichaelFaupel@PACSES.com>  
**Subject:** Budget to Actual Report

To: Department Heads

From: Finance Department

Subject: Budget to Actual Reports

Department Heads

Attached are two reports. The first report contains columns for your department's approved 2022 budget, your department's expenses from January 1, 2022 through June 30, 2022, your department's available 2022 budget still remaining, and the percentage of the 2022 budget still available. The second report provides detail of the transactions charged to the various accounts in your department.

Please review your department's budget and if you have any questions, please contact me.

Thank You

Mike Samson

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

## Debra Brown

---

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Tuesday, August 9, 2022 8:33 AM  
**To:** Tracey Snyder  
**Subject:** DRO  
**Attachments:** June 2022.xls

Hi Tracey,

I noticed with the information you sent Mike yesterday that I believe you didn't update the health insurance rates for the new plan year that started April 1 and that unemployment compensation expense is only charged to the first \$10,000 of wages.

I compiled June 2022 payroll information in the attached spreadsheet. Just a couple of questions once payroll is complete this week:

1. Ensure we agree on health insurance rates
2. Do we pay health and life insurance for Bobbie-Ann Jeffcoat?
3. For the 6-17-2022 pay, \$200 for Virginia Wareham and \$200 for Mike Faupel was charged to children & youth for pay code 207? Should this be charged to that department instead of domestic relations?

Thanks

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

Debra Brown

From: Mike Barron  
Sent: Tuesday, August 9, 2011 9:45 AM  
To: Debra Brown  
Subject: 2012 Health Plan

Hi Debra,

I noticed with the information you sent that you believe you are not covered for the new plan year that starts on 8/1/12. I believe it is only covered for the first \$10,000 of wages.

I completed your 2011 payroll information in the attached spreadsheet. Just to be on the safe side, I question only payroll is complete this week.

- 1. Ensure we agree on health insurance rates.
- 2. Do we pay health and life insurance for dependents with only 2011 pay?
- 3. For the 8-1-2012 pay, 2011 pay, Virginia Workers Comp and 2011 401k - 401k was changed to children's youth for pay over 2011. Does this mean we need to change the 2011 401k contribution?

Thanks  
Mike

Mike Barron, CPA  
Director  
Superior Accounting & Consulting Solutions, Inc.  
(773) 581-8888 Ext. 1018

Domestic Relations Expenditures  
6/30/2022

Payroll	6/3/2022	35,514.56
Payroll	6/17/2022	16,365.92
		-
DA - Expense		598.71
Postage		48.04
Cell phone - AT&T Mob		23.77
McCartney's - Maintenance		-
DNA Diagnostic Center - Pat. Test		-
Office Depot Credit Card		-
McCartney's - Copier Staples		-
		<hr/>
		52,551.00
		<hr/> <hr/>

General Patient Expenses  
06/15/12

Payroll  
Payroll

DA - Expense  
Postage

Cell phone - AT&T Mob  
MacIntyre's Restaurant  
DMA Diagnostic Center - Pat. Test  
Other Dept Credit Card  
MacIntyre's - Copy Expense

06/15/12  
06/15/12

10,874.81  
10,874.81

200.00  
28.00  
23.71

11,126.52

**Payroll of June 3, 2022**  
**Domestic Relations**

NAME	#	GROSS	RETIRE	UC	WC	BC/BS	LIFE INS.	FICA MATCH
[REDACTED]		\$ 2,288.00	\$ -	\$ -	\$ 41.18	\$ 551.45	\$ 10.50	\$ 172.36
[REDACTED]		\$ 2,348.91	\$ -	\$ -	\$ 42.28	\$ 559.66	\$ 10.50	\$ 177.01
[REDACTED]		\$ 2,603.40	\$ -	\$ -	\$ 46.86	\$ 551.45	\$ 10.50	\$ 195.48
[REDACTED]		\$ 2,052.80	\$ -	\$ -	\$ 36.95	\$ 559.66	\$ 10.50	\$ 154.12
[REDACTED]		\$ 2,258.40	\$ -	\$ -	\$ 40.65	\$ 1,262.07	\$ 10.50	\$ 164.51
[REDACTED]		\$ 1,870.00	\$ -	\$ -	\$ 33.66	\$ -	\$ -	\$ 143.06
[REDACTED]		\$ 2,243.90	\$ -	\$ -	\$ 40.39	\$ 1,508.91	\$ 10.50	\$ 161.48
[REDACTED]		\$ 2,199.11	\$ -	\$ -	\$ 39.58	\$ 559.66	\$ 10.50	\$ 165.31
[REDACTED]		\$ 2,666.67	\$ -	\$ -	\$ 48.00	\$ -	\$ -	\$ 204.00
[REDACTED]		\$ 3,207.27	\$ -	\$ -	\$ 57.73	\$ 1,733.13	\$ 10.50	\$ 233.81
<b>Totals</b>		<b>\$ 23,738.46</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 427.29</b>	<b>\$ 7,285.99</b>	<b>\$ 84.00</b>	<b>\$ 1,771.14</b>

\$ 2,207.68

**Retirement**

SPS, 6 units to script  
enrolled: 14/10/00

SESSION	DELIVER	DATE	TIME	MI	SPRIN	GROUP	STATUS
10:00	1	05/01	10:00	1	1	10:00	1
10:00	2	05/01	10:00	2	1	10:00	1
10:00	3	05/01	10:00	3	1	10:00	1
10:00	4	05/01	10:00	4	1	10:00	1
10:00	5	05/01	10:00	5	1	10:00	1
10:00	6	05/01	10:00	6	1	10:00	1
10:00	7	05/01	10:00	7	1	10:00	1
10:00	8	05/01	10:00	8	1	10:00	1
10:00	9	05/01	10:00	9	1	10:00	1
10:00	10	05/01	10:00	10	1	10:00	1
10:00	11	05/01	10:00	11	1	10:00	1
10:00	12	05/01	10:00	12	1	10:00	1
10:00	13	05/01	10:00	13	1	10:00	1
10:00	14	05/01	10:00	14	1	10:00	1
10:00	15	05/01	10:00	15	1	10:00	1
10:00	16	05/01	10:00	16	1	10:00	1
10:00	17	05/01	10:00	17	1	10:00	1
10:00	18	05/01	10:00	18	1	10:00	1
10:00	19	05/01	10:00	19	1	10:00	1
10:00	20	05/01	10:00	20	1	10:00	1
10:00	21	05/01	10:00	21	1	10:00	1
10:00	22	05/01	10:00	22	1	10:00	1
10:00	23	05/01	10:00	23	1	10:00	1
10:00	24	05/01	10:00	24	1	10:00	1
10:00	25	05/01	10:00	25	1	10:00	1
10:00	26	05/01	10:00	26	1	10:00	1
10:00	27	05/01	10:00	27	1	10:00	1
10:00	28	05/01	10:00	28	1	10:00	1
10:00	29	05/01	10:00	29	1	10:00	1
10:00	30	05/01	10:00	30	1	10:00	1
10:00	31	05/01	10:00	31	1	10:00	1
10:00	32	05/01	10:00	32	1	10:00	1
10:00	33	05/01	10:00	33	1	10:00	1
10:00	34	05/01	10:00	34	1	10:00	1
10:00	35	05/01	10:00	35	1	10:00	1
10:00	36	05/01	10:00	36	1	10:00	1
10:00	37	05/01	10:00	37	1	10:00	1
10:00	38	05/01	10:00	38	1	10:00	1
10:00	39	05/01	10:00	39	1	10:00	1
10:00	40	05/01	10:00	40	1	10:00	1
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10:00	42	05/01	10:00	42	1	10:00	1
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10:00	44	05/01	10:00	44	1	10:00	1
10:00	45	05/01	10:00	45	1	10:00	1
10:00	46	05/01	10:00	46	1	10:00	1
10:00	47	05/01	10:00	47	1	10:00	1
10:00	48	05/01	10:00	48	1	10:00	1
10:00	49	05/01	10:00	49	1	10:00	1
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10:00	52	05/01	10:00	52	1	10:00	1
10:00	53	05/01	10:00	53	1	10:00	1
10:00	54	05/01	10:00	54	1	10:00	1
10:00	55	05/01	10:00	55	1	10:00	1
10:00	56	05/01	10:00	56	1	10:00	1
10:00	57	05/01	10:00	57	1	10:00	1
10:00	58	05/01	10:00	58	1	10:00	1
10:00	59	05/01	10:00	59	1	10:00	1
10:00	60	05/01	10:00	60	1	10:00	1
10:00	61	05/01	10:00	61	1	10:00	1
10:00	62	05/01	10:00	62	1	10:00	1
10:00	63	05/01	10:00	63	1	10:00	1
10:00	64	05/01	10:00	64	1	10:00	1
10:00	65	05/01	10:00	65	1	10:00	1
10:00	66	05/01	10:00	66	1	10:00	1
10:00	67	05/01	10:00	67	1	10:00	1
10:00	68	05/01	10:00	68	1	10:00	1
10:00	69	05/01	10:00	69	1	10:00	1
10:00	70	05/01	10:00	70	1	10:00	1
10:00	71	05/01	10:00	71	1	10:00	1
10:00	72	05/01	10:00	72	1	10:00	1
10:00	73	05/01	10:00	73	1	10:00	1
10:00	74	05/01	10:00	74	1	10:00	1
10:00	75	05/01	10:00	75	1	10:00	1
10:00	76	05/01	10:00	76	1	10:00	1
10:00	77	05/01	10:00	77	1	10:00	1
10:00	78	05/01	10:00	78	1	10:00	1
10:00	79	05/01	10:00	79	1	10:00	1
10:00	80	05/01	10:00	80	1	10:00	1
10:00	81	05/01	10:00	81	1	10:00	1
10:00	82	05/01	10:00	82	1	10:00	1
10:00	83	05/01	10:00	83	1	10:00	1
10:00	84	05/01	10:00	84	1	10:00	1
10:00	85	05/01	10:00	85	1	10:00	1
10:00	86	05/01	10:00	86	1	10:00	1
10:00	87	05/01	10:00	87	1	10:00	1
10:00	88	05/01	10:00	88	1	10:00	1
10:00	89	05/01	10:00	89	1	10:00	1
10:00	90	05/01	10:00	90	1	10:00	1
10:00	91	05/01	10:00	91	1	10:00	1
10:00	92	05/01	10:00	92	1	10:00	1
10:00	93	05/01	10:00	93	1	10:00	1
10:00	94	05/01	10:00	94	1	10:00	1
10:00	95	05/01	10:00	95	1	10:00	1
10:00	96	05/01	10:00	96	1	10:00	1
10:00	97	05/01	10:00	97	1	10:00	1
10:00	98	05/01	10:00	98	1	10:00	1
10:00	99	05/01	10:00	99	1	10:00	1
10:00	100	05/01	10:00	100	1	10:00	1

10/10/00

10/10/00



Payroll of June 16, 2022  
 Domestic Relations

NAME	#	GROSS	RETIRE	UC	WC	BC/BS	LIFE INS.	FICA MATCH
		\$ 1,288.00		\$	23.18			\$ 95.86
		\$ 1,348.90		\$	24.28			\$ 100.51
		\$ 1,797.02		\$	32.35			\$ 118.98
		\$ 1,052.80		\$	18.95			\$ 77.62
		\$ 1,258.40		\$	22.65			\$ 88.01
		\$ 770.00		\$	13.86			\$ 58.91
		\$ 1,243.90		\$	22.39			\$ 84.98
		\$ 1,199.11		\$	21.58			\$ 88.81
		\$ 1,666.67		\$	30.00			\$ 127.50
		\$ 2,207.27		\$	39.73			\$ 157.31
<b>Totals</b>		\$ 13,832.07	\$ -	\$ -	\$ 248.98	\$ -	\$ -	\$ 998.49

Pay code 207 \$200 charged to 10420-01040

Pay code 207 \$200 charged to 10420-01040

Retirement #####



**Debra Brown**

---

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Tuesday, August 9, 2022 9:12 AM  
**To:** Tracey Snyder  
**Cc:** Linda Klotz  
**Subject:** PSI 2nd quarter contribution  
**Attachments:** PSI - 2nd Quarter 2022 Contribution.pdf

Hi Tracey,

Please disburse \$10,585.00 to PSI for the county's second quarter 2022 contribution for collected DUI and Act 198 fines. The expense will be coded to account 10-408-89900-000-02125.

Thank You

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**



PSI Contribution  
April thru June of 2022

	<u>April</u>	<u>May</u>	<u>June</u>	<u>Total</u>
Title 75 DUI (MLF) (50%)	5,423.63	3,841.21	2,889.46	12,154.30
				0.5
				<u>6,077.15</u>
Act 1998 of 2002 (100%)	1,996.83	1,889.43	1,017.59	<u>4,903.85</u>
Subtotal				10,981.00
Less previous quarter adjustment				<u>(396.00)</u>
Total to be remitted to PSI				<u><u>10,585.00</u></u>



**Debra Brown**

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**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Tuesday, August 9, 2022 10:36 AM  
**To:** Melissa Cottle  
**Cc:** Tracey Snyder  
**Subject:** Liquid Fuels

Hi Melissa,

Please transfer \$28,108.57 from the Liquid Fuels savings account to the Liquid Fuels checking account.

Thank You

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

Debra Brown

From:  
Sent:  
To:  
Cc:  
Subject:

Mike Semson  
Friday, August 1, 2008 11:53 AM  
Mason Co. Inc.  
Friday, August 1, 2008 11:53 AM  
Subject:

Hi Melissa,

Please transfer \$24,100.00 to the credit account as the credit forward being received.

Thank you

Mike

Mike Semson, CPA  
Director  
Superior Accounting & Consulting Solutions, Inc.  
(717) 561-8222 Ext. 5010



**Debra Brown**

---

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Thursday, August 11, 2022 11:27 AM  
**To:** Tracey Snyder  
**Subject:** Print  
**Attachments:** SACF FYE 123121.docx

Hi Tracey,

Could you print the attached form for me? I need to Barry to sign the form also.

Thanks

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

Debra Brown

From: Tracy  
To: Tracy  
Subject: SACF FYE 13/13.docx  
Attachments:

Mrs Susan Brown  
Tracy August 17 10:11 AM  
Tracy  
From  
SACF FYE 13/13.docx

Hi Tracy,

Could you print the attached form for me? I need to bring it sign the form.

Thank

Mike Jamson, CPA  
Director  
Sugarsons Accounting & Consulting Solutions, Inc.  
(717) 261-6050 Ext 2018

SINGLE AUDIT CERTIFICATION FORM (SACF)  
FOR THE FISCAL YEAR ENDED DECEMBER 31, 2021

FEDERAL ID NUMBER: [REDACTED]  
VENDOR NUMBER: [REDACTED]

PART I: ENTITY INFORMATION (Complete or correct as necessary)

Bedford County Commissioners  
200 South Juliana Street  
Bedford, Pennsylvania 15522-1713

FISCAL YEAR END 12/31/2021 Other: / / (For other fiscal periods ended between January 1, 2021 and December 31, 2021)

PART II: ORGANIZATION TYPE

Local Government Entity  Non-Profit Organization  For-Profit Organization

PART III: FEDERAL ASSISTANCE

Total of all federal awards expended during the fiscal year ended 12/31/2021 (or other fiscal year-end, as indicated in Part I):  
 \$750,000 or more  One federal program or a cluster of programs  
 Less than \$750,000  Two or more federal programs or clusters

PART IV: AUDIT REPORT SUBMISSION

We certify that our entity:

- 1.  Completed a single audit reporting package (SAR) in accordance with the Uniform Guidance. A copy of the SACF, Federal Audit Clearinghouse's (FAC) Confirmation, the Data Collection Form (DCF), and the Checklist are enclosed.
- 2.  Contracted for a single audit reporting package. A copy of the Audit Engagement Letter is enclosed. We expect the Single Audit to be completed by September 30, 2022 and submitted to the FAC by September 30, 2022. A copy of the FAC Confirmation and DCF will be transmitted to the Bureau of Accounting and Financial Management (BAFM) upon the SAR's submission to the FAC.
- 3.  Is included as an agency/component unit of another reporting entity.

Name of Parent Organization: \_\_\_\_\_  
Federal ID Number: \_\_\_\_\_  
Period covered by the audit / / through / /

Our Parent organization has:

- Completed a single audit reporting package in accordance with the Uniform Guidance. A copy of the SACF, FAC Confirmation, the DCF and the Checklist are enclosed.
- Contracted for a single audit reporting package. A copy of the Audit Engagement Letter is enclosed. We expect the Single Audit to be completed by (Insert Completion Date) and submitted to the FAC by (Insert Date). A copy of the FAC Confirmation and DCF will be transmitted to the BAFM upon the SAR's submission to the FAC.
- 4.  Is not subject to Single Audit because:
  - We expended less than \$750,000 in federal awards. An explanation and a reconciliation schedule of federal pass-through awards received and expended are attached.
  - We are a For-Profit Organization. Our required audit reporting package as defined in our contract/agreement with the Commonwealth of PA has been/will be submitted directly to (Name of the Commonwealth of PA pass-through Agency/Agencies) on (Date). A copy of the organization's business registration is attached.
  - Other: Provide explanation and appropriate supporting documentation.

PART V: CERTIFYING OFFICIAL AND CONTACT INFORMATION:

Name and Title of Entity's Official \_\_\_\_\_ Date 08 / 11 / 2022 (Required)

Email Address cdallara@bedfordcountypa.org (Required) Telephone Number (814) 623-4807 (Required)

Michael Samson / Outsourced Finance Director Date 08 / 11 / 2022

Name and Title of Contact Person (If Different from the Above Entity's Official) \_\_\_\_\_

Email Address msamson@susacs.com (Required) Telephone Number (717) 561-8089 Ext. 5018 (Required)

Please email the Single Audit Certification Form with all appropriate documentation regarding your organization's compliance with reporting and auditing requirements to RA-BAFMSingleAudit@pa.gov on or before Monday, August 15, 2022.

PART I. IDENTIFY THE INFORMATION (Indicate the source of information)

Medical Center, Cleveland, Ohio  
200 South Johnson Street  
Cleveland, Ohio 44115-1111

Medical Year and Month: \_\_\_\_\_

Medical Organization: \_\_\_\_\_

Name of Person: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Other: \_\_\_\_\_

Comments: \_\_\_\_\_

Reference: \_\_\_\_\_

Remarks: \_\_\_\_\_

Disposition: \_\_\_\_\_

Classification: \_\_\_\_\_

Remarks: \_\_\_\_\_

Disposition: \_\_\_\_\_

Classification: \_\_\_\_\_

Remarks: \_\_\_\_\_

Disposition: \_\_\_\_\_

Classification: \_\_\_\_\_

Remarks: \_\_\_\_\_

Disposition: \_\_\_\_\_

Classification: \_\_\_\_\_

Remarks: \_\_\_\_\_

Disposition: \_\_\_\_\_

Classification: \_\_\_\_\_

Remarks: \_\_\_\_\_

PART II. IDENTIFY THE SOURCE AND CONTACT INFORMATION

Name of Source: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Other: \_\_\_\_\_

Comments: \_\_\_\_\_

Reference: \_\_\_\_\_

Remarks: \_\_\_\_\_

Disposition: \_\_\_\_\_

Classification: \_\_\_\_\_

Remarks: \_\_\_\_\_

Disposition: \_\_\_\_\_

Classification: \_\_\_\_\_

Remarks: \_\_\_\_\_

Disposition: \_\_\_\_\_

Classification: \_\_\_\_\_

Remarks: \_\_\_\_\_

Disposition: \_\_\_\_\_

Classification: \_\_\_\_\_

Remarks: \_\_\_\_\_

Disposition: \_\_\_\_\_

Classification: \_\_\_\_\_

Remarks: \_\_\_\_\_

Disposition: \_\_\_\_\_

Classification: \_\_\_\_\_

Remarks: \_\_\_\_\_

Disposition: \_\_\_\_\_

Classification: \_\_\_\_\_

Remarks: \_\_\_\_\_

Disposition: \_\_\_\_\_

Classification: \_\_\_\_\_

Remarks: \_\_\_\_\_

Disposition: \_\_\_\_\_

Classification: \_\_\_\_\_

Remarks: \_\_\_\_\_

Disposition: \_\_\_\_\_

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Remarks: \_\_\_\_\_

Disposition: \_\_\_\_\_

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Remarks: \_\_\_\_\_

Disposition: \_\_\_\_\_

Classification: \_\_\_\_\_

Remarks: \_\_\_\_\_

Disposition: \_\_\_\_\_

Classification: \_\_\_\_\_

Remarks: \_\_\_\_\_

Disposition: \_\_\_\_\_

Classification: \_\_\_\_\_

Remarks: \_\_\_\_\_

Disposition: \_\_\_\_\_

Classification: \_\_\_\_\_

Remarks: \_\_\_\_\_

Disposition: \_\_\_\_\_

Classification: \_\_\_\_\_

Remarks: \_\_\_\_\_

**Debra Brown**

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**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Thursday, August 11, 2022 11:39 AM  
**To:** Yohe, Dana  
**Cc:** Commissioner Dallara  
**Subject:** Bedford County Corrective Action Plan  
**Attachments:** C000069505 Corrective Action Lx.pdf

Hi Dana,

I attached the Corrective Action Plan for DCED's one concern identified in your Financial Monitoring Report with a field work end date of July 26, 2022 for Bedford County. If you need anything else, please let me know.

Thank You

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

John Evans

From: Mike  
Sent: 11/11/11  
To: [Redacted]  
Cc: [Redacted]  
Subject: [Redacted]  
Attachments: [Redacted]

Hi John,

I attached the Certificate of Incorporation for the [Redacted] and the [Redacted] for [Redacted] for [Redacted] County. If you need anything else, please let me know.

Thank You

Mike

Mike Starnod, CPA  
Director  
Superior Accounting & Consulting Services, Inc.  
(772) 331-9964 Ext. 5002



**CENTER FOR COMMUNITY ACTION**  
Empowering Families. Transforming Communities.

August 8, 2022

Bradley C. Shover  
PA Department of Community & Economic Development  
Financial Management Center  
Compliance Monitoring Division  
400 North St., 4<sup>th</sup> Floor  
Commonwealth Keystone Building  
Harrisburg, PA 17120-0225

Dear Mr. Shover,

Concern #1 in the Fiscal Monitoring Report for Bedford County regarding mileage allocations will be corrected as follows:

Currently the County's administrator, Center for Community Action, uses vehicle mileage logs that require drivers to enter the date, beginning and ending odometer readings, driver name, destination, and program. However, although we can allocate to the HOME program using these logs, we cannot allocate to the specific HOME job that should be charged for the mileage.

Our plan is to add a column on the mileage sheets that asks drivers to enter a job number if they are traveling to a specific job, in addition to the program they are working on. The August logs are already in the vehicles, so we plan to implement the revision with the September mileage logs.

Thank you,

Cheryl Lafferty  
Director of Finance  
Center for Community Action

**Address**

195 Drive In Lane  
Everett PA 15537

**Phone & Fax**

814-623-9129  
1-800-323-9997  
814-623-1444

**Email & Web**

[info@ccaofpa.org](mailto:info@ccaofpa.org)  
[www.ccaofpa.org](http://www.ccaofpa.org)

This institution is an equal opportunity provider and employer.





August 8, 2014

Barbara C. Shover  
PA Department of Community & Economic Development  
Financial Management Center  
Complex of Working Women  
and Men, 2nd Fl. Room  
Commonwealth Keystone Building  
Harrisburg, PA 17103-0118

Dear Ms. Shover:

Concern is in the local news about a report for Berks County regarding... The information will be corrected as follows:

Currently the County's economic development Center for Community Action... The information will be corrected as follows:

Our aim is to add a column on the website... The information will be corrected as follows:

Thank you.

Cheryl Rappaport  
Director of Finance  
Center for Community Action

Cheryl Rappaport  
Director of Finance  
Center for Community Action

1800-123-4567  
1800-123-4567  
1800-123-4567

Address  
1800-123-4567  
1800-123-4567  
1800-123-4567

The information is the property of the Center for Community Action and is not to be distributed without the Center's written permission.





**Debra Brown**

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**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Thursday, August 11, 2022 12:28 PM  
**To:** Tracey Snyder  
**Subject:** LF  
**Attachments:** LF WTB 1-26-22.xlsx

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**



ACCOUNT PER	ACCOUNT NAME	ORG SRC	EFF DATE	REFERENCE	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
012-000-00000-000-00100-*	CASH-CHECKING	12000			1,456.45				
*5		69 APP	5/27/2021	LF AP CASH DISBURSEMENTS JOURNA		0	10,182.46	-10,182.46	
*6		12 APP	6/8/2021	6721 AP CASH DISBURSEMENTS JOURNA		0	488,821.00	-499,003.46	1516
*7		23 APP	6/10/2021	060821 AP CASH DISBURSEMENTS JOURNA		0	1,076.22	-500,079.68	59.55
*8		27 APP	7/8/2021	070821 AP CASH DISBURSEMENTS JOURNA		0	36,439.82	-536,519.50	
*8		32 APP	8/6/2021	LF2 AP CASH DISBURSEMENTS JOURNA		0	488,821.00	-1,025,340.50	
*8		33 APP	8/6/2021	VOID AP CASH DISBURSEMENTS JOURNA		488,821.00	0	-536,519.50	012-000-00000-000-00100-
*8		47 APP	8/17/2021	0817LF AP CASH DISBURSEMENTS JOURNA		0	2,481.15	-539,000.65	012-000-00000-000-00201-
*9		46 APP	9/29/2021	LF0921 AP CASH DISBURSEMENTS JOURNA		0	31,246.68	-570,247.33	012-000-00000-000-00100-
*12		74 APP	12/31/2021	123121 AP CASH DISBURSEMENTS JOURNA		0	28,554.36	-598,801.69	012-000-00000-000-00100-
					1,456.45	488,821.00	1,087,622.69	-598,801.69	(597,345.24)
012-000-00000-000-00121-*	ACT 89 CASH	12000			533,146.96				
*1		41 GEN	1/31/2021	010002 Act 89 44 INT Jan 21		22.64	0	22.64	
*2		46 GEN	2/28/2021	020002 Int Act 89/44 Jan 21		20.45	0	43.09	
					533,146.96	43.09	0	43.09	533,190.05
012-000-00000-000-00122-*	CASH- MONEY MARKET	12000			299,955.32				
*1		41 GEN	1/31/2021	010002 LF MM INT Jan 21		12.74	0	12.74	
*2		46 GEN	2/28/2021	020002 Int LF MM Jan 21		11.51	0	24.25	
					299,955.32	24.25	0	24.25	299,979.57
012-000-00000-000-00130-*	GRANTS RECEIVALBE	12000			-0.41				(0.41)
012-000-00000-000-00199-*	DUE FROM OTHER FUNDS	12000			0				
012-000-00000-000-00201-*	ACCOUNTS PAYABLE	12000			-0.49				
*4		17 API	4/6/2021	B 2184		0	59.94	-59.94	
*4		18 APP	4/9/2021	4621 AP CASH DISBURSEMENTS JOURNA		59.94	0	0	
*4		25 API	4/8/2021	B 2187		0	258.45	-258.45	
*4		26 APP	4/9/2021	4821 AP CASH DISBURSEMENTS JOURNA		258.45	0	0	
*5		68 API	5/21/2021	B 2217		0	10,182.46	-10,182.46	
*5		69 APP	5/27/2021	LF AP CASH DISBURSEMENTS JOURNA		10,182.46	0	0	
*6		10 API	6/8/2021	B 2229		0	488,821.00	-488,821.00	
*6		12 APP	6/8/2021	6721 AP CASH DISBURSEMENTS JOURNA		488,821.00	0	0	
*6		22 API	6/9/2021	B 2230		0	1,076.22	-1,076.22	
*6		23 APP	6/10/2021	060821 AP CASH DISBURSEMENTS JOURNA		1,076.22	0	0	
*7		25 API	7/8/2021	B 2251		0	36,439.82	-36,439.82	
*7		27 APP	7/8/2021	070821 AP CASH DISBURSEMENTS JOURNA		36,439.82	0	0	
*8		25 API	8/6/2021	B 2275		0	488,821.00	-488,821.00	
*8		26 APM	8/6/2021	866253 COTTLE'S ASPHAL		488,821.00	0	0	
*8		28 API	8/6/2021	B 2276		0	488,821.00	-488,821.00	
*8		29 APM	8/6/2021	866253 COTTLE'S ASPHAL		488,821.00	0	0	
*8		30 API	8/6/2021	B 2277		0	488,821.00	-488,821.00	
*8		32 APP	8/6/2021	LF2 AP CASH DISBURSEMENTS JOURNA		488,821.00	0	0	
*8		33 APP	8/6/2021	VOID AP CASH DISBURSEMENTS JOURNA		0	488,821.00	-488,821.00	
*8		45 API	8/17/2021	B 2284		0	2,481.15	-491,302.15	
*8		47 APP	8/17/2021	0817LF AP CASH DISBURSEMENTS JOURNA		2,481.15	0	-488,821.00	
*9		33 API	9/29/2021	B 2304		0	31,246.68	-520,067.68	
*9		34 APM	9/29/2021	122080 LEHMA		6,184.50	0	-513,883.18	
*9		35 APM	9/29/2021	122080 LEHMA		11,509.25	0	-502,373.93	
*9		36 APM	9/29/2021	122080 LEHMA		505.5	0	-501,868.43	
*9		37 APM	9/29/2021	882939 DECKER BROTHERS		1,000.00	0	-500,868.43	
*9		38 APM	9/29/2021	866253 COTTLE'S ASPHAL		9,974.20	0	-490,894.23	
*9		39 APM	9/29/2021	881717 CRAWLEY'S HANDY		700	0	-490,194.23	
*9		40 APM	9/29/2021	020300 BARNES' GARAGE		294.08	0	-489,900.15	
*9		41 APM	9/29/2021	020300 BARNES' GARAGE		17.95	0	-489,882.20	
*9		42 APM	9/29/2021	881494 CONSTRUCTION SU		61.2	0	-489,821.00	
*9		43 APM	9/29/2021	000340 FETTER EXCAVATI		1,000.00	0	-488,821.00	
*9		44 API	9/29/2021	B 2306		0	31,246.68	-520,067.68	
*9		46 APP	9/29/2021	LF0921 AP CASH DISBURSEMENTS JOURNA		31,246.68	0	-488,821.00	
*9		47 APM	9/29/2021	122080 LEHMA		488,821.00	0	0	
*9		74 APP	12/31/2021	123121 AP CASH DISBURSEMENTS JOURNA		28,554.36	0	28,554.36	
*12		4 API	12/31/2021	B 2354		0	28,554.36	0	
*13					-0.49	2,585,650.76	2,585,650.76	0	(0.49)
012-000-00000-000-00246-*	DEFERRED REVENUES	12000			-750,164.10				(750,164.10)
012-000-00000-000-00260-*	Appropriations	12000			0				
012-000-00000-000-00261-*	Encumbrances	12000			0				
012-000-00000-000-00295-*	Budg. Fund Bal-Unreserved	12000			0				
012-000-00000-000-00296-*	Budg. Fund Bal-Reserved	12000			0				
012-000-00000-000-00297-*	FUND BALANCE	12000			-84,393.73				
012-000-00000-000-00298-*	Fund Balance - Reserved	12000			-84,393.73				(84,393.73)

CONTRACTED MAINT.  
CONTRACTED MAINT.

012 -000-00000-000-00299- *4 *4	DUE TO OTHER FUNDS	12000			0	0	0	0	-
		18 APP	4/9/2021	4621	0	0	56.94	-59.94	
		26 APP	4/9/2021	4821	0	0	288.45	-318.39	
					0	0	318.39	-318.39	(318.39)
012 -000-00000-000-00502 -	CLOSING ACCOUNTS	12000			0	0	0	0	-
012 -000-00000-000-00503 -	CLOSING ACCOUNT	12000			0	0	0	0	-
012 -000-00000-000-04000 -	Transfer Out Capital Reserve	12000			0	0	0	0	-
012 -000-00000-000-19200 -	REV CONTROL	12000			0	0	0	0	-
012 -000-00000-000-29200 -	EXP CONTROL	12000			0	0	0	0	-
012 -403-31200-000-01040 -	WAGES	12312			0	0	0	0	-
012 -403-31200-000-01050 -	FRINGES	12312			0	0	0	0	-
012 -403-31200-000-02020 -	TELEPHONE & POSTAGE	12312			0	0	0	0	-
012 -403-31200-000-02080 - *4 *4 *4 *4 *6 *6 *6 *8 *8 *8 *8 *9 *9 *13 *13	CONTRACTED MAINT.	12312			0	0	0	0	-
		17 API	4/6/2021 022430 91737	BEDFORD RURAL E			59.94		
		25 API	4/8/2021 022430 91829	BEDFORD RURAL E			89.91		
		25 API	4/8/2021 022430 91830	BEDFORD RURAL E			174.18		
		25 API	4/8/2021 022430 91832	BEDFORD RURAL E			318.39		
		22 API	6/9/2021 167720 93316	WEST PROVIDENCE			41.89	360.28	
		22 API	6/9/2021 167720 93318	WEST PROVIDENCE			110.3	470.58	
		22 API	6/9/2021 167720 93319	WEST PROVIDENCE			107.43	578.01	
		22 API	6/9/2021 022430 93320	BEDFORD RURAL E			114.24	692.25	
		45 API	8/17/2021 167720 94895	WEST PROVIDENCE			108.64	800.89	
		45 API	8/17/2021 167720 94897	WEST PROVIDENCE			107.01	907.9	
		45 API	8/17/2021 167720 94898	WEST PROVIDENCE			106.44	1,014.34	
		45 API	8/17/2021 167720 94900	WEST PROVIDENCE			102.06	1,116.40	
		33 API	9/29/2021 881494 95653	CONSTRUCTION SU			61.2	1,177.60	
		42 APM	9/29/2021 881494 95653	CONSTRUCTION SU			61.2	1,116.40	
		4 API	12/31/2021 167720 98094	WEST PROVIDENCE			51.79	1,168.19	
		4 API	12/31/2021 167720 98095	WEST PROVIDENCE			169.8	1,228.49	
					0	1,289.69	61.2	1,228.49	1,228.49
012 -403-31200-000-03010 - *6 *9	MATERIALS & SUPPLIES	12312			0		0	0	-
		22 API	6/9/2021 881440 93317	HINES EQUIPMENT			702.36	702.36	
		44 API	9/29/2021 881494 95702	CONSTRUCTION SU			61.2	763.56	
					0	763.56	0	763.56	763.56
012 -403-31200-000-04010 -	CAPITAL OUTLAY	12312			0	0	0	0	-
012 -403-31400-000-01040 -	WAGES	12314			0	0	0	0	-
012 -403-31400-000-01050 -	FRINGES	12314			0	0	0	0	-
012 -403-31400-000-02080 - *5 *5 *6 *7 *7 *7 *7 *7 *7 *7 *8 *8 *8 *8 *8 *8 *9 *9 *9 *9 *9 *9 *9 *9 *9	CONTRACTED MAINT.	12314			0	0	0	0	-
		68 API	5/21/2021 122080 92806	LEHMA			6,714.90	6,714.90	
		68 API	5/21/2021 122080 92807	LEHMA			3,390.00	10,104.90	
		10 API	6/8/2021 122080 93315	LEHMA			488,821.00	498,925.90	
		25 API	7/8/2021 122080 93997	LEHMA			2,898.82	501,824.72	
		25 API	7/8/2021 122080 93998	LEHMA			6,192.00	508,016.72	
		25 API	7/8/2021 122080 93999	LEHMA			3,179.50	511,196.22	
		25 API	7/8/2021 122080 94000	LEHMA			8,013.00	519,209.22	
		25 API	7/8/2021 122080 94001	LEHMA			9,200.10	528,409.32	
		25 API	7/8/2021 122080 94002	LEHMA			6,956.40	535,365.72	
		25 API	8/6/2021 866253 94694	COTTLE'S ASPHAL			488,821.00	1,024,186.72	
		26 APM	8/6/2021 866253 94694	COTTLE'S ASPHAL			0	535,365.72	
		28 API	8/6/2021 866253 94695	COTTLE'S ASPHAL			488,821.00	1,024,186.72	
		29 APM	8/6/2021 866253 94695	COTTLE'S ASPHAL			0	535,365.72	
		30 API	8/6/2021 866253 94696	COTTLE'S ASPHAL			488,821.00	1,024,186.72	
		45 API	8/17/2021 866253 94899	COTTLE'S ASPHAL			2,057.00	1,026,243.72	
		33 API	9/29/2021 122080 95645	LEHMA			6,388.50	1,032,428.22	
		33 API	9/29/2021 122080 95646	LEHMA			11,106.94	1,043,937.47	
		33 API	9/29/2021 122080 95647	LEHMA			595.6	1,044,442.97	
		33 API	9/29/2021 882939 95648	DECKER BROTHERS			1,003.00	1,045,442.97	
		33 API	9/29/2021 866253 95649	COTTLE'S ASPHAL			6,872.28	1,051,417.17	
		33 API	9/29/2021 881717 95650	CRAWLEY'S HANDY			700	1,051,417.17	
		33 API	9/29/2021 020300 95651	BARNES' GARAGE			254.06	1,051,417.17	
		33 API	9/29/2021 020300 95652	BARNES' GARAGE			47.94	1,051,417.17	
		33 API	9/29/2021 000340 95655	FETTER EXCAVATI			3,000.00	1,056,429.20	
		34 APM	9/29/2021 122080 95645	LEHMA			0	1,057,429.20	
		35 APM	9/29/2021 122080 95646	LEHMA			6,183.50	1,051,244.70	
		36 APM	9/29/2021 122080 95647	LEHMA			13,106.79	1,039,735.45	
		37 APM	9/29/2021 882939 95648	DECKER BROTHERS			100.0	1,039,229.95	
		37 APM	9/29/2021 882939 95648	DECKER BROTHERS			1,000.00	1,038,229.95	
		38 APM	9/29/2021 866253 95649	COTTLE'S ASPHAL			6,076.70	1,028,255.75	

* 9	39 APM	9/29/2021	881717 95650	CRAWLEY'S HANDY	0	0	1,027,555.75	
* 9	40 APM	9/29/2021	020300 95651	BARNES' GARAGE	0	1,027.67	1,027,261.67	
* 9	41 APM	9/29/2021	020300 95652	BARNES' GARAGE	0	1,793.72	1,027,243.72	
* 9	43 APM	9/29/2021	000340 95655	FETTER EXCAVATI	0	1,026.00	1,026,243.72	
* 9	44 API	9/29/2021	122080 95692	LEHMA	6,184.50	0	1,032,428.22	
* 9	44 API	9/29/2021	122080 95693	LEHMA	11,509.25	0	1,043,937.47	
* 9	44 API	9/29/2021	122080 95694	LEHMA	505.5	0	1,044,442.97	
* 9	44 API	9/29/2021	882939 95695	DECKER BROTHERS	1,000.00	0	1,045,442.97	
* 9	44 API	9/29/2021	866253 95697	COTTLE'S ASPHAL	9,974.20	0	1,055,417.17	
* 9	44 API	9/29/2021	881717 95699	CRAWLEY'S HANDY	700	0	1,056,117.17	
* 9	44 API	9/29/2021	020300 95700	BARNES' GARAGE	294.08	0	1,056,411.25	
* 9	44 API	9/29/2021	020300 95701	BARNES' GARAGE	17.95	0	1,056,429.20	
* 9	44 API	9/29/2021	000340 95704	FETTER EXCAVATI	1,000.00	0	1,057,429.20	
* 9	47 APM	9/29/2021	122080 93315	LEHMA	0	568,608.20		
*13	4 API	12/31/2021	122080 98092	LEHMA	11,253.31	0	579,861.51	
*13	4 API	12/31/2021	122080 98092	LEHMA	8,902.50	0	588,764.01	
*13	4 API	12/31/2021	122080 98093	LEHMA	1,251.00	0	590,015.01	
					0	2,087,663.49	1,497,648.48	590,015.01
012 -300-34000-000-34510 -	LIQUID FUELS GRANT	__12340			0	0	0	-
012 -300-34000-000-34511 -	Act 13 funds	__12340			0	0	0	-
012 -300-34000-000-34520 -	ACT 89 GRANT	__12340			0	0	0	-
012 -300-34000-000-34521 -	Act 44 allocation	__12340			0	0	0	-
012 -300-36000-000-36100 -	INTEREST	__12360			0	0	0	-
* 1	41 GEN	1/31/2021	010002 LF MM INT Jan 21		0	12.74	-12.74	
* 1	41 GEN	1/31/2021	010002 Act 89 44 INT Jan 21		0	22.64	-35.38	
* 2	46 GEN	2/28/2021	020002 Int LF MM Jan 21		0	11.51	-46.89	
* 2	46 GEN	2/28/2021	020002 Int Act 89/44 Jan 21		0	20.45	-67.34	
					0	0	67.34	(67.34)
012 -300-36000-000-36940 -	BRIDGE REIMBURSEMENT	__12360			0	0	0	-
* 5	68 API	5/21/2021	882855 92808	E RISSLER MFG L	77.56	0	77.56	77.56
					0	77.56	0	77.56
012 -300-36000-000-36950 -	FLOOD DAMAGE REVENUE-FEMA	__12360			0	0	0	-
012 -408-81000-000-02110 -	ALLOC TO LOCAL GOVNT.	__12408			0	0	0	-
*13	4 API	12/31/2021	230008 98096	WEST ST. CLAIR	886.33	0	886.33	
*13	4 API	12/31/2021	050001 98097	EAST ST. CLAIR	1,728.89	0	2,615.22	
*13	4 API	12/31/2021	196620 98098	SOUTHAMPTON TW	731.89	0	3,347.11	
*13	4 API	12/31/2021	140275 98099	NAPIER TWP. SUP	1,714.27	0	5,061.38	
*13	4 API	12/31/2021	167715 98100	EAST PROVIDENCE	731.89	0	5,793.27	
*13	4 API	12/31/2021	196750 98101	SOUTH WOODBURY	221.58	0	6,014.85	
*13	4 API	12/31/2021	125325 98102	LONDONDERRY TWP	1,020.61	0	7,035.46	
					0	7,035.46	0	7,035.46
012 -408-897 -000-02110 -	Miscellaneous	__12897			0	0	0	-

28,554.36 Reclasss to A/P  
 318.39 Do not see on bank. Were these actual disbursements. Not on Melissa's sheet  
 37,292.53 Lehman check 6065  
 234.39 West Prov Twtp ck 6066  
 37,526.92 Hit bank but do not see on G/L????

Check if pal

Currently on G/L

012 -000-00000-000-00100 -	CASH-CHECKING	__12000			1,456.45	0	10,182.46	-10,182.46
* 5	69 APP	5/27/2021	LF	AP CASH DISBURSEMENTS JOURNA		0	0	478,638.54
* 5	82 GEN	5/31/2021	LF Ck	May Transfer from Act	488,821.00	0	0	-10,182.46
* 6	12 APP	6/8/2021	6721	AP CASH DISBURSEMENTS JOURNA	0	488,821.00	0	-11,258.68
* 6	23 APP	6/10/2021	060821	AP CASH DISBURSEMENTS JOURNA	0	1,076.22	0	-10,182.46
* 6	70 GEN	6/30/2021	June 2021	LF MM Transfer to	1,076.22	0	0	-6,714.90
* 6	70 GEN	6/30/2021	June 2021	LF MM Transfer to	3,467.56	0	0	-3,247.34
* 6	71 GEN	6/30/2021	LF CK	June Transfer from Act	3,467.56	0	0	-3,247.04
* 6	71 GEN	6/30/2021	LF CK	June Transfer from Act	0.3	0	0	0
* 6	73 GEN	6/30/2021	Adjust	June Trans from Act 8	3,247.04	0	0	-36,439.82
* 7	27 APP	7/8/2021	070821	AP CASH DISBURSEMENTS JOURNA	0	36,439.82	0	781.62
* 7	89 GEN	7/31/2021	LF MM	Transfer to LF Checkin	37,221.44	0	0	-488,039.38
* 8	32 APP	8/6/2021	LF2	AP CASH DISBURSEMENTS JOURNA	0	488,821.00	0	781.62
* 8	33 APP	8/6/2021	VOID	AP CASH DISBURSEMENTS JOURNA	488,821.00	0	0	-1,699.53
* 8	47 APP	8/17/2021	0817LF	AP CASH DISBURSEMENTS JOURNA	0	2,481.15	0	781.62
* 8	107 GEN	8/31/2021	LF MM	Transfer to LF Check A	2,481.15	0	0	-30,465.06
* 9	46 APP	9/29/2021	LF0921	AP CASH DISBURSEMENTS JOURNA	0	31,246.68	0	276.12
* 9	70 GEN	9/30/2021	LF MM	Transfer to LF Check S	30,741.18	0	0	

\*12  
\*12  
\*12

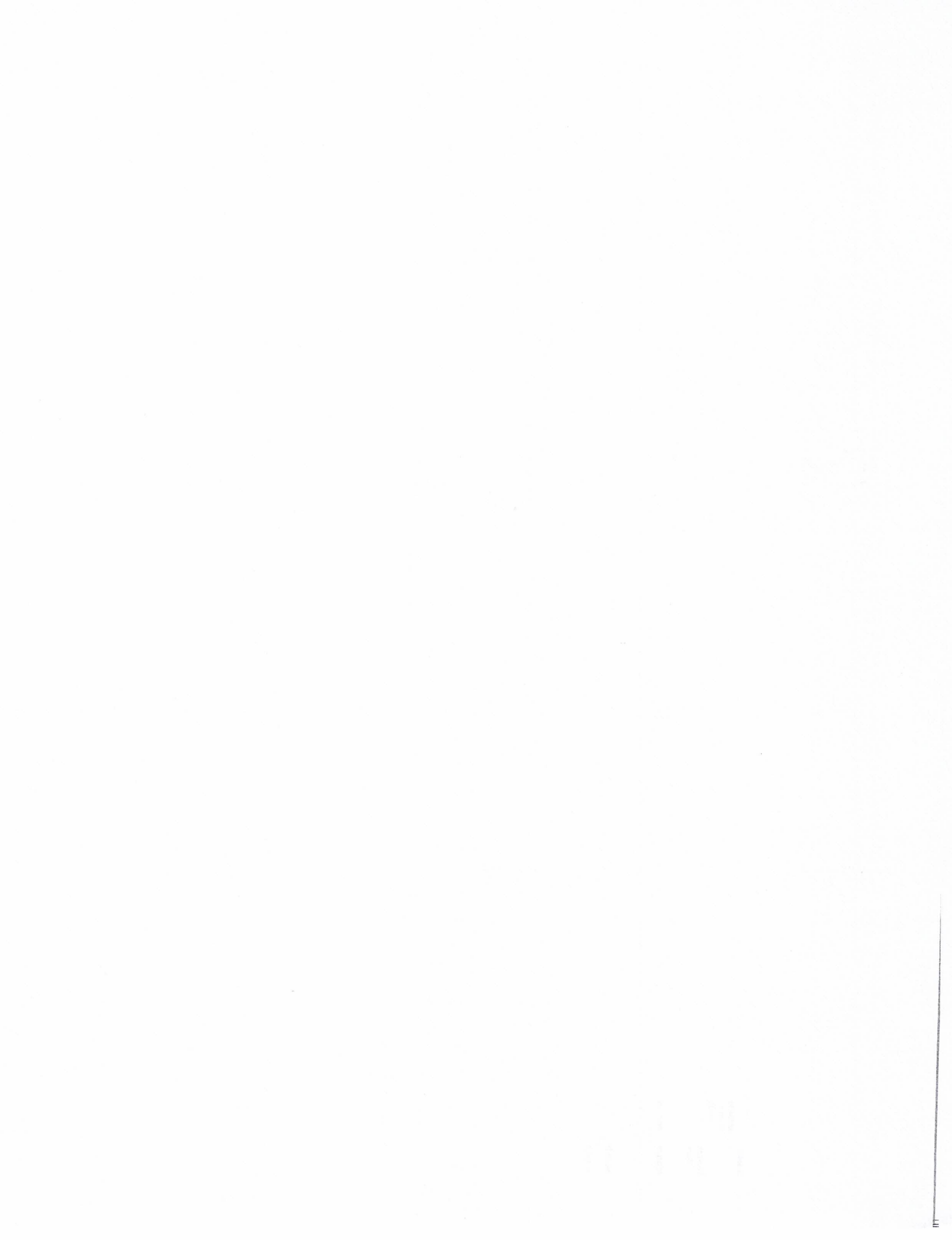
74 APP	12/31/2021	123121 AP CASH DISBURSEMENTS JOURNA	0	28,554.36	-28,278.24		
101 GEN	12/31/2021	LF MM Dec transfer to LF Che	10,153.50	0	-18,124.74		
101 GEN	12/31/2021	LF MM Dec transfer to LF Che	37,526.92	0	19,402.18		
			1,456.45	1,107,024.87	1,087,622.69	19,402.18	20,858.63
							28,554.36
							(57,407.45)
							(224.60)
							11,886.07
							11,945.62
							(59.55)
							11,886.07
							6714.6
							3467.56
							0.3
							10182.46

Ask Tracey why not in sytem  
Ask Tracey why not in sytem

*(This section contains very faint and illegible text, likely a continuation of the financial report or a list of transactions.)*

28,554.36	
	28,554.36
	37,292.53
	234.39
37,292.53	
234.39	
66,081.28	66,081.28

20,858.63	
11,886.07	





## Debra Brown

**From:** Debra Brown  
**Sent:** Friday, August 12, 2022 2:04 PM  
**To:** 'Don Weakland'  
**Cc:** Dean Crabtree; Commissioner Dallara; Commissioner Baughman; Commissioner Frederick  
**Subject:** word search for right to know

Good afternoon Don:

Could you please do a word search for the following:

Susquehanna Accounting & Consulting Services, Inc.

Disbursement

Cares Act

Covid Relief Funds

Covid

Funds

Grant

Bids,

Contracts

Invoices

Approvals

Meetings

Meeting minutes

Correspondence

Corey Troutman

Transcripts

Mike Samson

Tracey Snyder

Human Resources

Barry Dallara

Deb Baughman

Alan Frederick

I need all information from January 1, 2020, to August 12, 2022

Thank you.

Deb

Debra Stewart

From:  
Sent:  
To:  
Cc:

Subject:

Debra Brown  
Folio August 12, 2002 8:04 AM  
Our meeting  
Our subject (Environmental Policy Committee) will be on Commission  
Meeting  
Meeting for topic of law

Meeting for topic of law

Good afternoon Debra

Could you please do a word search for the following

Search terms Accounting & Consulting Services, Inc

Department of

Case Act

Case Act

Case Act

Case Act

Case Act

Case Act

Case Act

Case Act

Case Act

Case Act

Case Act

Case Act

Case Act

Case Act

Case Act

Case Act

Case Act

Case Act

Case Act

Case Act

Case Act

Case Act

Case Act

I need an extraction from January 1, 2000 to August 12, 2002

Thank you

Debra

## Debra Brown

---

**From:** Don Weakland <dweakland@rbapro.com>  
**Sent:** Friday, August 12, 2022 2:07 PM  
**To:** Debra Brown  
**Cc:** Dean Crabtree; Commissioner Dallara; Commissioner Baughman; Commissioner Frederick  
**Subject:** RE: word search for right to know

Sure Deb, am I searching all mailboxes in the County or only for the folks you listed? As I mentioned in the past, if I search for a county staff person (Like for example Barry Dallara), the results would include ALL his e-mail which I'm sure isn't what you want.

If you tell me whose e-mail you want to me to search I can get this turned around yet today (though I'm leaving today at 4 to join my wife and daughter at the amusement park).

Thanks!!

Don

**From:** Debra Brown <DBrown@bedfordcountypa.org>  
**Sent:** Friday, August 12, 2022 2:04 PM  
**To:** Don Weakland <dweakland@rbapro.com>  
**Cc:** Dean Crabtree <dcrabtree.kclaw@comcast.net>; Commissioner Dallara <cdallara@bedfordcountypa.org>; Commissioner Baughman <dbaughman@bedfordcountypa.org>; Commissioner Frederick <CFrederick@bedfordcountypa.org>  
**Subject:** word search for right to know  
**Importance:** High

[EXTERNAL]

Good afternoon Don:

Could you please do a word search for the following:

Susquehanna Accounting & Consulting Services, Inc.  
Disbursement  
Cares Act  
Covid Relief Funds  
Covid  
Funds  
Grant  
Bids,  
Contracts  
Invoices  
Approvals  
Meetings  
Meeting minutes  
Correspondence  
Corey Troutman  
Transcripts

Mike Samson  
Tracey Snyder  
Human Resources  
Barry Dallara  
Deb Baughman  
Alan Frederick

I need all information from January 1, 2020, to August 12, 2022

Thank you.

Deb

**Debra Brown**

**From:** Debra Brown  
**Sent:** Friday, August 12, 2022 2:11 PM  
**To:** 'Don Weakland'  
**Cc:** Dean Crabtree; Commissioner Dallara; Commissioner Baughman; Commissioner Frederick  
**Subject:** RE: word search for right to know

Just for those listed, I believe unless otherwise by Dean or the Commissioners.

Deb

**From:** Don Weakland <dweakland@rbapro.com>  
**Sent:** Friday, August 12, 2022 2:07 PM  
**To:** Debra Brown <DBrown@bedfordcountypa.org>  
**Cc:** Dean Crabtree <dcrabtree.kclaw@comcast.net>; Commissioner Dallara <cdallara@bedfordcountypa.org>; Commissioner Baughman <dbaughman@bedfordcountypa.org>; Commissioner Frederick <CFrederick@bedfordcountypa.org>  
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**To:** Don Weakland <dweakland@rbapro.com>  
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**Subject:** word search for right to know  
**Importance:** High

[EXTERNAL]

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Could you please do a word search for the following:

Susquehanna Accounting & Consulting Services, Inc.  
Disbursement  
Cares Act  
Covid Relief Funds

- Funds
- Grant
- Bids,
- Contracts
- Invoices
- Approvals
- Meetings
- Meeting minutes
- Correspondence
- Corey Troutman
- Transcripts
- Mike Samson
- Tracey Snyder
- Human Resources
- Barry Dallara
- Deb Baughman
- Alan Frederick

I need all information from January 1, 2020, to August 12, 2022

Thank you.

Deb

## Debra Brown

---

**From:** Don Weakland <dweakland@rbapro.com>  
**Sent:** Friday, August 12, 2022 2:22 PM  
**To:** Debra Brown  
**Cc:** Dean Crabtree; Commissioner Dallara; Commissioner Baughman; Commissioner Frederick  
**Subject:** RE: word search for right to know

You got it, standby!

Thanks!  
Don

**From:** Debra Brown <DBrown@bedfordcountypa.org>  
**Sent:** Friday, August 12, 2022 2:11 PM  
**To:** Don Weakland <dweakland@rbapro.com>  
**Cc:** Dean Crabtree <dcrabtree.kclaw@comcast.net>; Commissioner Dallara <cdallara@bedfordcountypa.org>; Commissioner Baughman <dbaughman@bedfordcountypa.org>; Commissioner Frederick <CFrederick@bedfordcountypa.org>  
**Subject:** RE: word search for right to know

[EXTERNAL]

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**Sent:** Friday, August 12, 2022 2:07 PM  
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**Cc:** Dean Crabtree <dcrabtree.kclaw@comcast.net>; Commissioner Dallara <cdallara@bedfordcountypa.org>; Commissioner Baughman <dbaughman@bedfordcountypa.org>; Commissioner Frederick <CFrederick@bedfordcountypa.org>  
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**Sent:** Friday, August 12, 2022 2:04 PM  
**To:** Don Weakland <dweakland@rbapro.com>  
**Cc:** Dean Crabtree <dcrabtree.kclaw@comcast.net>; Commissioner Dallara <cdallara@bedfordcountypa.org>;

Commissioner Baughman <[dbaughman@bedfordcountypa.org](mailto:dbaughman@bedfordcountypa.org)>; Commissioner Frederick <[CFrederick@bedfordcountypa.org](mailto:CFrederick@bedfordcountypa.org)>

**Subject:** word search for right to know

**Importance:** High

[EXTERNAL]

Good afternoon Don:

Could you please do a word search for the following:

- Susquehanna Accounting & Consulting Services, Inc.
- Disbursement
- Cares Act
- Covid Relief Funds
- Covid
- Funds
- Grant
- Bids,
- Contracts
- Invoices
- Approvals
- Meetings
- Meeting minutes
- Correspondence
- Corey Troutman
- Transcripts
- Mike Samson
- Tracey Snyder
- Human Resources
- Barry Dallara
- Deb Baughman
- Alan Frederick

I need all information from January 1, 2020, to August 12, 2022

Thank you.

Deb



Debra Brown

**From:** PA ERAP Monitoring <paerapmonitoring@guidehouse.com>  
**Sent:** Friday, August 12, 2022 2:27 PM  
**To:** Mike Samson; Commissioner Dallara  
**Cc:** amilikin@pa.gov; dpease@pa.gov; klay@pa.gov; rgerlach@pa.gov  
**Subject:** RE: Reminder: Monitoring and Compliance Questionnaire Resubmission Request

Hi Commissioner Dallara and Mike,

We are reaching out regarding the ERAP Monitoring and Compliance Questionnaire. Please note that the questionnaire must be submitted by county commissioners, or a county employee designated by the commissioner to submit on their behalf, and **not** by a nongovernmental entity administering the program. The designee will need to attest that the commissioner has had the opportunity to review and approve the questionnaire answers. The designee must also copy the commissioner on the questionnaire submission email. That said, any entity helping to administer ERAP **may help** complete the questionnaire.

In order for us to accept this response, please re-send the questionnaire response from the Commissioner's / designee's email to [paerapmonitoring@guidehouse.com](mailto:paerapmonitoring@guidehouse.com). This acts as a confirmation that the Commissioner for each county has signed off on the responses.

As a reminder, the questionnaire is part of The Pennsylvania Department of Human Services' federally required monitoring of subrecipients and is an opportunity to prepare your county for a future Treasury audit.

Thank you for working with your county colleagues to complete the questionnaire and for your partnership in supporting community members through ERAP.

Best,

**GEORGE ODIGWE**  
Consultant, PA ERAP  
[REDACTED] Mobile | [godigwe@guidehouse.com](mailto:godigwe@guidehouse.com)  
[guidehouse.com](http://guidehouse.com)  
Connect with me on [LinkedIn](#)



**From:** PA ERAP Monitoring <paerapmonitoring@guidehouse.com>  
**Sent:** Wednesday, August 3, 2022 3:06 PM  
**To:** Mike Samson <msamson@susacs.com>; bdallara@bedfordcountypa.org  
**Cc:** amilikin@pa.gov; dpease@pa.gov; klay@pa.gov; rgerlach@pa.gov  
**Subject:** Monitoring and Compliance Questionnaire Resubmission Request

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the commissioner on the questionnaire submission email. That said, any entity helping to administer ERAP may help complete the questionnaire.

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Thank you for working with your county colleagues to complete the questionnaire and for your partnership in supporting community members through ERAP.

Best,

**GEORGE ODIGWE**

Consultant, PA ERAP

[REDACTED] Mobile | [godigwe@guidehouse.com](mailto:godigwe@guidehouse.com)

[guidehouse.com](http://guidehouse.com)

Connect with me on [LinkedIn](#)



**From:** Mike Samson <[msamson@susacs.com](mailto:msamson@susacs.com)>

**Sent:** Friday, July 22, 2022 1:22 PM

**To:** PA ERAP Monitoring <[paerapmonitoring@guidehouse.com](mailto:paerapmonitoring@guidehouse.com)>

**Subject:** Bedford County ERAP Monitoring Questionnaire

You don't often get email from [msamson@susacs.com](mailto:msamson@susacs.com). [Learn why this is important](#)

## External Email

Hello,

I am submitting the ERAP Monitoring Questionnaire for Bedford County.

Thank You

Mike

**Mike Samson, CPA**

Director

Susquehanna Accounting & Consulting Solutions, Inc.

(717) 561-8089 Ext. 5018

NOTICE: This communication is from Guidehouse Inc. or one of its subsidiaries. The details of the sender are listed above. This email, including any attachments, is meant only for the intended recipient of the transmission and may contain confidential and/or privileged material. If you received this email in error, any review, distribution, dissemination or other use of this information is strictly prohibited. Please notify the sender immediately by return email and delete the messages from your systems. In addition, this communication is subject to, and incorporates by reference, additional disclaimers found in the "Disclaimers" section at [www.guidehouse.com](http://www.guidehouse.com)

**Debra Brown**

**From:** Ghormoz, Rob <[rghormoz@pa.gov](mailto:rghormoz@pa.gov)>  
**Sent:** Friday, May 29, 2020 4:21 PM  
**To:** Debra Brown; Commissioner Dallara; Commissioner Baughman; Commissioner Lang  
**Cc:** Stetler, Catherine  
**Subject:** Bedford County CARES Act Funding

Commissioners,

Thank you for your cooperation and partnership during this time. Yesterday, the Governor and legislature agreed upon a budget that funds the commonwealth for 5 months, funds k-12 education and secondary education for a full year, and allocates federal CARES Act funding to counties across the Commonwealth. When we first received CARES funding from the federal government, the Governor insisted that direct county funding would be critical as we worked with the legislature to spend this money in a way that helps our citizens and our commonwealth recover from COVID-19.

As part of the budget agreement that the Governor reached yesterday, your county is estimated to receive \$4,324,711 in CARES Act funding by no later than July 15<sup>th</sup>.

If you have questions, please feel free to reach out to myself, our regional directors, or to CCAP leadership. We will work to answer any questions as we move through this pandemic. Again, thank you for your assistance and partnership.

**Rob Ghormoz** | Secretary of Intergovernmental Affairs  
Office of the Governor  
508E Main Capitol | Harrisburg, PA 17120  
Phone: 717-787-5825 | E-mail: [rghormoz@pa.gov](mailto:rghormoz@pa.gov)

