

**Debra Brown**

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**From:** Joy Lepako  
**Sent:** Thursday, July 21, 2022 8:24 AM  
**To:** Tracey Snyder  
**Subject:** RE: Wex Statements

Thanks, Tracey!

**From:** Tracey Snyder <tsnyder@bedfordcountypa.org>  
**Sent:** Wednesday, July 20, 2022 4:35 PM  
**To:** Joy Lepako <jlepako@bedfordcountypa.org>  
**Subject:** FW: Wex Statements

Hello,

These have been sent to Lisa, Stacie and Peggy.  
I let her know we are currently coding the June one so I can not send until we are done with it.

Thanks,

Tracey

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Wednesday, July 20, 2022 4:14 PM  
**To:** Tracey Snyder <tsnyder@bedfordcountypa.org>  
**Subject:** Wex Statements

Hi Tracey,

Joy informed me that Lisa from C&Y went her and stated we had not provided the Wex Statements for April, May, and June and she needs them ASAP. Could you give me a call?

Thanks

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

Doris Brown

To: [Name]  
From: Doris Brown  
Subject: [Subject]

Hi [Name],

I have been sent to the [Location] and I am currently working on the [Project]. I will be back in the office on [Date].

Thank you,

I will be back in the office on [Date].

Thank you,

Thank you,

I will be back in the office on [Date].

Thank you,

I will be back in the office on [Date].

Thank you,

Thank you,

Mike Brown, CPA  
Director  
Business Accounting & Consulting Solutions, Inc.  
(717) 555-5555 Ext. 1010



**Debra Brown**

---

**From:** Tracey Snyder  
**Sent:** Thursday, July 21, 2022 11:32 AM  
**To:** Hohman, Joyce  
**Subject:** FW: Check cashed twice

Hello,

Can you please look into this check being cashed twice by the bank?

Thanks,

*Tracey Snyder, Assistant Director of Finance  
200 South Juliana Street ~ Suite 302  
Bedford, PA 15522  
[tsnyder@bedfordcountypa.org](mailto:tsnyder@bedfordcountypa.org)  
Phone: 814-624-2610  
Fax: 814-623-0991*

**From:** Mike Samson <[msamson@susacs.com](mailto:msamson@susacs.com)>  
**Sent:** Friday, July 8, 2022 2:14 PM  
**To:** Tracey Snyder <[tsnyder@bedfordcountypa.org](mailto:tsnyder@bedfordcountypa.org)>  
**Subject:** Check cashed twice

Hi Tracey,

Check [REDACTED] dated October 27, 2020 to Susan Gonsman in the amount of \$70.00 was cashed on 6/2/2022. This check was not outstanding and was originally cashed on 12/18/2020. Could you follow up with FNB about this check that was cashed twice by the bank?

Thank You

Mike

**Mike Samson, CPA  
Director  
Susquehanna Accounting & Consulting Solutions, Inc.  
(717) 561-8089 Ext. 5018**

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**Debra Brown**

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**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Thursday, July 21, 2022 3:32 PM  
**To:** Melissa Cottle  
**Cc:** Commissioner Dallara; Commissioner Frederick; Commissioner Baughman; Tracey Snyder  
**Subject:** Transfer

Hi Melissa,

Could you please transfer \$500,000 from the FNB GF MM account to the FNB GF checking account to fund this week's disbursements and next week's payroll expenses?

Thank You

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

Debra Brown

From:

To:

CC:

Subject:

Hi Melissa,

Could you please transfer \$100,000 from the 100 GR 457 account to the 100 457 account to fund the 457 account?

Thank you

Mike

Mike Gordon, CPA

Director

Sturges & Associates Accounting & Consulting Solutions, Inc.  
(771) 561-5555 ext. 5015

Mike Gordon - Director  
mkgordon@sturges.com

Transmitted: 05/21/2013 11:02 AM

Account: 100 457  
Organization: Debra

2500  
100 457

Contract: 100 457  
Contract: 100 457  
Contract: 100 457

100 457 account to the 100 457 account to fund the 457 account?

**Debra Brown**

---

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Monday, July 25, 2022 7:30 AM  
**To:** Commissioner Dallara  
**Subject:** Budget Charts  
**Attachments:** 2022 Budget Pie Chart.docx

Hi Barry,

I attached the charts for the 2022 budget for you review. I broke the expenses out into the categories I thought you wanted but if you want a different format or information just let me know.

Thanks

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

Debra Brown

From:  
Sent:  
To:  
Subject:  
Attachments:

to re format  
Monday, July 27, 2003, 1:40 AM  
Company: [illegible]  
Budget: [illegible]  
3125 [illegible]

Hi Dan,

I attached the chart for the 2003 budget for you. I hope you find the information on this chart helpful. I thought you would find it useful if you want a different format or information for me. I will be glad to help.

Thanks,

Debra

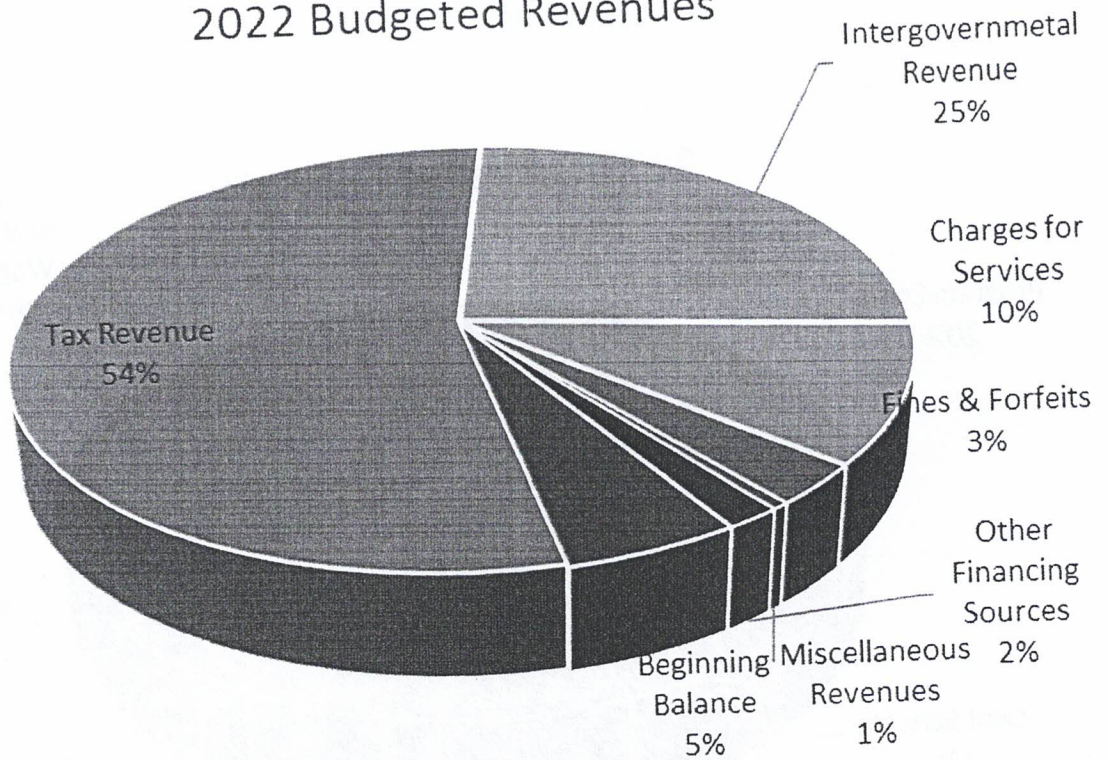
Debra Brown, CPA  
Director  
Superior Accounting & Consulting Solutions, Inc.  
(717) 501-5000 ext. 2118



2022 Budgeted Revenues

Beginning Balance	\$ 1,250,000
Tax Revenue	12,690,739
Intergovernmental Revenue	5,891,977
Charges for Services	2,395,228
Fines & Forfeits	688,500
Miscellaneous Revenues	118,062
Other Financing Sources	387,600
	<u>                    </u>
	<u>\$ 23,422,106</u>

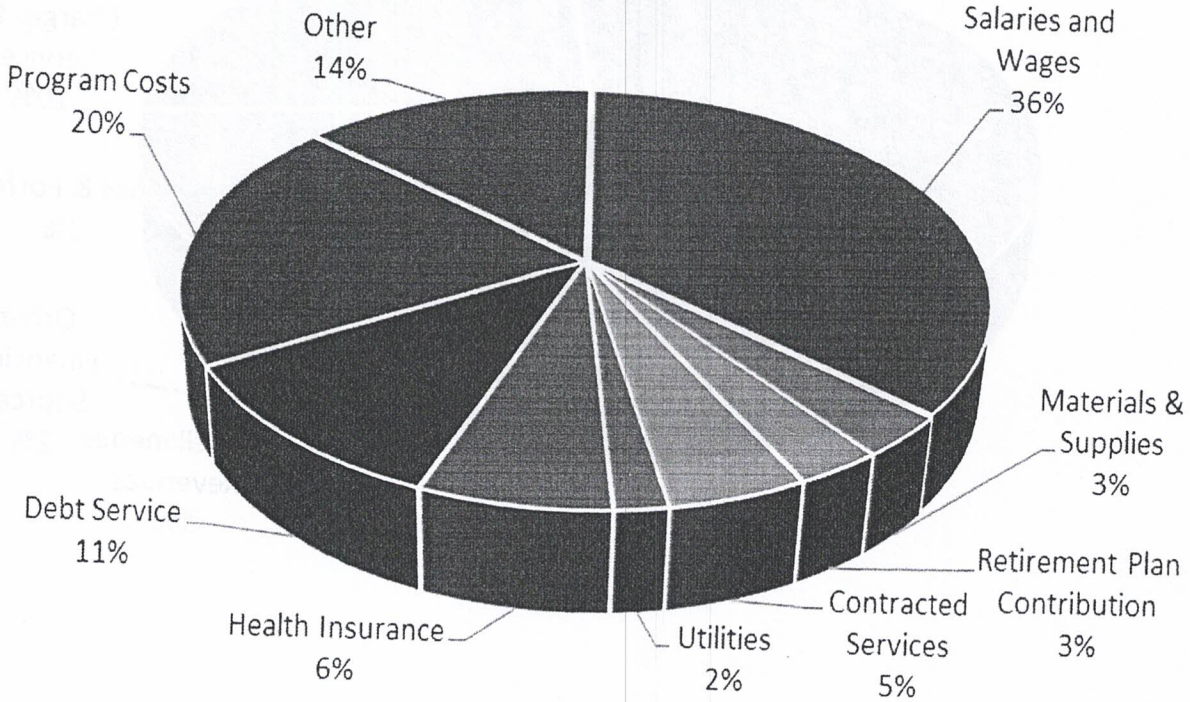
2022 Budgeted Revenues



2022 Budgeted Expenses

Salaries and Wages	\$ 8,429,197
Materials & Supplies	766,093
Retirement Plan Contribution	700,000
Contracted Services	1,118,898
Utilities	430,350
Health Insurance	1,532,161
Debt Service	2,541,048
Program Costs	4,628,880
Other	3,275,479
	<u>\$ 23,422,106</u>

2022 Budgeted Expenses





**Debra Brown**

---

**From:** Commissioner Dallara  
**Sent:** Monday, July 25, 2022 8:04 AM  
**To:** Mike Samson  
**Subject:** Re: Budget Charts  
**Attachments:** 2022 Budget Pie Chart.docx

Mike, thank you for the charts. I have one question at this time. When we talked last week you agreed with me that health insurance cost the county \$2,000,009.00. The chart shows it at &1,500,000.00 plus. Caould you please clarify?

Sent from my iPhone

On Jul 25, 2022, at 7:30 AM, Mike Samson <msamson@susacs.com> wrote:

Hi Barry,

I attached the charts for the 2022 budget for you review. I broke the expenses out into the categories I thought you wanted but if you want a different format or information just let me know.

Thanks

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

Debra Brown

From: Debra Brown  
To: [Redacted]  
Subject: [Redacted]  
Attachments: [Redacted]

Take, thank you for the chart. I have one question about this. When we...  
health insurance cost the money \$1,000.00. The chart shows it at \$1,000.00. (Could you please check...  
from my phone

On Jul 22, 2011 at 7:50 AM, Debra Brown <[Redacted]> wrote:

in reply,

I attach to the chart the 2012 budget for your review. I hope...  
thought you wanted back for what a effort you've put in to us here.

Thanks

Mike

Mike Hansen, CPA  
Director  
Superintendent Accounting & Consulting Solutions Inc.  
(717) 261-8883 Ext. 2071

**Debra Brown**

---

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Monday, July 25, 2022 8:12 AM  
**To:** Commissioner Dallara  
**Subject:** RE: Budget Charts

I wasn't in front of my computer that day but that number actually included the county's general liability insurance and workers compensation policies also. I didn't remember it at that time.

**From:** Commissioner Dallara <cdallara@bedfordcountypa.org>  
**Sent:** Monday, July 25, 2022 8:04 AM  
**To:** Mike Samson <msamson@susacs.com>  
**Subject:** Re: Budget Charts

Mike, thank you for the charts. I have one question at this time. When we talked last week you agreed with me that health insurance cost the county \$2,000,009.00. The chart shows it at &1,500,000.00 plus. Caould you please clarify?

Sent from my iPhone

On Jul 25, 2022, at 7:30 AM, Mike Samson <[msamson@susacs.com](mailto:msamson@susacs.com)> wrote:

Hi Barry,

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Thanks

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

Debra Brown

From: Mike Johnson <mjohnson@...>  
Sent: July 25, 2012 10:54 AM  
To: Debra Brown  
Subject: [REDACTED]

I want to thank you for the information that you provided. I will be sure to review the information and let you know if I have any questions. I will be sure to let you know if I have any questions.

From: Mike Johnson <mjohnson@...>  
Sent: Monday, July 23, 2012 10:54 AM  
To: Debra Brown <dbrown@...>  
Subject: [REDACTED]

Thank you for the information that you provided. I will be sure to review the information and let you know if I have any questions. I will be sure to let you know if I have any questions.

On July 25, 2012, at 10:54 AM, Mike Johnson <mjohnson@...> wrote:

Hi Debra,

I received the copy for the 2012 budget for your area and will be sure to review it and let you know if I have any questions. I will be sure to let you know if I have any questions.

Thank

you

Mike Johnson, CPA  
Director  
Financial Reporting & Consulting Services, Inc.  
(717) 867-8088 Ext. 2078

**Debra Brown**

**From:** Commissioner Dallara  
**Sent:** Monday, July 25, 2022 8:23 AM  
**To:** Mike Samson  
**Cc:** Debra Brown  
**Subject:** Re: Budget Charts

Mike then could we change the graph to show all three in one category?

Sent from my iPhone

On Jul 25, 2022, at 8:12 AM, Mike Samson <msamson@susacs.com> wrote:

I wasn't in front of my computer that day but that number actually included the county's general liability insurance and workers compensation policies also. I didn't remember it at that time.

**From:** Commissioner Dallara <cdallara@bedfordcountypa.org>  
**Sent:** Monday, July 25, 2022 8:04 AM  
**To:** Mike Samson <msamson@susacs.com>  
**Subject:** Re: Budget Charts

Mike, thank you for the charts. I have one question at this time. When we talked last week you agreed with me that health insurance cost the county \$2,000,009.00. The chart shows it at &1,500,000.00 plus. Caould you please clarify?

Sent from my iPhone

On Jul 25, 2022, at 7:30 AM, Mike Samson <msamson@susacs.com> wrote:

Hi Barry,

I attached the charts for the 2022 budget for you review. I broke the expenses out into the categories I thought you wanted but if you want a different format or information just let me know.

Thanks

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

Debra Brown

From: Debra Brown  
To: Mike Samson  
Cc: [Redacted]  
Subject: [Redacted]

Mike, I'm sorry we can't change the date to show all times in the category.  
Sent from my iPhone

On Jul 25, 2012, at 8:13 AM, Mike Samson <msamson@deloitte.com> wrote:  
I want to get out of my computer that day but that number doesn't work for the county's general industry  
instances and works category. I don't know what I did wrong. I'll try to fix it.

From: Debra Brown <dbrown@deloitte.com>  
Sent: Monday, July 23, 2012 10:16 AM  
To: Mike Samson <msamson@deloitte.com>  
Subject: [Redacted]

Mike, thank you for the chart. I have one question at the top. Why did I not get the data you requested  
with the first health instance case the county 11,000,000.00. The chart shows that 11,000,000.00 on the  
Chart and please clarify.  
Sent from my iPhone

On Jul 25, 2012, at 10:10 AM, Mike Samson <msamson@deloitte.com> wrote:

Hi Debra,

I attached the chart for the 2012 budget for health care. I've broken it out into  
the categories I thought you would like. If you want, I can also break it out into  
just what you need.

To: Mike  
Date: [Redacted]

Mike Samson, CPA  
Director  
Suspensions Accounting & Consulting Solutions, Inc.  
(737) 888-8088 Ext. 5818

**Debra Brown**

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Monday, July 25, 2022 8:41 AM  
**To:** Commissioner Dallara  
**Cc:** Debra Brown  
**Subject:** RE: Budget Charts

Barry,

Yes, I will do that

Mike

**From:** Commissioner Dallara <cdallara@bedfordcountypa.org>  
**Sent:** Monday, July 25, 2022 8:23 AM  
**To:** Mike Samson <msamson@susacs.com>  
**Cc:** Debra Brown <DBrown@bedfordcountypa.org>  
**Subject:** Re: Budget Charts

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Sent from my iPhone

On Jul 25, 2022, at 8:12 AM, Mike Samson <[msamson@susacs.com](mailto:msamson@susacs.com)> wrote:

I wasn't in front of my computer that day but that number actually included the county's general liability insurance and workers compensation policies also. I didn't remember it at that time.

**From:** Commissioner Dallara <[cdallara@bedfordcountypa.org](mailto:cdallara@bedfordcountypa.org)>  
**Sent:** Monday, July 25, 2022 8:04 AM  
**To:** Mike Samson <[msamson@susacs.com](mailto:msamson@susacs.com)>  
**Subject:** Re: Budget Charts

Mike, thank you for the charts. I have one question at this time. When we talked last week you agreed with me that health insurance cost the county \$2,000,009.00. The chart shows it at &1,500,000.00 plus. Caould you please clarify?

Sent from my iPhone

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Hi Barry,



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Thanks

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**



## Debra Brown

---

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Monday, July 25, 2022 10:53 AM  
**To:** Commissioner Dallara  
Debra Brown  
**Cc:** RE: Budget Charts  
**Subject:** 2022 Budget Pie Chart.docx  
**Attachments:**

Attached is the updated document. I can tweak the expense further depending upon the purpose of the document and who it will be distributed to.

Mike

**From:** Commissioner Dallara <cdallara@bedfordcountypa.org>  
**Sent:** Monday, July 25, 2022 8:23 AM  
**To:** Mike Samson <msamson@susacs.com>  
**Cc:** Debra Brown <DBrown@bedfordcountypa.org>  
**Subject:** Re: Budget Charts

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Sent from my iPhone

On Jul 25, 2022, at 8:12 AM, Mike Samson <msamson@susacs.com> wrote:

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**From:** Commissioner Dallara <cdallara@bedfordcountypa.org>  
**Sent:** Monday, July 25, 2022 8:04 AM  
**To:** Mike Samson <msamson@susacs.com>  
**Subject:** Re: Budget Charts

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On Jul 25, 2022, at 7:30 AM, Mike Samson <msamson@susacs.com> wrote:

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I attached the charts for the 2022 budget for you review. I broke the expenses out into the categories I thought you wanted but if you want a different format or information just let me know.

Thanks

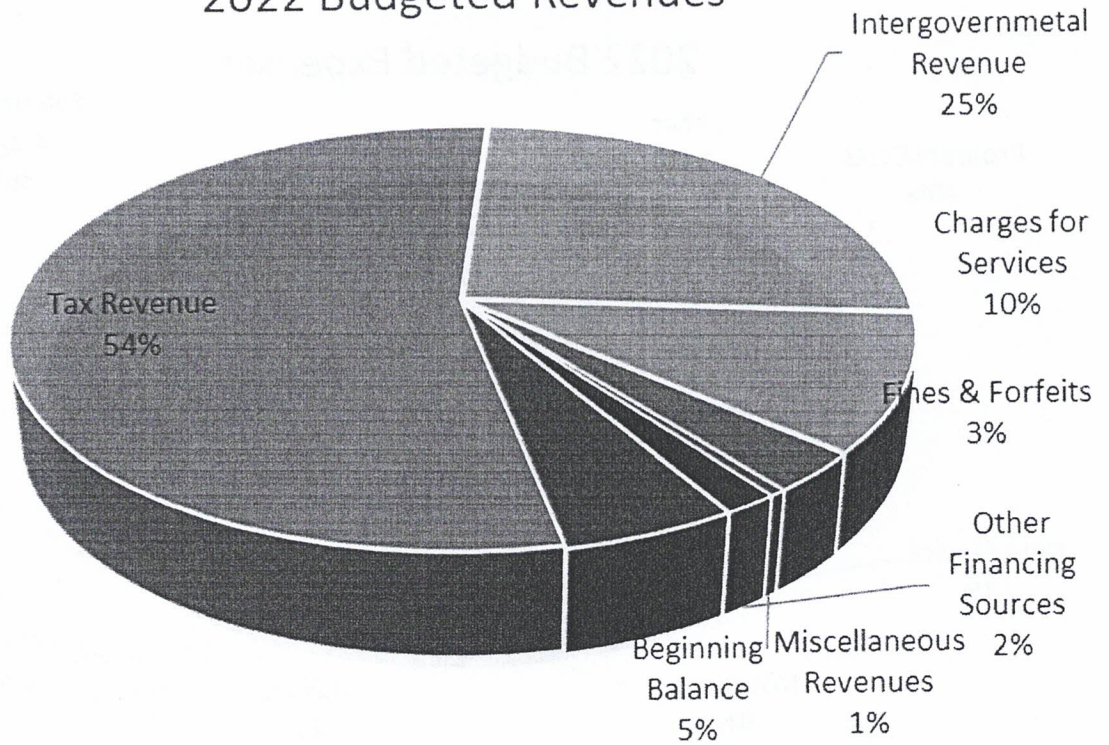
Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

2022 Budgeted Revenues

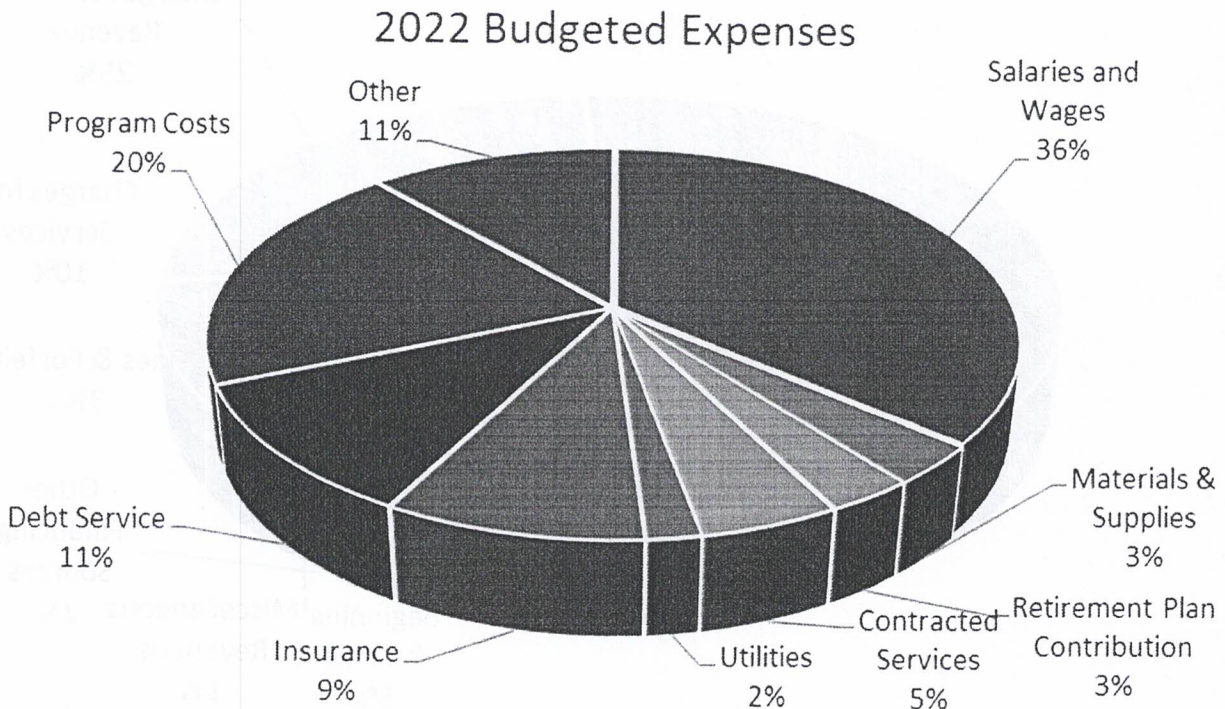
Beginning Balance	\$ 1,250,000
Tax Revenue	12,690,739
Intergovernmental Revenue	5,891,977
Charges for Services	2,395,228
Fines & Forfeits	688,500
Miscellaneous Revenues	118,062
Other Financing Sources	387,600
	<hr/>
	<u>\$ 23,422,106</u>

2022 Budgeted Revenues



2022 Budgeted Expenses

Salaries and Wages	\$ 8,429,197
Materials & Supplies	766,093
Retirement Plan Contribution	700,000
Contracted Services	1,118,898
Utilities	430,350
Insurance	2,060,133
Debt Service	2,541,048
Program Costs	4,628,880
Other	<u>2,747,507</u>
	<u>\$23,422,106</u>





**Debra Brown**

---

**From:**  
**Sent:**  
**To:**  
**Subject:**

Mike Samson <msamson@susacs.com>  
Monday, July 25, 2022 4:16 PM  
Tracey Snyder  
Munis

Hi Tracey,

They fixed my login in issues with Munis. I am assuming that you can log in also?

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

Chris Brown

From:

Sent:

To:

Subject:

Info@brown.com  
Tuesday, July 22, 2008 10:10 AM

Hi Tracy,

I've fixed my login issues with Work.com. I'm wondering how you can login to it?

Mike

Mike Samson, CPA

Director

Stratagem Accounting & Consulting Services, Inc.  
(717) 867-0279 ext. 2010

**Debra Brown**

---

**From:** Tracey Snyder  
**Sent:** Tuesday, July 26, 2022 9:01 AM  
**To:** Mike Samson  
**Subject:** RE: Munis

Yes I am in.

Are you coming to Bedford today?

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Monday, July 25, 2022 4:16 PM  
**To:** Tracey Snyder <tsnyder@bedfordcountypa.org>  
**Subject:** Munis

Hi Tracey,

They fixed my login in issues with Munis. I am assuming that you can log in also?

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**





**Debra Brown**

---

**From:** Tracey Snyder  
**Sent:** Tuesday, July 26, 2022 9:16 AM  
**To:** Mike Samson  
**Subject:** RE: Munis

Yes I am right now.  
Barry said he wants to call you at some point.

Thanks,

Tracey

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Tuesday, July 26, 2022 9:15 AM  
**To:** Tracey Snyder <tsnyder@bedfordcountypa.org>  
**Subject:** RE: Munis

That is good.

I will not be in Bedford today. I am working from home. If you need to get ahold of me call my cell phone.

Are you going to work on posting the remaining credit card entries today?

Mike

**From:** Tracey Snyder <tsnyder@bedfordcountypa.org>  
**Sent:** Tuesday, July 26, 2022 9:01 AM  
**To:** Mike Samson <msamson@susacs.com>  
**Subject:** RE: Munis

Yes I am in.

Are you coming to Bedford today?

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Monday, July 25, 2022 4:16 PM  
**To:** Tracey Snyder <tsnyder@bedfordcountypa.org>  
**Subject:** Munis

Hi Tracey,

They fixed my login in issues with Munis. I am assuming that you can log in also?

Mike

**Mike Samson, CPA**

Director  
Susquehanna Accounting & Consulting Solutions, Inc.  
(717) 561-8089 Ext. 5018

Debra Brown

From: Tracy Snyder  
Sent: Tuesday, July 26, 2011 9:48 AM  
To: Mike Jamon  
Subject: RE: Trunk

Yes I am right now.  
Debra said he wants to call you at a time when

Thank,

Tracy

From: Mike Jamon <mjamon@susquehanna.com>  
Sent: Tuesday, July 26, 2011 9:11 AM  
To: Tracy Snyder <tracy.snyder@bedford.com> & you  
Subject: RE: Trunk

That is good.

I will not be in Bedford today. I am working from home. If you need a copy, hold on to call my cell phone.

Are you going to wait or meeting the remaining credit and other today?

Mike

From: Tracy Snyder <tracy.snyder@bedford.com>  
Sent: Tuesday, July 26, 2011 9:03 AM  
To: Mike Jamon <mjamon@susquehanna.com>  
Subject: RE: Trunk

Yes I am in.

Are you coming to Bedford today?

From: Mike Jamon <mjamon@susquehanna.com>  
Sent: Monday, July 25, 2011 4:14 PM  
To: Tracy Snyder <tracy.snyder@bedford.com>  
Subject: Trunk

Hi Tracy,

They fixed my laptop - I was worried about something that you said. Hope

Mike

Mike Jamon, CPA

**Debra Brown**

---

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Tuesday, July 26, 2022 9:15 AM  
**To:** Tracey Snyder  
**Subject:** RE: Munis

That is good.

I will not be in Bedford today. I am working from home. If you need to get ahold of me call my cell phone.

Are you going to work on posting the remaining credit card entries today?

Mike

**From:** Tracey Snyder <tsnyder@bedfordcountypa.org>  
**Sent:** Tuesday, July 26, 2022 9:01 AM  
**To:** Mike Samson <msamson@susacs.com>  
**Subject:** RE: Munis

Yes I am in.

Are you coming to Bedford today?

**From:** Mike Samson <msamson@susacs.com>  
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**To:** Tracey Snyder <tsnyder@bedfordcountypa.org>  
**Subject:** Munis

Hi Tracey,

They fixed my login in issues with Munis. I am assuming that you can log in also?

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

Debra Thorne

From: Mike Johnson <johnm@johnson.com>  
Sent: Tuesday, July 26, 2011 9:15 AM  
To: Tracy Sawyer  
Subject: RE: Mike

That is good.

I will not be in Bedford today. I am working from home. If you need to get something done, call my cell phone.  
Are you going to work on getting the remaining credit card entries today?

Mike

From: Tracy Sawyer <tracy@johnson.com>  
Sent: Tuesday, July 26, 2011 9:01 AM  
To: Mike Johnson <johnm@johnson.com>  
Subject: RE: Mike

Yes I am in.

Are you coming to Bedford today?

From: Mike Johnson <johnm@johnson.com>  
Sent: Monday, July 25, 2011 4:15 PM  
To: Tracy Sawyer <tracy@johnson.com>  
Subject: Mike

Hi Tracy,

They had to login in later in the day, and I am sorry that you had to wait.

Mike

Mike Johnson, CPA  
Director  
Superior Accounting & Consulting Solutions, Inc.  
(717) 661-2018 ext 2018

## Debra Brown

---

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Tuesday, July 26, 2022 9:28 AM  
**To:** Tracey Snyder  
**Subject:** RE: Munis

Just have call my cell phone anytime except between 2 to 2:30 as I have an exit conference with Dana from DCED.

**From:** Tracey Snyder <tsnyder@bedfordcountypa.org>  
**Sent:** Tuesday, July 26, 2022 9:16 AM  
**To:** Mike Samson <msamson@susacs.com>  
**Subject:** RE: Munis

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**Sent:** Tuesday, July 26, 2022 9:01 AM  
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**Subject:** RE: Munis

Yes I am in.

Are you coming to Bedford today?

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Monday, July 25, 2022 4:16 PM  
**To:** Tracey Snyder <tsnyder@bedfordcountypa.org>  
**Subject:** Munis

Hi Tracey,

They fixed my login in issues with Munis. I am assuming that you can log in also?

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

Debra Brown  
From:  
Sent:  
To:  
Subject:

From: Tracy Sander <tracy@edwardelmer.com>  
Sent: Tuesday, July 26, 2011 9:14 AM  
To: Mike Samson <msamson@accsol.com>  
Subject: RE: Munis

Yes, I am right now.  
Sandy said he would call you in some point.

Thanks,

Tracy

From: Mike Samson <msamson@accsol.com>  
Sent: Tuesday, July 26, 2011 9:15 AM  
To: Tracy Sander <tracy@edwardelmer.com>  
Subject: RE: Munis

That is good.

I will not be in the office today. I am working from home. If you need to get anything done, call me at 561-8089.  
Are you going to wait on getting the remaining credit card charges paid?

Mike

From: Tracy Sander <tracy@edwardelmer.com>  
Sent: Tuesday, July 26, 2011 9:03 AM  
To: Mike Samson <msamson@accsol.com>  
Subject: RE: Munis

Yes, I am in.

Are you coming to Bedford today?

From: Mike Samson <msamson@accsol.com>  
Sent: Monday, July 25, 2011 4:10 PM  
To: Tracy Sander <tracy@edwardelmer.com>  
Subject: Munis

Hi Tracy,

**Debra Brown**

---

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Tuesday, July 26, 2022 11:23 AM  
**To:** Tracey Snyder  
**Subject:** Postage  
**Attachments:** APRIL 2022.pdf; MAY 2022.pdf; JUNE 2022.pdf

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

Debra Brown

From: [Redacted]  
To: [Redacted]  
Subject: [Redacted]  
Attachments: [Redacted]

Miss Samson  
Tuesday, July 20, 2004, 11:23 AM  
7:30 PM  
[Redacted]  
[Redacted]

Miss Samson, CPA  
Director  
Superior Accounting & Consulting Services, Inc.  
(717) 661-8083 Ext. 5010





# Account Detail Report

Date Range: Apr 01 2022 to Apr 30 2022  
Meter Group: Custom  
Meter 4W00-0361657 at Pitney Bowes, Danbury

## Account Detail

Account	Pieces	Postage	Fee Amount	Surcharge	Total Charged
				\$0.000	\$181.670
Accounting	337	\$181.670	\$0.000	\$0.000	\$0.530
Auditors	1	\$0.530	\$0.000	\$0.000	\$434.520
Children and Youth	449	\$366.520	\$68.000	\$0.000	\$6.030
Commissioners	11	\$6.030	\$0.000	\$0.000	\$0.530
Communications	1	\$0.530	\$0.000	\$0.000	\$3,614.620
Courts	6,712	\$3,614.620	\$0.000	\$0.000	\$276.640
D.J. Bedford	412	\$276.640	\$0.000	\$0.000	\$35.860
District Attorney	43	\$35.860	\$0.000	\$0.000	\$338.730
Domestic Relations	504	\$284.330	\$54.400	\$0.000	\$109.320
Elections	204	\$109.320	\$0.000	\$0.000	\$17.370
HUMAN RESOURCE	29	\$17.370	\$0.000	\$0.000	\$13.550
Jail	24	\$13.550	\$0.000	\$0.000	\$22.530
Planning Commission	20	\$22.530	\$0.000	\$0.000	\$166.730
Probation	297	\$166.730	\$0.000	\$0.000	\$48.930
Prothonotary	62	\$48.930	\$0.000	\$0.000	\$60.860
Public Defender	111	\$60.860	\$0.000	\$0.000	\$15.880
Register Recorder	23	\$15.880	\$0.000	\$0.000	\$117.120
Sheriff	211	\$117.120	\$0.000	\$0.000	\$152.880
Tax Assessment	274	\$152.880	\$0.000	\$0.000	\$93.860
Treasurer	171	\$93.860	\$0.000	\$0.000	\$2.650
Veteran Affairs	5	\$2.650	\$0.000	\$0.000	\$5,710.810
<b>Grand Total</b>	<b>9,901</b>	<b>\$5,588.410</b>	<b>\$122.400</b>	<b>\$0.000</b>	

Page 1 of 1  
 Date: 11/11/2023 10:00 AM

Account Details Report

Account Name	Account Type	Account Number	Account Balance	Account Status	Account Category
Account 1	Checking	123456789	\$1,234.56	Active	Personal
Account 2	Savings	987654321	\$5,678.90	Active	Personal
Account 3	Checking	567890123	\$2,345.67	Active	Business
Account 4	Money Market	345678901	\$3,456.78	Active	Personal
Account 5	Checking	234567890	\$4,567.89	Active	Business
Account 6	IRA	012345678	\$10,123.45	Active	Investment
Account 7	Checking	890123456	\$1,567.89	Active	Personal
Account 8	Money Market	678901234	\$2,678.90	Active	Personal
Account 9	Checking	456789012	\$3,789.01	Active	Business
Account 10	IRA	234567890	\$15,890.12	Active	Investment
Account 11	Checking	012345678	\$2,890.12	Active	Personal
Account 12	Money Market	890123456	\$3,901.23	Active	Personal
Account 13	Checking	678901234	\$4,012.34	Active	Business
Account 14	IRA	456789012	\$18,123.45	Active	Investment
Account 15	Checking	234567890	\$3,123.45	Active	Personal
Account 16	Money Market	012345678	\$4,234.56	Active	Personal
Account 17	Checking	890123456	\$5,345.67	Active	Business
Account 18	IRA	678901234	\$20,456.78	Active	Investment
Account 19	Checking	456789012	\$3,456.78	Active	Personal
Account 20	Money Market	234567890	\$4,567.89	Active	Personal
Account 21	Checking	012345678	\$5,678.90	Active	Business
Account 22	IRA	890123456	\$22,789.01	Active	Investment
Account 23	Checking	678901234	\$3,789.01	Active	Personal
Account 24	Money Market	456789012	\$4,890.12	Active	Personal
Account 25	Checking	234567890	\$5,901.23	Active	Business
Account 26	IRA	012345678	\$25,012.34	Active	Investment
Account 27	Checking	890123456	\$4,012.34	Active	Personal
Account 28	Money Market	678901234	\$5,123.45	Active	Personal
Account 29	Checking	456789012	\$6,234.56	Active	Business
Account 30	IRA	234567890	\$27,345.67	Active	Investment

Account Details Report Summary

Total Accounts: 30

Total Balance: \$250,123.45

Report Generated: 11/11/2023 10:00 AM



# Account Detail Report

Date Range: May 01 2022 to May 31 2022  
Meter Group: Custom  
Meter 4W00-0361657 at Pitney Bowes, Danbury

## Account Detail

Account	Pieces	Postage	Fee Amount	Surcharge	Total Charged
Accounting	491	\$261.430	\$0.000	\$0.000	\$261.430
Auditors	1	\$0.530	\$0.000	\$0.000	\$0.530
Children and Youth	685	\$522.620	\$312.800	\$0.000	\$835.420
Commissioners	3	\$1.590	\$0.000	\$0.000	\$1.590
Communications	1	\$1.360	\$0.000	\$0.000	\$1.360
Courts	1,177	\$674.270	\$0.000	\$0.000	\$674.270
D.J. Bedford	486	\$320.720	\$0.000	\$0.000	\$320.720
District Attorney	28	\$15.670	\$0.000	\$0.000	\$15.670
Domestic Relations	620	\$350.210	\$88.400	\$0.000	\$438.610
Elections	247	\$92.190	\$0.000	\$0.000	\$92.190
HUMAN RESOURCE	21	\$11.930	\$0.000	\$0.000	\$11.930
Jail	7	\$3.710	\$0.000	\$0.000	\$3.710
Planning Commission	19	\$13.390	\$0.000	\$0.000	\$13.390
Probation	230	\$132.620	\$0.000	\$0.000	\$132.620
Prothonotary	97	\$86.440	\$0.000	\$0.000	\$86.440
Public Defender	84	\$46.750	\$0.000	\$0.000	\$46.750
Register Recorder	32	\$39.640	\$0.000	\$0.000	\$39.640
Sheriff	240	\$142.690	\$6.800	\$0.000	\$149.490
Tax Assessment	246	\$135.810	\$0.000	\$0.000	\$135.810
Treasurer	140	\$85.200	\$0.000	\$0.000	\$85.200
Veteran Affairs	2	\$1.260	\$0.000	\$0.000	\$1.260
<b>Grand Total</b>	<b>4,857</b>	<b>\$2,940.030</b>	<b>\$408.000</b>	<b>\$0.000</b>	<b>\$3,348.030</b>



# Account Detail Report

Date Range: Jun 01 2022 to Jun 30 2022  
 Meter Group: Custom  
 Meter 4W00-0361657 at Pitney Bowes, Danbury

## Account Detail

Account	Pieces	Postage	Fee Amount	Surcharge	Total Charged
	282	\$149.460	\$0.000	\$0.000	\$149.460
Accounting					\$1.460
Auditors	2	\$1.460	\$0.000	\$0.000	\$571.070
Children and Youth	617	\$496.270	\$74.800	\$0.000	\$52.820
Commissioners	42	\$46.020	\$6.800	\$0.000	\$20.140
Communications	38	\$20.140	\$0.000	\$0.000	\$452.300
Courts	654	\$452.300	\$0.000	\$0.000	\$265.430
D.J. Bedford	427	\$265.430	\$0.000	\$0.000	\$15.150
District Attorney	21	\$15.150	\$0.000	\$0.000	\$598.710
Domestic Relations	792	\$511.960	\$86.750	\$0.000	\$326.160
Elections	610	\$326.160	\$0.000	\$0.000	\$8.020
HUMAN RESOURCE	14	\$8.020	\$0.000	\$0.000	\$8.480
Jail	16	\$8.480	\$0.000	\$0.000	\$146.600
Planning Commission	230	\$146.600	\$0.000	\$0.000	\$184.190
Probation	308	\$177.390	\$6.800	\$0.000	\$171.230
Prothonotary	141	\$171.230	\$0.000	\$0.000	\$58.750
Public Defender	118	\$51.950	\$6.800	\$0.000	\$43.220
Register Recorder	27	\$22.820	\$20.400	\$0.000	\$193.670
Sheriff	259	\$166.470	\$27.200	\$0.000	\$109.490
Tax Assessment	191	\$109.490	\$0.000	\$0.000	\$115.850
Treasurer	214	\$115.850	\$0.000	\$0.000	\$1.590
Veteran Affairs	3	\$1.590	\$0.000	\$0.000	
<b>Grand Total</b>	<b>5,006</b>	<b>\$3,264.240</b>	<b>\$229.550</b>	<b>\$0.000</b>	<b>\$3,493.790</b>

# Account / Detail Report

Date Range: Jan 01 2017 to Jan 31 2017

State: CA

Page: 00000000 of 00000000

## Account Detail

Account Name	Account ID	Account Type	Account Balance	Account Status
Account 1	10000000	Checking	1000.00	Active
Account 2	20000000	Savings	2000.00	Active
Account 3	30000000	Checking	3000.00	Active
Account 4	40000000	Savings	4000.00	Active
Account 5	50000000	Checking	5000.00	Active
Account 6	60000000	Savings	6000.00	Active
Account 7	70000000	Checking	7000.00	Active
Account 8	80000000	Savings	8000.00	Active
Account 9	90000000	Checking	9000.00	Active
Account 10	00000000	Savings	0000.00	Active
Account 11	10000000	Checking	1000.00	Active
Account 12	20000000	Savings	2000.00	Active
Account 13	30000000	Checking	3000.00	Active
Account 14	40000000	Savings	4000.00	Active
Account 15	50000000	Checking	5000.00	Active
Account 16	60000000	Savings	6000.00	Active
Account 17	70000000	Checking	7000.00	Active
Account 18	80000000	Savings	8000.00	Active
Account 19	90000000	Checking	9000.00	Active
Account 20	00000000	Savings	0000.00	Active



**Debra Brown**

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**From:**  
**Sent:**  
**To:**  
**Subject:**  
**Attachments:**

Mike Samson <msamson@susacs.com>  
Thursday, July 28, 2022 7:50 AM  
Tracey Snyder  
July Retirement Disbursement  
July 2022 Retirement Disbursement.pdf

Hi Tracey,

Attached is the July retirement disbursement from the FNB account to the Wilmington Trust.

Thank You

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**



Debra Brown

From:

Sent:

To:

Subject:

Attachments:

Miss Jensen to send to you  
Tuesday, July 28, 2003 1:50 AM  
Larry Sander  
July 2003 Retirement Disbursement  
July 2003 Retirement Disbursement

Hi Tracy,

Attached is the July retirement disbursement from the PMS account to the right of the table.

Thank you

Mike

Mike Sander, CPA

Director

Superior Accounting & Consulting Solutions, Inc.  
(717) 561-4000 Ext. 2012

July 28, 2022

RE: July Remittance from FNB Retirement Account to the Wilmington Retirement Trust

Dear Commissioners:

The County will transfer \$130,564.36 from the FNB Retirement Account to the Wilmington Retirement Trust.  
The transfer of funds is detailed below:

Employee Contributions 6/13/2022-6/26/2022	\$ 23,089.01
Employee Contributions - Stipend	15,485.00
Employee Contributions 6/27/2022-7/10/2022	23,240.35
Employer Contribution (June)	68,750.00
	<hr/>
Total Remittance to Wilmington Trust	<u>\$ 130,564.36</u>

July 25, 2012

RE: 2012 Reimburse from the Management Account for the Washington Treatment Plant

Dear Commissioner:

The County will invoice \$2,500,000 for the 2012 Reimbursement for the Washington Treatment Plant. The number of funds is detailed below.

1	20,000.00
2	10,000.00
3	10,000.00
4	10,000.00
5	10,000.00
6	10,000.00
7	10,000.00
8	10,000.00
9	10,000.00
10	10,000.00
11	10,000.00
12	10,000.00
13	10,000.00
14	10,000.00
15	10,000.00
16	10,000.00
17	10,000.00
18	10,000.00
19	10,000.00
20	10,000.00
21	10,000.00
22	10,000.00
23	10,000.00
24	10,000.00
25	10,000.00
26	10,000.00
27	10,000.00
28	10,000.00
29	10,000.00
30	10,000.00
31	10,000.00
32	10,000.00
33	10,000.00
34	10,000.00
35	10,000.00
36	10,000.00
37	10,000.00
38	10,000.00
39	10,000.00
40	10,000.00
41	10,000.00
42	10,000.00
43	10,000.00
44	10,000.00
45	10,000.00
46	10,000.00
47	10,000.00
48	10,000.00
49	10,000.00
50	10,000.00
51	10,000.00
52	10,000.00
53	10,000.00
54	10,000.00
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67	10,000.00
68	10,000.00
69	10,000.00
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75	10,000.00
76	10,000.00
77	10,000.00
78	10,000.00
79	10,000.00
80	10,000.00
81	10,000.00
82	10,000.00
83	10,000.00
84	10,000.00
85	10,000.00
86	10,000.00
87	10,000.00
88	10,000.00
89	10,000.00
90	10,000.00
91	10,000.00
92	10,000.00
93	10,000.00
94	10,000.00
95	10,000.00
96	10,000.00
97	10,000.00
98	10,000.00
99	10,000.00
100	10,000.00

Employee Compensation \$1,000,000.00  
 Employee Retirement \$1,000,000.00  
 Employee Unemployment \$1,000,000.00  
 Employee Health Insurance \$1,000,000.00

Total Reimbursement \$2,500,000.00

**Debra Brown**

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**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Thursday, July 28, 2022 2:32 PM  
**To:** Commissioner Dallara  
**Subject:** Updated Capital Budget  
**Attachments:** 2022 Capital Budget 7-28-22.pdf; Bond-ARPA Sufficiency Analysis 7-28-22.pdf

Hi Barry,

I attached the requested updated capital project budget (added column for anticipated completion date, columns for when projects funds will be expended (if we had answer), and updated budgets to subtract costs already incurred) and funds sufficiency analysis for your review.

Thanks

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

Gabe Brown

From:

Sent:

To:

Subject:

Attachments

Mike Semrow - msemrow@msc.com

Thursday, Jan 28, 2010 2:30 PM

Construction Dept

1000 Capital Blvd

1000 Capital Blvd, 1000 Capital Blvd, Andover, MA 01810

Hi Gabe,

I attached the requested budget capital and operating funds for the projects that will be expanded. If we find any errors, I will update the budget and operating funds. I will also update the budget and operating funds for the projects that will be expanded. I will also update the budget and operating funds for the projects that will be expanded.

Thanks

Mike

Mike Semrow, CPA

Director

Suspension Accounting & Consulting Solutions, Inc.

(717) 881-8088 ext. 5016

<u>Projects</u>	<u>Funding</u>	<u>Anticipated Date of Completion</u>	<u>Budget</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Broadband Project						
Mission Critical Partners - Professional Services	ARP	2022	86,215.75	86,215.75		
Alleghenies Broadband						
Phase 1 - Crowsnest install equipment on 17 towers	ARP	2022	102,970.51	102,970.51		
Phase 2 - Manager for ARC Power Grant Project	ARP		200,000.00			
Phase 3 - Fiber Study Design	ARP		25,000.00			
ARC Power Grant County Match (50% match)						
Construct 4 new towers			745,588.00			
NTIA Grant County Match (if awarded - 10% match)			558,122.00			
Structural Upgrades to Kinton Knob Tower			60,000.00			
Contingencies (inflation, etc.)			203,359.00			
			<u>1,981,255.26</u>			
Capital Projects						
Bridges	Bond	2022 & 2023	1,428,805.81		1,428,805.81	
Courthouse HVAC		2022 & 2023	5,277,592.00	1,000,000.00	4,277,592.00	273,229.00
Library/Office Building HVAC		2024	273,229.00			
Indoor air quality improvements - Courthouse, Library, Jail		2022 & 2023	72,355.00		72,355.00	
Indoor air quality improvements - Courthouse		2022 & 2023	14,389.00		14,389.00	
Correctional Facility HVAC			28,212.00			
Courthouse Secure Entrance	Bond	2022	1,458,389.00	1,458,389.00		
Courthouse Surveillance (CCTV)/Door Access	Bond	2022	810,980.00	810,980.00		
Courthouse Windows	Bond		564,115.00			429,105.00
Library/Office Building Windows	Bond	2024	429,105.00			
Corrections - BMS Facility Migration	Bond		17,128.00			
P&P Bonds, Warranty, Permitting	Bond		97,452.00			
Courthouse - HVAC Unit	Bond		35,000.00		25,000.00	25,000.00
Pension System	Bond	2022 & 2023	50,000.00	25,000.00	16,000.00	
Employee Self-Service	Bond	2022	16,000.00	16,000.00		
Time Entry System	Bond	On Hold	70,000.00			
Waterproof basement	Bond		40,000.00			
Carpet Courthouse	Bond		75,000.00			
Carpet DJ (Osman & DJ Diehl 2)	Bond		24,351.00			
Airport Authority grant match for repairs of hangar	Bond		45,000.00			23,500.00
Prison Water Heater	Bond	2023	23,500.00			
Gutters Old Courthouse	Bond	2022	10,000.00	10,000.00		
Dome Painting	Bond	Completed	2,600.00	2,600.00		
Repairs on front of courthouse Facia	Bond	2022	10,000.00	10,000.00		
Facia on Lyons Building	Bond	2022	6,700.00	6,700.00		
Painting of Courtroom and facia and soufet	Bond	2022	9,400.00	9,400.00		
Roof on martin hill tower site		Houseds 911 Equip	30,000.00			
Prison Extinguisher System (kitchen)	Bond		44,000.00			
Magnetrometer - Secure Entrance	Bond	Ordered Update Amount	8,800.00	8,800.00		
X-Ray - Secure Entrance	Bond	Ordered Update Amount	26,434.00	26,434.00		
Sewer System - \$16-22K laterals	Bond	2022	16,000.00	16,000.00		
Painting - Lyons & blind assoc, lawyer			19,175.00			
Prison Fire Alarm System			-			
LED Light potentially			40,000.00	40,000.00		
Generator - Mkinton's knob		2023	150,000.00		150,000.00	
Library Roof			60,000.00	30,000.00	30,000.00	
Economic Development Authority	ARP		<u>60,000.00</u>	<u>30,000.00</u>	<u>30,000.00</u>	<u>702,334.00</u>
			13,264,967.07	3,629,489.26	5,991,641.81	





Fund Available in the bank as 7/28/2022

2019 GOB	2,856,561.21
2021 GOB	2,509,432.66
2021 Treasuries	2,000,000.00
ARPA	3,788,369.82
ARPA Treasuries	<u>3,000,000.00</u>
Subtotal	14,154,363.69
Less Broadband not reimbursed	(402,852.49)
Less capital expense not reimbursed	(321,721.02)
Less capital budgeted expense	<u>(13,264,967.07)</u>
Amount Available	<u><u>164,823.11</u></u>

Find Available in the Book at YVR 1003

1,250,000.00  
 2,500,000.00  
 1,000,000.00  
 1,250,000.00  
1,000,000.00  
  
 1,000,000.00  
 1,000,000.00  
 1,000,000.00  
1,000,000.00  
  
 1,000,000.00

2019 Q08  
 2021 Q08  
 2021 Treasury  
 ARSA  
 ARSA Treasury  
  
 Subtotal  
 Less: Expenses not included  
 Less: Capital expenses not included  
 Less: Other subject to expense  
  
 Amount Available

**Debra Brown**

---

**From:** Michael V. Lamb <MLamb@wesselcpa.com>  
**Sent:** Friday, July 29, 2022 8:08 AM  
**To:** Mike Samson  
**Cc:** Tracey Snyder; Cara M. Ferrante; Brennan J. Illig  
**Subject:** RE: Today  
**Attachments:** Bedford County Pending items 7-29-22.pdf

Hi Mike,

Attached is the list of pending items that I am aware of. As I mentioned, we'll pause the audit until these items are ready for our review/testing. We can touch base after you are back from vacation to try and get some dates at the end of the month or early September.

Thanks,

Mike

**Michael Lamb, CPA, CGFM**  
100 E. Pitt Street, Suite 204 | Bedford, PA 15522  
814.623.1403 | [REDACTED] (Cell)  
[mlamb@wesselcpa.com](mailto:mlamb@wesselcpa.com) | [www.wesselcpa.com](http://www.wesselcpa.com)

Check us out on [LinkedIn](#)  and [Facebook](#) 

**WESSEL & COMPANY**  
ACCOUNTANTS & ADVISORS

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Thursday, July 28, 2022 6:32 AM  
**To:** Michael V. Lamb <MLamb@wesselcpa.com>; Cara M. Ferrante <CFerrante@wesselcpa.com>  
**Subject:** Today

Hi Mike,

I wanted to give you a heads up that I will not be at the county today. I know Tracey said you would plan on being at the county if I was onsite. I will be working from home so if you want to touch base about the audit just let me know.

Thanks

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

CONFIDENTIAL This message, including any attachments, contains privileged and confidential information and is intended only for the use of the recipient. If you are not the named addressee, or the employee or agent responsible for

delivering the message to the intended recipient, you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system.

From: Michael V. Linn  
Sent: Tuesday, July 25, 2006, 8:32 AM  
To: Mike Samson  
Cc: Tracy Samson  
Subject: Re: [Redacted]  
Attachments: [Redacted]

Hi Mike,

I wanted to give you a heads up that I will not be of the county today. I have a family matter that I need to attend to. I will be working from home so if you want to talk, please call me at the county. I will be working from home so if you want to talk, please call me at the county.

Thanks,

Mike

Michael Samson, CPA  
100 E. 10th Street, Suite 200  
Billings, MT 59102  
Phone: (406) 251-1234  
Fax: (406) 251-1234  
Email: msamson@wessel.com



From: Mike Samson  
Sent: Tuesday, July 25, 2006, 8:32 AM  
To: Michael V. Linn  
Subject: Toxy

Hi Mike,

I wanted to give you a heads up that I will not be of the county today. I have a family matter that I need to attend to. I will be working from home so if you want to talk, please call me at the county. I will be working from home so if you want to talk, please call me at the county.

Thanks,

Mike

Mike Samson, CPA  
Director  
Superior Accounting & Consulting Solutions, Inc.  
(717) 581-8888 Ext. 8018

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**Debra Brown**

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**From:** Commissioner Baughman  
**Sent:** Thursday, May 26, 2022 11:56 AM  
**To:** Mike Samson  
**Subject:** RE: Questions

To confirm, all of the crownsnest rental went to the 911 fund?

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Thursday, May 26, 2022 11:12 AM  
**To:** Commissioner Baughman <dbaughman@bedfordcountypa.org>  
**Subject:** Questions

Hi Deb,

Requested information below:

1. The county has paid Graphitegrantworks is \$4,000.
2. The amount the county has received from Crowsnest for tower rental is \$14,950 (\$1,150 per month) and
  - a. Amount paid in 2021 is \$9,200
  - b. Amount paid in 2022 is \$5,750

If you need anything else, please let me know.

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

Devin Brown

From: Devin Brown  
Sent: Friday, May 26, 2017 11:02 AM  
To: Kelly Sargent  
Subject: 101 Questions

In reply to your email dated 5/23/17.

Per this memo - my resignation was  
sent to you on 5/23/17 and  
the Commission's position with respect to my  
resignation is as follows:

10/23

Requested information below:

- 1 - The amount of my 2016 retirement is \$2,100.
- 2 - The amount of the 2016 net worth from Commission for 2016 is \$100,000.
- 3 - Amount paid in 2017 is \$1,200.
- 4 - Amount paid in 2018 is \$1,200.

If you need anything else, please let me know.

Mike

Mike Sargent, CPA  
Director  
Sargent & Associates Accounting & Consulting Services, Inc.  
(771) 201-8889 Ext. 2018

## Debra Brown

---

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Thursday, May 26, 2022 12:16 PM  
**To:** Commissioner Baughman  
**Subject:** RE: Questions

The cash is in the General Fund at the moment and hasn't been transferred yet to the fund. Yes all of the revenue was recorded in the 911 fund.

**From:** Commissioner Baughman <dbaughman@bedfordcountypa.org>  
**Sent:** Thursday, May 26, 2022 11:56 AM  
**To:** Mike Samson <msamson@susacs.com>  
**Subject:** RE: Questions

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If you need anything else, please let me know.

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**





**Debra Brown**

---

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Thursday, May 26, 2022 2:20 PM  
**To:** Melissa Cottle  
**Cc:** Commissioner Dallara; Commissioner Frederick; Commissioner Baughman; Tracey Snyder  
**Subject:** Transfer

Hi Melissa,

Could you transfer \$1,000,000 from the GF FNB money market account to the FNB GF Checking account to cover operating expenses and next week's payroll?

Thank You

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

Debra Brown

From:  
To:  
Cc:

Subject:

Hi Mike,

Could you transfer \$1,000.00 from the 0115 money market account to the 0115 checking account to cover operating expenses and next week's payroll?

Thank You,

Mike

Mike Johnson, CPA  
Director  
Strategic Accounting & Consulting Solutions, Inc.  
(717) 861-6059 ext. 7028

**Debra Brown**

---

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Friday, May 27, 2022 3:42 PM  
**To:** Commissioner Dallara  
**Subject:** Savings  
**Attachments:** 2022 Savings.pdf

Hi Barry,

I attached my analysis for the potential budgetary savings. I calculated potentially \$134,777 in savings. The bulk of the savings were from the public defender's office and is **contingent** upon the spending for wages for attorney and expert testimony to remain the same through December of 2021 to achieve the estimated savings of \$91,435.

I wasn't able to include any savings from the Sheriff's Office as we budgeted 4 open positions for a half year for each position. As the Sheriff filled two open deputy positions in December of 2021, that will negate any savings from the delayed hiring of the deputies for secure entrance.

For the probation department, I only included one open position in the calculation as the remaining 3 open positions savings are negated by the increased overtime incurred by the department.

The attached spreadsheet has the details of the calculation. Any questions, just let me know.

Enjoy the Holiday Weekend

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**



Position	Comment	Budgetary Impact through End of May			Estimated Public Defender Office	Total
		Salaries	FICA	Heath		
	Only included affect of 1 position in savings analysis as remaining budgeted salaries are being offset with additional overtime	6,825.00	522.11	7,500.00		14,847.11
4 openings		10,383.33	794.33	2,000.00		13,177.66
4 Case workers	County savings are approximately 20%	11,906.25	910.83	2,500.00		15,317.08
Paralegal	Included salary of \$28,575 in budget					-
					53,235.20	53,235.20
					38,200.00	38,200.00
<b>der Office</b>						
CONFLICTS	Budget 80,000 - spent \$11,152 thru May - Estimated savings if					
OR EXPERT TESTIMONY	budget 40,000 - \$750 through may					
		29,114.58	2,227.27	12,000.00	91,435.20	134,777.05

MEMORANDUM FOR THE RECORD

DATE: 11/15/54  
SUBJECT: [Illegible]

1. [Illegible]  
2. [Illegible]  
3. [Illegible]

MEMORANDUM FOR THE RECORD

DATE: 11/15/54  
SUBJECT: [Illegible]

1. [Illegible]  
2. [Illegible]  
3. [Illegible]



## Debra Brown

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**From:** Commissioner Dallara  
**Sent:** Friday, May 27, 2022 4:44 PM  
**To:** Mike Samson  
**Subject:** Re: Savings  
**Attachments:** 2022 Savings.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Mike, first I believe your estimate is overly conservative and I would like to discuss it on the phone Tuesday before providing it to others. I believe we have 3 open positions in CYS and it most likely stay that way for the entire year. Also my count says the Sheriff's dept only has nine deputies at this time. If we budgeted for 11 then I don't understand your numbers.

Additionally the 3 open positions in CYS in fact would bring in an additional we 80% reimbursement for 31 ft and and 2 Pt positions totaling an additional \$40,000.00 of reimbursement from the state.

Finally we just received notice that we will receive an additional \$44,00.00 dividend from the CCAP U C Trust that was not budgeted.

Mike it is critical that I have a solid 2021 fund balance by Thursday June 2,2022. Please let me know what time a call on Tuesday will work for you.

Have a good weekend Mike.

Sent from my iPhone

On May 27, 2022, at 3:41 PM, Mike Samson <msamson@susacs.com> wrote:

Hi Barry,

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Enjoy the Holiday Weekend

Mike

**Mike Samson, CPA**

**Director**

**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

Chris Brown

From:

Sent:

To:

Subject:

Attachments:

Follow Up Flag:

Flag Status:

*[Faint, mirrored text from the reverse side of the page, including phrases like "I have a good weekend for you" and "I hope you have a good weekend for you"]*

Sent from my phone

On Nov 22, 2013, at 12:01 PM, Mike Samson <msamson@scsolutions.com> wrote:

Hi Chris,

I attached my analysis for the national law firm to the email. I also attached a copy of the letter to the law firm. The law firm is a public defender's office and is looking for a partner to provide legal services to the public defender's office. I am currently a partner at a law firm and I am looking for a partner to provide legal services to the public defender's office. I am currently a partner at a law firm and I am looking for a partner to provide legal services to the public defender's office. I am currently a partner at a law firm and I am looking for a partner to provide legal services to the public defender's office.

## Debra Brown

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**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Tuesday, May 31, 2022 7:50 AM  
**To:** Commissioner Dallara  
**Subject:** RE: Savings

Hi Barry,

Hope you had a great weekend. I am available for a phone call anytime today.

Any savings for personnel were only projected through the end of May and not over the entire year. So, there would be additional savings related to the CY positions if they remain unfilled this year. The Sheriff's Office is probably easier to explain on the phone call.

I wasn't aware of the UCP trust dividend but I can add that to the schedule.

Mike

**From:** Commissioner Dallara <cdallara@bedfordcountypa.org>  
**Sent:** Friday, May 27, 2022 4:44 PM  
**To:** Mike Samson <msamson@susacs.com>  
**Subject:** Re: Savings

Mike, first I believe your estimate is overly conservative and I would like to discuss it on the phone Tuesday before providing it to others. I believe we have 3 open positions in CYS and it most likely stay that way for the entire year. Also my count says the Sheriff's dept only has nine deputies at this time. If we budgeted for 11 then I don't understand your numbers.

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Enjoy the Holiday Weekend

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

**Debra Brown**

---

**From:** Debra Brown  
**Sent:** Tuesday, May 31, 2022 8:54 AM  
**To:** Commissioner Baughman; Commissioner Dallara; Commissioner Frederick  
**Subject:** Meeting Minutes  
**Attachments:** CM Minutes 05.24.22.docx; SB Minutes 05.24.2022.docx

Good morning:

Please see attached for your review and approval.

Deb





**BEDFORD COUNTY BOARD OF COMMISSIONERS MEETING**  
May 24, 2022

The Bedford County Board of Commissioners held the meeting in Room 101 of the Bedford County Government Building, 200 South Juliana Street, Suite 303, Bedford, PA on Tuesday, May 24, 2022. Commissioner Dallara called the meeting to order at 10:00 a.m. and Commissioner Frederick led the prayer of invocation and pledge to the flag.

**ROLL CALL OF MEMBERS:**

Present: Commissioner Barry L. Dallara; Commissioner Deb Baughman and Commissioner Alan Frederick  
Others present: Debra Brown, Chief Clerk/Director of Elections; Melissa Cottle, Treasurer; Karen Waybright, 911 Manager; Joy Lepako, Human Resources Director; Terry Stacey, CDBG Administrator; Lisa Cairo, Administrator of Children and Youth Services, CYS Staff - Stacie Donaldson, Phoebe Wolford, Mary Ann Mock, Cara Kim, Charlee Ickes, Corrine Stockenous, Cody Wilson; Gretchen Martin, Director of Veterans Affairs; Allison Martin, Assistant to Director of Veteran Affairs; Karen Waybright, 911 Services, county residents, the radio, and the press.

**PUBLIC COMMENTS:**

There were none presented to the board.

**APPROVAL OF MINUTES:**

The April 12, 2022, minutes were approved as presented.

**EXPENDITURES:**

A motion was made by Commissioner Baughman and seconded by Commissioner Frederick to approve the following expenditures as presented. The motion was approved.

Payroll 4.21.22:	\$394,044.49	CK#:184047-184053
Payroll 5.06.22:	\$351,882.18	CK#:184054-184060
Payroll 5.20.22:	\$345,557.60	Ck#: 184061-184067
GENERAL 4.12.22:	\$327,109.35	
GENERAL PPEC	\$27,130.00	
GENERAL 4.28.22:	\$80,589.35	
GENERAL 5.12.22	\$283,660.64	
CYS 4.12.22:	\$121,252.02	
CYS 4.28.22:	\$102,668.59	
CYS 5.12.22	\$15,937.88	
CYS Debit Cards:	\$79,059.70	
CDBG:	\$17,561.69	
Commissary	\$18,868.66	

**OLD BUSINESS:**

There was no old business presented to the Board.

**COUNTY/STAFF UPDATES AND AWARDS/BIDS:**

The Memorial Day Proclamation was read by Gretchen Martin, Director of Veteran's Affairs.

Commissioner Dallara noted Hopewell Borough received the CDBG Award for grant funding; one of four  
11.11.22 to obtaining the funding. Mr.



intended for the county and the residents. He also thanked the Planning Commission for their support and team efforts to move the funding forward.

Commissioner Dallara added this to the agenda for a National EMS Week Proclamation. Commissioner Baughman read the proclamation. Commissioner Dallara noted the death of Chad Ewald and what a loss it was to the family and the EMS throughout the county. Kevin Diehl was present and spoke of Chad Ewald's involvement in the EMS community, he was a close friend and colleague who had years of dedicated service. Kevin thanked the Commissioners for acknowledging Mr. Ewald.

### **VIII: NEW BUSINESS**

A motion was made by Commissioner Frederick and seconded by Commissioner Baughman to approve the changes on the Change of Assessment Notice Control Report for the month of April 2022. This is based upon the recommendation of Joyce Hillegass, Director of Tax Assessment. Commissioner Dallara noted reasons for the small increase in tax revenue. The motion was approved.

A motion was made by Commissioner Baughman and seconded by Commissioner Frederick for approval of retaining Susquehanna Accounting & Consulting Solutions, Inc. to prepare an evaluation of county finances and propose best management practices and measurable benchmarks for future achievement, pending the receipt of grant funding from the Strategic Management Planning Program, administered by the Department of Community and Economic Development. This motion based upon the recommendation of the Bedford County Commissioners. Mr. Stacey gave an overview of the budget revision. The motion was approved.

A motion was made by Commissioner Frederick and seconded by Commissioner Baughman on the submission to the Pennsylvania Department of Community & Economic Development (DCED) a Budget Revision Request, reallocating \$17,575.35 in FFY 2019 Community Development Block Grant funds from the completed Hyndman Waterline Replacement Phase V project to the Bedford County Housing Rehab project. This is based upon the recommendation of Terry Stacey, CDBG Administrator. The motion was approved.

A motion was made by Commissioner Baughman and seconded by Commissioner Frederick on the approval of Amendment #1 to the Subrecipient Agreement with Center for Community Action for the Bedford County Housing Rehab project, adding \$17,575.35 in FFY 2019 Community Development Block Grant funds, pending approval by PA DCED of a Budget Revision Request. This is based upon the recommendation of Terry Stacey, CDBG Administrator. The motion was approved.

A motion was made by Commissioner Frederick and seconded by Commissioner Baughman on the approval of the Food Service Partnership Agreement between Summit Food Service, LLC, and the Bedford County Correctional Facility. This is based upon the recommendation of Joe Eichenlaub, Warden of the Bedford County Correctional Facility. Commissioner Baughman noted there will be more nutritional meals under this service and will aid in cost containment. The motion was approved.

A motion was made by Commissioner Baughman and seconded by Commissioner Frederick on the appointment of Walter Beatty to the Bedford County Airport Authority; his term will end on December 31, 2022. This is based upon the recommendation of the Bedford County Commissioners. The motion was approved.

A motion was made by Commissioner Frederick and seconded by Commissioner Baughman on the Purchase of Service Agreement between Bedford County Children & Youth Services for the following, the period of April 1, 2022, through June 30, 2022, inclusive. This is based upon the recommendation of Lisa Cairo, Administrator Bedford County Children and Youth Services. The motion was approved.



2. DLP Conemaugh Memorial Medical Center for FFY ending 6.30.2022 & 6.30.2023

A motion was made by Commissioner Baughman and seconded by Commissioner Frederick on the approval to increase of the Foster Parent Per Diem from \$22.00 to \$25.00 per diem effective July 1, 2022, as approved in Local and State Budgets. This is based upon the recommendation of Lisa Cairo, Administrator Bedford County Children and Youth Services. Ms. Cairo stated there is a real need in Bedford County for foster parents, so children do not have to be moved out of the area. They are actively recruiting foster parents. The motion was approved.

A motion was made by Commissioner Frederick and seconded by Commissioner Baughman on the adoption of Governor Wolf's proclamation acknowledging the week of June 6 – 10, 2022, as Child Welfare Professionals Appreciation Week. This is based upon the recommendation of Lisa Cairo, Administrator of Bedford County Children and Youth. Ms. Cairo read the proclamation. Ms. Cairo thanked the board for their 20 years of supported service to Children and Youth. She noted she was extremely proud of her staff and the work they do day in and day out for the welfare of the children of Bedford County. Commissioner Dallara asked the staff present to introduce themselves. Commissioner Frederick stated he felt the Bedford County Children and Youth department was one of the best in the state. Commissioner Dallara thanked them for all they do. The motion was approved.

## Proclamation Child Welfare Professionals Appreciation Week June 6 - 10, 2022

**WHEREAS**, every day in Pennsylvania, thousands of children are at risk of child abuse and neglect or have been removed from their homes due to such abuse and neglect; and

**WHEREAS**, Pennsylvania recognizes the risks and the need to protect the children in the Commonwealth; and

**WHEREAS**, the challenging task of investigating child abuse, providing services to families, assessing safety, and providing services to ensure that Pennsylvania's children are provided with nurturance, family connections, support as they transition into adulthood, and services that allow a child to remain safely in their home or return home as expeditiously as possible falls to the child welfare professionals of the Pennsylvania child welfare system; and

**WHEREAS**, the work of child welfare professionals may require them to enter into situations in which their personal safety may be put at risk, such as the COVID pandemic, throughout which caseworkers continued to conduct investigations and work with families in their homes, at great risk to their own health; and

**WHEREAS**, child welfare professionals work in difficult and emotional situations with children who have been victimized by physical abuse, sexual abuse, neglect, and other forms of maltreatment; and

**WHEREAS**, child welfare professionals must develop great skill in working with families who are in crisis situations, struggling with mental health challenges, suffering from drug and alcohol afflictions, poverty, and other difficult issues; and

**WHEREAS**, child welfare professionals must develop substantial knowledge and skills surrounding the rights of the child and the legal processes governing the system; and



**WHEREAS**, child welfare professionals selflessly undertake the endeavor to protect Pennsylvania's children, often with low pay, long hours, tremendous demands, little appreciation, great criticism, and with dramatic impacts to their personal life; and

**WHEREAS**, every year, child welfare professionals are injured or killed in their pursuit to protect children across the United States; and

**WHEREAS**, the lasting effects of the COVID-19 pandemic has created substantial challenges in the recruitment and retention of staff of child welfare agencies, while the workload has not decreased; and

**WHEREAS**, innumerable injuries and deaths of children have been averted due to the efforts of child welfare professionals; therefore, in special recognition of the efforts of the Child Welfare Professionals serving the children of Pennsylvania, I, Tom Wolf, Governor of the Commonwealth of Pennsylvania, do hereby proclaim June 6-10, 2022, as **CHILD WELFARE PROFESSIONAL APPRECIATION WEEK** in Pennsylvania.

A motion was made by Commissioner Baughman and seconded by Commissioner Frederick on the approval of Resolution #05.24.2022. This is based upon the recommendation of Joyce Hillegass, Director of Tax Assessment. The motion was approved.

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF BEDFORD APPOINTING A PERSON OR PERSONS TO MAKE PERSONAL SERVICE REQUIRED BY THE TAX SALE LAW FOR THE 2022 UPSET TAX SALE AND FILING WITH THE BUREAU A WRITTEN PROOF OF SERVICE SETTING FORTH THE NAME OF PERSONS SERVED, DATE, TIME AND PLACE OF SERVICE, AND ATTACHMENT OF COPY OF THE NOTICE WHICH WAS SERVED.**

**WHEREFORE**, the Tax Claim Bureau of the County of Bedford will be conducting an Upset Tax Sale in September of 2022; and

**WHEREAS**, the Bureau has requested the County Commissioners to make the necessary appointment of the persons for personal service of all Notices and Postings required by the applicable provisions of the Tax Sale Law.

**NOW, THEREFORE**, be it resolved, that Palmetto Posting Inc. is hereby appointed under 72 P.S. 5860.601 (a) (3) of the Tax Sale Law and vested with all duties and powers thereunder for posting and service of all Notices required for the Upset Tax Sale for 2022 at a compensation of \$25.00 per posting and to perform all duties and make all returns of service as required by the Tax Sale Law in contemplation of said sale.

This Resolution duly adopted at the Regular Meeting of the Board of Commissioners of the County of Bedford on the 24 day of May, 2022.

A motion was made by Commissioner Frederick and seconded by Commissioner Baughman on the approval the following personnel actions as presented and as received by Department Heads. The motion was approved.

**a. New Hires**

1. Glen Caradori, PT Deputy Sheriff, Sheriff's Office – 4.12.22
2. Isaac Little, Correctional Officer, BCCF – 4.25.22
3. Tre Handley, Correctional Officer, BCCF – 4.25.22
4. Edward Reeves, Assistant District Attorney, District Attorney – 4.25.22
5. Paul Diveglia, Correctional Officer, BCCF – 4.25.22
6. Brent Allison, Correctional Officer, BCCF – 4.25.22
7. Samantha Panizo, Paralegal, District Attorney – 5.2.22
8. Daina Kisner, Correctional Officer, BCCF – 5.2.22

10. Eric Pedicord, PT Van Driver, CYS – 5.9.22
11. Chelsea Hyslop, Correctional Officer, BCCF – 5.16.22
12. Dedra Hillegass, Clerk Typist I, BCCF – 5.16.22
13. Jacob Bowser, Correctional Officer, BCCF – 5.16.22

**b. Transfers**

1. Toni Amick, FT to PT County Detective, District Attorney – 4.16.22
2. Courtney Lash, FT to PT Correctional Officer, BCCF – 4.30.22
3. Stephanie Clevenstine, HR Generalist, HR to Director of Planning, Planning – effective date yet to be determined
4. Kelly Musselman, PT Cook, BCCF – 5.09.22
5. Amber Musselman, Clerk Typist I, Register/Recorder to First Deputy, Register/Recorder – 5.18.22

**c. Separations**

1. Sarah Wilt, Correctional Officer, BCCF – 4.11.22
2. Brittany Stough, Correctional Officer, BCCF – 4.11.22
3. David Cubbison, Director of Emergency Services, Emergency Services - 5.2.22
4. Jennifer Hodge, Correctional Officer, BCCF – 4.19.22
5. Darren Weidel, Correctional Officer, BCCF – 4.14.22
6. Sandra Diehl, Administrative Assistant, BCCF – 4.29.22
7. Deborah Dohoda, Cook, BCCF – 4.30.22
8. Joel Suter, Telecommunicator Trainee, 911 – 4.25.22
9. Brent Allison, Correctional Officer, BCCF – 5.3.22
10. Thomas Heck, PT Correctional Officer, BCCF – 5.5.22
11. Kayla Sigel, Secretary, Public Defender – 5.6.22
12. Kimberly Rudd, First Deputy, Register/Recorder – 5.11.22
13. Wayne Purnell, Lieutenant, BCCF – 5.12.22

**IX: COMMISSIONER COMMENTS/APPOINTMENTS/BID OPENINGS:**

Commissioner Frederick opened the Area Agency on Aging Meal Service Bid. A bid was received from the Nutrition Group. Connie Brode stated they will review the information and present to the Board for the July meeting. She noted hot meals would be at \$5.50 per meal and frozen meals at \$5.98 per meal.

**ADJOURNMENT:**

Commissioner Frederick made a motion to adjourn the meeting at 10:31 a.m. The motion was seconded by Commissioner Baughman.

The next meeting will be held June 14, 2022, in Room 101 unless called sooner by the Board of Commissioners.

\_\_\_\_\_  
Debra Brown, Chief Clerk

\_\_\_\_\_  
Alan Frederick, Secretary

- 10. The Federal IT System (IT) - 10/1/00
- 11. Federal Agency Computer System (FACS) - 10/1/00
- 12. Federal Information System (FIS) - 10/1/00
- 13. Federal Information System (FIS) - 10/1/00

**ITEMS:**

- 1. The Agency IT to the Agency Director (AD) - 10/1/00
- 2. Agency IT to the Operational Office (OO) - 10/1/00
- 3. Agency IT to the Operational Office (OO) - 10/1/00
- 4. Agency IT to the Operational Office (OO) - 10/1/00
- 5. Agency IT to the Operational Office (OO) - 10/1/00

**ITEMS:**

- 1. The Agency IT to the Operational Office (OO) - 10/1/00
- 2. Agency IT to the Operational Office (OO) - 10/1/00
- 3. Agency IT to the Operational Office (OO) - 10/1/00
- 4. Agency IT to the Operational Office (OO) - 10/1/00
- 5. Agency IT to the Operational Office (OO) - 10/1/00
- 6. Agency IT to the Operational Office (OO) - 10/1/00
- 7. Agency IT to the Operational Office (OO) - 10/1/00
- 8. Agency IT to the Operational Office (OO) - 10/1/00
- 9. Agency IT to the Operational Office (OO) - 10/1/00
- 10. Agency IT to the Operational Office (OO) - 10/1/00
- 11. Agency IT to the Operational Office (OO) - 10/1/00
- 12. Agency IT to the Operational Office (OO) - 10/1/00

**IX. COMMISSIONER COMMENTS:**

The Commission is pleased to report the Agency's progress in implementing the IT system. The Commission is pleased to report the Agency's progress in implementing the IT system. The Commission is pleased to report the Agency's progress in implementing the IT system.

**ADDITIONAL COMMENTS:**

The Commission is pleased to report the Agency's progress in implementing the IT system. The Commission is pleased to report the Agency's progress in implementing the IT system. The Commission is pleased to report the Agency's progress in implementing the IT system.

\_\_\_\_\_  
 Director, Federal Information System (FIS)

\_\_\_\_\_  
 Deputy Director, Federal Information System (FIS)



**Debra Brown**

---

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Tuesday, May 31, 2022 2:06 PM  
**To:** Commissioner Dallara  
**Subject:** RE: Savings

Sounds good

**From:** Commissioner Dallara <cdallara@bedfordcountypa.org>  
**Sent:** Tuesday, May 31, 2022 2:00 PM  
**To:** Mike Samson <msamson@susacs.com>  
**Subject:** Re: Savings

I'll call at 3

Sent from my iPhone

On May 31, 2022, at 7:49 AM, Mike Samson <msamson@susacs.com> wrote:

Hi Barry,

Hope you had a great weekend. I am available for a phone call anytime today.

Any savings for personnel were only projected through the end of May and not over the entire year. So, there would be additional savings related to the CY positions if they remain unfilled this year. The Sheriff's Office is probably easier to explain on the phone call.

I wasn't aware of the UCP trust dividend but I can add that to the schedule.

Mike

**From:** Commissioner Dallara <cdallara@bedfordcountypa.org>  
**Sent:** Friday, May 27, 2022 4:44 PM  
**To:** Mike Samson <msamson@susacs.com>  
**Subject:** Re: Savings

Mike, first I believe your estimate is overly conservative and I would like to discuss it on the phone Tuesday before providing it to others. I believe we have 3 open positions in CYS and it most likely stay that way for the entire year. Also my count says the Sheriff's dept only has nine deputies at this time. If we budgeted for 11 then I don't understand your numbers.

positions in CYS in fact would bring in an additional we 80% reimbursement

Finally we just received notice that we will receive an additional \$44,00.00 dividend from the CCAP U C Trust that was not budgeted.

Mike it is critical that I have a solid 2021 fund balance by Thursday June 2,2022. Please let me know what time a call on Tuesday will work for you.

Have a good weekend Mike.

Sent from my iPhone

On May 27, 2022, at 3:41 PM, Mike Samson <[msamson@susacs.com](mailto:msamson@susacs.com)> wrote:

Hi Barry,

I attached my analysis for the potential budgetary savings. I calculated potentially \$134,777 in savings. The bulk of the savings were from the public defender's office and is **contingent** upon the spending for wages for attorney and expert testimony to remain the same through December of 2021 to achieve the estimated savings of \$91,435.

I wasn't able to include any savings from the Sheriff's Office as we budgeted 4 open positions for a half year for each position. As the Sheriff filled two open deputy positions in December of 2021, that will negate any savings from the delayed hiring of the deputies for secure entrance.

For the probation department, I only included one open position in the calculation as the remaining 3 open positions savings are negated by the increased overtime incurred by the department.

The attached spreadsheet has the details of the calculation. Any questions, just let me know.

Enjoy the Holiday Weekend

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**



## Debra Brown

---

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Wednesday, June 1, 2022 7:37 AM  
**To:** Tracey Snyder  
**Cc:** Debra Brown; Commissioner Baughman  
**Subject:** Airport Authority

Hi Tracey,

In the next check run, please disburse \$17,500 of the \$35,000 the county budgeted for a part time manager at the Airport Authority. The expense should be coded to account 10899-2122.

Thank You

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

Debra Brown

From: Mike Gorman <mgorman@...>  
Sent: Wednesday, June 7, 2011 7:57 AM  
To: Tracy Taylor  
Cc: Debra Brown <dbrown@...>  
Subject: Ripon Authority

Hi Tracy,

In the next three days, please deposit \$11,500 for the 2011-2012 the amount is to be paid for a part time employee at the Ripon Authority. The expense should be coded to account 10000-1131.

Thank you

Mike

Mike Gorman, CPA  
Director  
Consultants Accounting & Consulting Solutions, Inc.  
(773) 561-8082 Ext. 2013

Hi Melissa,

What is the next week's operating expenses?

**Debra Brown**

---

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Thursday, June 2, 2022 4:11 PM  
**To:** Melissa Cottle  
**Cc:** Commissioner Dallara; Commissioner Frederick; Commissioner Baughman; Tracey Snyder  
**Subject:** Transfer

Hi Melissa,

Could you transfer \$500,000 from GF MM account to the GF checking account to fund next weeks operating expenses?

Thank You

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**



## Debra Brown

---

**From:** Corey Troutman <ctroutman@susacs.com>  
**Sent:** Wednesday, June 8, 2022 9:00 AM  
**To:** Commissioner Dallara  
**Cc:** Mike Samson  
**Subject:** RE: Everett Theatre

Barry,

Based on the spending plan that has been adopted by the County, all of the County ARPA funding has been allocated. They could follow up with their local municipality to see if they have any funds available.

Let me know if you would like to discuss further,

Corey A. Troutman, CPA, CGMA, CITP  
Managing Shareholder  
Susquehanna Accounting & Consulting Solutions, Inc.  
830 Sir Thomas Court, Suite 150  
Harrisburg, PA 17109  
Office: 717-561-8089 ext. 5080  
Mobile: [REDACTED]

**From:** Commissioner Dallara <cdallara@bedfordcountypa.org>  
**Sent:** Wednesday, June 1, 2022 9:11 AM  
**To:** Corey Troutman <ctroutman@susacs.com>  
**Subject:** Fwd: Everett Theatre

Corey, could u please call in response to this request. Thank you.

Sent from my iPhone

Begin forwarded message:

**From:** Ken Tewell <ken.klac@gmail.com>  
**Date:** June 1, 2022 at 8:07:35 AM EDT  
**To:** Commissioner Baughman <dbaughman@bedfordcountypa.org>, Commissioner Dallara <cdallara@bedfordcountypa.org>  
**Subject:** Everett Theatre

Good morning,  
Could you tell us if any of this is available for the Theater

<https://www.preservationpa.org/webinar-recap-american-rescue-plan-funds-for-preservation-economic-development/>

--

C. Ken Tewell  
President  
KLA Roofing & Construction, LLC

Cedric Brown

From: Cedric Brown  
Sent: Wednesday, June 1, 2011 9:11 AM  
To: C. Ken Tewell  
Subject: [REDACTED]

Based on the information that has been provided by the factory, all of the C. Ken Tewell Roofing has been  
located. They would like to work with your company to see if they have any work for you.

Let me know if you would like to discuss further.

Cedric Brown  
Managing Director  
Business Services & Consulting, Inc.  
110 St. Thomas Court, Suite 100  
Hampton, VA 23060  
Phone: [REDACTED]

From: Cedric Brown  
Sent: Wednesday, June 1, 2011 9:11 AM  
To: C. Ken Tewell  
Subject: [REDACTED]

Cedric would like to discuss further with you.

Best regards,  
Cedric Brown

From: C. Ken Tewell  
Sent: June 1, 2011 9:11 AM  
To: Cedric Brown  
Subject: [REDACTED]

Good morning,  
Could you let us know if this is possible for you?

Thank you for your response. I will be in touch with you again.

## Debra Brown

---

**From:** Commissioner Dallara  
**Sent:** Wednesday, June 8, 2022 9:42 AM  
**To:** Debra Brown  
**Subject:** Fwd: Everett Theatre

Please forward Corey's response to Kenny. Thank you  
Sent from my iPhone

Begin forwarded message:

**From:** Corey Troutman <ctroutman@susacs.com>  
**Date:** June 8, 2022 at 9:00:21 AM EDT  
**To:** Commissioner Dallara <cdallara@bedfordcountypa.org>  
**Cc:** Mike Samson <msamson@susacs.com>  
**Subject:** RE: Everett Theatre

Barry,

Based on the spending plan that has been adopted by the County, all of the County ARPA funding has been allocated. They could follow up with their local municipality to see if they have any funds available.

Let me know if you would like to discuss further,

Corey A. Troutman, CPA, CGMA, CITP  
Managing Shareholder  
Susquehanna Accounting & Consulting Solutions, Inc.  
830 Sir Thomas Court, Suite 150  
Harrisburg, PA 17109  
Office: 717-561-8089 ext. 5080  
Mobile: [REDACTED]

**From:** Commissioner Dallara <cdallara@bedfordcountypa.org>  
**Sent:** Wednesday, June 1, 2022 9:11 AM  
**To:** Corey Troutman <ctroutman@susacs.com>  
**Subject:** Fwd: Everett Theatre

Corey, could u please call in response to this request. Thank you.

Sent from my iPhone

Begin forwarded message:

**From:** Ken Tewell <ken.klac@gmail.com>  
**Date:** June 1, 2022 at 8:07:35 AM EDT  
**To:** Commissioner Baughman <[dbaughman@bedfordcountypa.org](mailto:dbaughman@bedfordcountypa.org)>, Commissioner



Dallara <cdallara@bedfordcountypa.org>

**Subject: Everett Theatre**

Good morning,  
Could you tell us if any of this is available for the Theater

<https://www.preservationpa.org/webinar-recap-american-rescue-plan-funds-for-preservation-economic-development/>

--

C. Ken Tewell  
President  
KLA Roofing & Construction, LLC

## Debra Brown

---

**From:** Debra Brown  
**Sent:** Wednesday, June 8, 2022 9:44 AM  
**To:** 'Ken Tewell'  
**Cc:** Commissioner Dallara  
**Subject:** FW: Everett Theatre

Hi Ken:

Please see the below response from Corey Troutman via Commissioner Dallara.

Debra

*Debra Brown, Chief Clerk/Director of Elections  
200 South Juliana Street ~ Suite 301  
Bedford, PA 15522  
Email: [dbrown@bedfordcountypa.org](mailto:dbrown@bedfordcountypa.org)  
Phone: 814-623-4807  
Fax: 814-623-0991*

**From:** Commissioner Dallara <[cdallara@bedfordcountypa.org](mailto:cdallara@bedfordcountypa.org)>  
**Sent:** Wednesday, June 8, 2022 9:42 AM  
**To:** Debra Brown <[DBrown@bedfordcountypa.org](mailto:DBrown@bedfordcountypa.org)>  
**Subject:** Fwd: Everett Theatre

Please forward Corey's response to Kenny. Thank you  
Sent from my iPhone

Begin forwarded message:

**From:** Corey Troutman <[ctroutman@susacs.com](mailto:ctroutman@susacs.com)>  
**Date:** June 8, 2022 at 9:00:21 AM EDT  
**To:** Commissioner Dallara <[cdallara@bedfordcountypa.org](mailto:cdallara@bedfordcountypa.org)>  
**Cc:** Mike Samson <[msamson@susacs.com](mailto:msamson@susacs.com)>  
**Subject:** RE: Everett Theatre

Barry,

Based on the spending plan that has been adopted by the County, all of the County ARPA funding has been allocated. They could follow up with their local municipality to see if they have any funds available.

Let me know if you would like to discuss further,

Corey A. Troutman, CPA, CGMA, CITP  
Managing Shareholder  
Susquehanna Accounting & Consulting Solutions, Inc.  
830 Sir Thomas Court, Suite 150  
Harrisburg, PA 17109  
Office: 717-561-8089 ext. 5080  
Mobile: [REDACTED]

**From:** Commissioner Dallara <[cdallara@bedfordcountypa.org](mailto:cdallara@bedfordcountypa.org)>  
**Sent:** Wednesday, June 1, 2022 9:11 AM  
**To:** Corey Troutman <[ctroutman@susacs.com](mailto:ctroutman@susacs.com)>  
**Subject:** Fwd: Everett Theatre

Corey, could u please call in response to this request. Thank you.

Sent from my iPhone

Begin forwarded message:

**From:** Ken Tewell <[ken.klac@gmail.com](mailto:ken.klac@gmail.com)>  
**Date:** June 1, 2022 at 8:07:35 AM EDT  
**To:** Commissioner Baughman <[dbaughman@bedfordcountypa.org](mailto:dbaughman@bedfordcountypa.org)>, Commissioner Dallara <[cdallara@bedfordcountypa.org](mailto:cdallara@bedfordcountypa.org)>  
**Subject:** Everett Theatre

Good morning,  
Could you tell us if any of this is available for the Theater

<https://www.preservationpa.org/webinar-recap-american-rescue-plan-funds-for-preservation-economic-development/>

--

C. Ken Tewell  
President  
KLA Roofing & Construction, LLC

**Debra Brown**

---

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Thursday, June 9, 2022 10:20 AM  
**To:** Tracey Snyder  
**Subject:** Bank Accounts

Hi Tracey,

I will need the following bank accounts for 2021 (I probably will need more at some point):

1. Prothonotary Automation
2. Recorder of Deeds Automation
3. Recorder of Deeds Fee Account
4. CY Cash
5. Planning Account

Thanks

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**



**Debra Brown**

---

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Thursday, June 9, 2022 2:33 PM  
**To:** Tracey Snyder  
**Cc:** Linda Klotz  
**Subject:** TEFAP

Hi Tracey,

Please disburse \$1,662.35 to the Center for Community Action for administrative costs for the TEFAP Program. The county received checks in the amount of \$691.76 and \$970.59 in October of 2021 for the TEFAP program. Code the expense to account 10-89900-21133 Food Grant Expense.

Thank You

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**





**Debra Brown**

---

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Friday, June 10, 2022 1:58 PM  
**To:** Commissioner Baughman  
**Subject:** ABI

Deb,

If you want to discuss the payment process, just give me a call on my cell phone [REDACTED]

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

Debra Brown

From:  
Sent:  
To:  
Subject:

Mike Samson - Director  
Friday, June 10, 2011 10:58 AM  
C:\Program Files\Outlook\

D-11



You want to discuss the system project. Let me know a call in my cell phone.

Mike

Mike Samson, CPA  
Director  
Quantitative Accounting & Consulting Solutions, Inc.  
(773) 561-1055 Ext. 5018

**Debra Brown**

---

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Wednesday, June 15, 2022 9:30 AM  
**To:** Commissioner Dallara  
**Subject:** Stipend  
**Attachments:** 2022 Summary Projected Budgetary Savings.pdf; 2022 Detail Projected Budgetary Savings.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Barry,

Attached are the summary and detailed projected savings. If you need anything else, just let me know.

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**



Summary of projected reduction in budgetary salaries and benefits due to vacant positions and other projected reduced expenditures in 2022 budget:

Projected reduction in budgeted salaries	232,324.60
Projected reduction in FICA	17,772.83
Projected reduction in Health Insurance (assume \$6,000 per vacant position)	66,000.00
Other Projected Budgetary Savings -Public Defender	<u>60,000.00</u>
Subtotal	<u>376,097.43</u>
Additional projected revenue	
CYS Projected Reimbursement (dependent upon eligible funding)	35,400.00
DRO Projected Reimbursement (dependent upon eligible funding)	7,920.00
911 Projected Reimbursement (dependent upon eligible funding)	14,175.00
Cash from UC Trust Dividend	<u>44,810.00</u>
Subtotal additional projected revenue	<u>102,305.00</u>
Total projected savings	<u><u>478,402.43</u></u>
Projected cost of stipend as of beginning of June	285,750.00
Add employer FICA tax	<u>1,0765</u>
Total projected cost of stipend	<u><u>307,609.88</u></u>



Detail of projected reduction in budgetary salaries and benefits due to vacant positions and other projected reduced expenditures in 2022 budget:

Projected reduction in budgeted salaries:

Department:	<u>Children &amp; Youth</u>	<u>Probation</u>	<u>Planning</u>	<u>911</u>	<u>Total</u>
Budgeted Salary	31,150	27,300		26,517.60	
Anticipated open positions during 2022	<u>3</u>	<u>4</u>	<u>3,157.00</u>	<u>1.00</u>	
Total	93,450	109,200	3,157.00	26,517.60	232,325

Projected reduction in FICA

Department:	<u>Children &amp; Youth</u>	<u>Probation</u>	<u>Planning</u>	<u>911</u>	<u>Total</u>
Anticipated budgetary salary savings	93,450	109,200	3,157.00	26,517.60	
FICA	<u>0.0765</u>	<u>0.0765</u>	<u>0.0765</u>	<u>0.0765</u>	
Total	7,148.93	8,353.80	241.51	2,028.60	17,772.83

Projected reduction in Health Insurance

Department:	<u>Children &amp; Youth</u>	<u>Probation</u>	<u>BCCF</u>	<u>911/DA/TA</u>	<u>Total</u>
Estimated Health Insurance (Single)	6,000	6,000	6,000.00	6,000.00	
Anticipated open positions during 2022	<u>3</u>	<u>4</u>	<u>2</u>	<u>2.00</u>	
Total	18,000	24,000	12,000.00	12,000.00	66,000.00

Other Projected Budgetary Savings

Public Defender's Office - Projected Savings for Wages Conflicts and Expert Testimony	<u>60,000.00</u>
Subtotal	<u>376,097.43</u>
<u>Additional revenue</u>	
CYS Projected Reimbursement (dependent upon eligible funding)	35,400.00
DRO Projected Reimbursement (dependent upon eligible funding)	7,920.00
911 Projected Reimbursement (dependent upon eligible funding)	14,175.00
Cash from UC Trust Dividend	<u>44,810.00</u>
Subtotal	<u>102,305.00</u>
Total Projected Savings	<u><u>478,402.43</u></u>





**Debra Brown**

---

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Wednesday, June 15, 2022 10:08 AM  
**To:** Commissioner Baughman  
**Subject:** ABI

Hi Deb,

Dustin touched base with Brandon and the contract is between ABI and Crowsnest for the phase 1 tower construction. ABI will submit an invoice to the county in the amount owed to Crowsnest and ABI will then cut a check to Crowsnest. I asked him to submit an invoice from ABI to the county for the amount owed to Crowsnest less amount for the Milligan's Cove invoice.

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**



**Debra Brown**

---

**From:** Tracey Snyder  
**Sent:** Thursday, June 16, 2022 2:00 PM  
**To:** Mike Samson  
**Subject:** RE: ERAP Funds

Yes they were.

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Thursday, June 16, 2022 1:19 PM  
**To:** Tracey Snyder <tsnyder@bedfordcountypa.org>  
**Subject:** ERAP Funds

Hi Tracey,

What day were the checks for the return of unspent ERAP funds mailed? Were they mailed on Tuesday? The checks were for \$186,072 and \$1,000,000. The state wants to know when the checks were mailed.

Thanks

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**



**Debra Brown**

**From:** Tracey Snyder  
**Sent:** Thursday, June 16, 2022 4:11 PM  
**To:** aburke@susacs.com  
**Cc:** Mike Samson  
**Subject:** FW: Keystone EIT | LST  
**Attachments:** keystoneQ12021EIT.xlsx; keystoneQ12021LST.xlsx

Here is what I have from 2021 LST and EIT.  
Ben took over working on these.

Thanks,

Tracey

**From:** Ben Holland <bholland@susacs.com>  
**Sent:** Friday, April 30, 2021 10:06 AM  
**To:** Tracey Snyder <tsnyder@bedfordcountypa.org>; Linda Klotz <lklotz@bedfordcountypa.org>  
**Subject:** Keystone EIT | LST

Q1 2021 Payroll Taxes		Tax Liability		Payments	
Local Income Tax	\$	23,729.18	\$	-	\$
Local Service Tax	\$	2,502.00	\$	-	\$
<b>TOTAL REPORTABLE WAGES</b>	\$	<b>584,615.54</b>			\$

**Benjamin Holland, CPA**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
830 Sir Thomas Court, Suite 150  
Harrisburg, PA 17109  
Office: 717-561-8089  
Mobile: [REDACTED]

Jodie Brown

From: Tracy Snyder  
Sent: Wednesday, April 20, 2011 10:08 AM  
To: Jodie Brown  
Subject: 2011 Payroll Taxes  
Attachment: 2011 Payroll Taxes

Here is what you owe for 2011 EIT and ST  
Don't look over looking on front

Thanks  
Tracy

From: Ben Howell <howell@benhowell.com>  
Sent: Friday, April 20, 2011 10:08 AM  
To: Tracy Snyder <tracy@benhowell.com>, Jodie Brown <jodie@benhowell.com>  
Subject: 2011 EIT / ST

2011 Payroll Taxes	Tax Liability	Payments
Local Income Tax	\$ 37,281.51	\$ 2
Local Senior Tax	\$ 2,201.48	\$ 2
<b>TOTAL REPORTABLE WAGES</b>	<b>\$ 39,482.99</b>	<b>\$ 4</b>

Benjamin Howell, CPA  
Sustained Accounting & Consulting Solutions, Inc.  
230 Six Thomas Court, Suite 100  
Harrisburg, PA 17109  
Office: 717-653-1234  
Mobile: [REDACTED]



**AGENDA**  
**BEDFORD COUNTY BOARD OF COMMISSIONERS MEETING**

May 24, 2022

10:00 a.m.

Room 303

**I: CALL TO ORDER**

**Those Present:**

**II: ROLL CALL OF MEMBERS**

- \_\_\_ Barry L. Dallara, Commissioner Chair
- \_\_\_ Deb Baughman, Commissioner Vice-Chair
- \_\_\_ Alan Frederick, Commissioner Secretary

**III. PUBLIC COMMENTS**

**IV: APPROVAL OF MINUTES**

April 12, 2022

**V: EXPENDITURES**

Payroll 4.21.22:	\$394,044.49	CK#:184047-184053
Payroll 5.06.22:	\$351,882.18	CK#:184054-184060
Payroll 5.20.22:	\$345,557.60	Ck#: 184061-184067
GENERAL :	\$	
CYS :	\$	
CYS:	\$	
CYS Debit Cards:	\$	
CDBG:	\$	
Commissary	\$18,868.66	

**VI: OLD BUSINESS**

**VII: COUNTY/STAFF UPDATES AND AWARDS/BIDS:**

**VIII: NEW BUSINESS**

- a) A motion to act on the changes on the Change of Assessment Notice Control Report for the month of April 2022. This is based upon the recommendation of Joyce Hillegass, Director of Tax Assessment.
- b) A motion to act on the approval of retaining Susquehanna Accounting & Consulting Solutions, Inc. to prepare an evaluation of county finances and propose best management practices and measurable benchmarks for future achievement, pending the receipt of grant funding from the Strategic Management Planning Program, administered by the Department of Community and Economic Development. This motion based upon the recommendation of the Bedford County Commissioners.
- c) A motion to act on the submission to the Pennsylvania Department of Community & Economic Development (DCED) a Budget Revision Request, reallocating \$17,575.35 in FFY 2019  
Development (DCED) a Budget Revision Request, reallocating \$17,575.35 in FFY 2019  
Development (DCED) a Budget Revision Request, reallocating \$17,575.35 in FFY 2019

Phase V project to the Bedford County Housing Rehab project. This is based upon the recommendation of Terry Stacey, CDBG Administrator.

- d) A motion to act on the approval of Amendment #1 to the Subrecipient Agreement with Center for Community Action for the Bedford County Housing Rehab project, adding \$17,575.35 in FFY 2019 Community Development Block Grant funds, pending approval by PA DCED of a Budget Revision Request. This is based upon the recommendation of Terry Stacey, CDBG Administrator.
- e) A motion to act on the approval of the Food Service Partnership Agreement between Summit Food Service, LLC and the Bedford County Correctional Facility. This is based upon the recommendation of Joe Eichenlaub, Warden of the Bedford County Correctional Facility.
- f) A motion to act on the Purchase of Service Agreement between Bedford County Children & Youth Services for the following, the period of April 1, 2022, through June 30, 2022, inclusive. This is based upon the recommendation of Lisa Cairo, Administrator Bedford County Children and Youth Services.
  - 1. Justice Works Youth Care
  - 2. DLP Conemaugh Memorial Medical Center for FFY ending 6.30.2022 & 6.30.2023
- g) A motion to act on the approval to increase of the Foster Parent Per Diem from \$22.00 to \$25.00 per diem effective July 1, 2022, as approved in Local and State Budgets. This is based upon the recommendation of Lisa Cairo, Administrator Bedford County Children and Youth Services.
- h) A motion to act on the adoption of Governor Wolf's proclamation acknowledging the week of June 6 – 10, 2022, as Child Welfare Professionals Appreciation Week. This is based upon the recommendation of Lisa Cairo, Administrator of Bedford County Children and Youth.

## Proclamation Child Welfare Professionals Appreciation Week June 6 - 10, 2022

**WHEREAS**, every day in Pennsylvania, thousands of children are at risk of child abuse and neglect or have been removed from their homes due to such abuse and neglect; and

**WHEREAS**, Pennsylvania recognizes the risks and the need to protect the children in the Commonwealth; and

**WHEREAS**, the challenging task of investigating child abuse, providing services to families, assessing safety, and providing services to ensure that Pennsylvania's children are provided with nurturance, family connections, support as they transition into adulthood, and services that allow a child to remain safely in their home or return home as expeditiously as possible falls to the child welfare professionals of the Pennsylvania child welfare system; and

**WHEREAS**, the work of child welfare professionals may require them to enter into situations in which their personal safety may be put at risk, such as the COVID pandemic, throughout which caseworkers continued to conduct investigations and work with families in their homes, at great risk to their own health; and



**WHEREAS**, child welfare professionals work in difficult and emotional situations with children who have been victimized by physical abuse, sexual abuse, neglect, and other forms of maltreatment; and

**WHEREAS**, child welfare professionals must develop great skill in working with families who are in crisis situations, struggling with mental health challenges, suffering from drug and alcohol afflictions, poverty, and other difficult issues; and

**WHEREAS**, child welfare professionals must develop substantial knowledge and skills surrounding the rights of families, the laws surrounding child welfare, and the legal processes governing the system; and

**WHEREAS**, child welfare professionals selflessly undertake the endeavor to protect Pennsylvania's children, often with low pay, long hours, tremendous demands, little appreciation, great criticism, and with dramatic impacts to their personal life; and

**WHEREAS**, every year, child welfare professionals are injured or killed in their pursuit to protect children across the United States; and

**WHEREAS**, the lasting effects of the COVID-19 pandemic has created substantial challenges in the recruitment and retention of staff of child welfare agencies, while the workload has not decreased; and

**WHEREAS**, innumerable injuries and deaths of children have been averted due to the efforts of child welfare professionals; therefore, in special recognition of the efforts of the Child Welfare Professionals serving the children of Pennsylvania, I, Tom Wolf, Governor of the Commonwealth of Pennsylvania, do hereby proclaim June 6-10, 2022 as **CHILD WELFARE PROFESSIONAL APPRECIATION WEEK** in Pennsylvania.

- i) A motion to act on the approval of Resolution #05.24.2022. This is based upon the recommendation of Joyce Hillegass, Director of Tax Assessment.

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF BEDFORD APPOINTING A PERSON OR PERSONS TO MAKE PERSONAL SERVICE REQUIRED BY THE TAX SALE LAW FOR THE 2022 UPSET TAX SALE AND FILING WITH THE BUREAU A WRITTEN PROOF OF SERVICE SETTING FORTH THE NAME OF PERSONS SERVED, DATE, TIME AND PLACE OF SERVICE, AND ATTACHMENT OF COPY OF THE NOTICE WHICH WAS SERVED.**

**WHEREFORE**, the Tax Claim Bureau of the County of Bedford will be conducting an Upset Tax Sale in September of 2022; and

**WHEREAS**, the Bureau has requested the County Commissioners to make the necessary appointment of the persons for personal service of all Notices and Postings required by the applicable provisions of the Tax Sale Law.

**NOW, THEREFORE**, be it resolved, that Palmetto Posting Inc. is hereby appointed under 72 P.S. 5860.601 (a) (3) of the Tax Sale Law and vested with all duties and powers thereunder for posting and service of all Notices required for the Upset Tax Sale for 2022 at a compensation of \$25.00 per posting and to perform all duties and make all returns of service as required by the Tax Sale Law in contemplation of said sale.

This Resolution duly adopted at the Regular Meeting of the Board of Commissioners of the County of Bedford on the 24 day of May, 2022.

j) A motion to act on the approval the following personnel actions as received by Department Heads:

**a. New Hires**

1. Glen Caradori, PT Deputy Sheriff, Sheriff's Office – 4.12.22
2. Isaac Little, Correctional Officer, BCCF – 4.25.22
3. Tre Handley, Correctional Officer, BCCF – 4.25.22
4. Edward Reeves, Assistant District Attorney, District Attorney – 4.25.22
5. Paul Diveglia, Correctional Officer, BCCF – 4.25.22
6. Brent Allison, Correctional Officer, BCCF – 4.25.22
7. Samantha Panizo, Paralegal, District Attorney – 5.2.22
8. Daina Kisner, Correctional Officer, BCCF – 5.2.22
9. Alisha Conner, Temporary/Seasonal Office Clerk, Elections – 5.2.22
10. Eric Pedicord, PT Van Driver, CYS – 5.9.22
11. Chelsea Hyslop, Correctional Officer, BCCF – 5.16.22
12. Dedra Hillegass, Clerk Typist I, BCCF – 5.16.22
13. Jacob Bowser, Correctional Officer, BCCF – 5.16.22

**Transfers**

1. Toni Amick, FT to PT County Detective, District Attorney – 4.16.22
2. Courtney Lash, FT to PT Correctional Officer, BCCF – 4.30.22
3. Stephanie Clevestine, HR Generalist, HR to Director of Planning, Planning – effective date yet to be determined
4. Kelly Musselman, PT Cook, BCCF – 5.09.22

**c. Separations**

1. Sarah Wilt, Correctional Officer, BCCF – 4.11.22
2. Brittany Stough, Correctional Officer, BCCF – 4.11.22
3. David Cubbison, Director of Emergency Services, Emergency Services - 5.2.22
4. Jennifer Hodge, Correctional Officer, BCCF – 4.19.22
5. Darren Weidel, Correctional Officer, BCCF – 4.14.22
6. Sandra Diehl, Administrative Assistant, BCCF – 4.29.22
7. Deborah Dohoda, Cook, BCCF – 4.30.22
8. Joel Suter, Telecommunicator Trainee, 911 – 4.25.22
9. Brent Allison, Correctional Officer, BCCF – 5.3.22
10. Thomas Heck, PT Correctional Officer, BCCF – 5.5.22
11. Kayla Sigel, Secretary, Public Defender – 5.6.22
12. Kimberly Rudd, First Deputy, Register/Recorder – 5.11.22
13. Wayne Purnell, Lieutenant, BCCF – 5.12.22

**IX: COMMISSIONER COMMENTS/APPOINTMENTS/BID OPENINGS:**

Commissioner Frederick will open the Area Agency on Aging Meal Service Bids.

**X: ADJOURN:**

The next meeting will be held June 14, 2022, in Room 101 unless called sooner by the Board of Commissioners.



## Rules of Procedure for Weekly Meetings of the Bedford County Commissioners

### I. AGENDA

- A. The Chief Clerk, in consultation with the Chairman shall prepare an Agenda for the meetings of the Board of Commissioners.
- B. Any requests for matters to be placed on the Agenda shall be submitted in writing 48 hours prior to advertised meeting by 10:00 a.m. on Monday for that week's meeting. If Monday is a legal holiday or if a meeting is scheduled for a day other than Tuesday, the deadline for requests to be placed on the Agenda shall be 10:00 a.m. on the previous working day.
- C. The Agenda will be finalized by the Chief Clerk at 10:00 AM on the Monday (24 hours prior to the advertised meeting) of the week of the meeting. If Monday is a legal holiday, or if a meeting is scheduled for a day other than Tuesday, the deadline for finalizing the Agenda shall be at 10:00 AM on the previous work day.
- D. Anyone requesting that items be placed on the Agenda shall provide the topic of the item and sufficient information and detail so as to provide a reasonable notice of the nature and purpose of the Agenda item.
- E. Those wishing to speak in the public comment portion of the Agenda shall provide their name and the topic of their comment. Topics shall be limited to matters of concern, official action or deliberation which are or may be before the County Commissioners.
- F. The Board of Commissioners shall have the right to make additions to or deletions from the Agenda or change the order of the Agenda after it is finalized as they deem necessary or appropriate.

### II. MEETINGS

- A. Public Notice of the meetings shall be advertised and posted by the Chief Clerk as required by law.
- B. The Chairman of the County Board of Commissioners shall direct the meeting. In the absence of the Chairman, the Vice-Chairman shall direct the meeting and shall have all powers and duties of the Chairman.
- C. The Modern Rules of Order shall be used to conduct the meeting unless otherwise modified by these Rules or waived by the Board of Commissioners.
- D. Residents and/or taxpayers may use audio or stenographic recorders to record all or any portion of the meeting. Said recorders shall be operated from the area set aside for the general public seating and may not be placed on the Board of Commissioners table without prior consent of the Chairman.
- E. Video recorders may be used to record all or any portion of a public meeting. The operator of the recorder shall remain seated in the area set aside for the general public or stand in the rear or to the side of the general public seating area so as to not interfere in any way with the activities of the Board of Commissioners or the ability of the general public to observe the Board.

### III. PUBLIC COMMENT

Residents and taxpayers of Bedford County shall have the right to speak in the meetings during the Public Comment portion of the Agenda. In order to conduct meetings in an orderly and productive manner the following rules and regulations shall govern such speakers:

- A. A speaker shall request to be placed on the Agenda as provided in Section I of these Rules.
- B. Comment shall be received only on items pertaining to the agenda after the speaker is recognized by the Chairman.
- C. The speaker shall announce his or her name and address prior to addressing the Board of Commissioners.
- D. The Chairman may request that the speaker use a microphone or step forward when addressing the Board of Directors.
- E. The Chairman may rule out-of-order scandalous, impertinent, irrelevant and redundant comments, or comments the discernible purpose or effect of which is to disrupt or needlessly protract the proceedings of the meeting.
- F. The Chairman may request any individual to leave the meeting and may contact security to that end when that individual does not observe reasonable decorum. Further, the Chairman may request the assistance of law enforcement officers to remove a disorderly person when his/her conduct interferes with the orderly progress of the meeting.
- G. The Chairman may call a recess or adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting.
- H. The Chairman may allocate available time among individuals wishing to comment.
- I. Time allocated for the public comment period at each meeting shall not exceed thirty (30) minutes. Each speaker will be allotted three (3) minutes to present his or her topic. Said time limitations may be altered or waived at the Chairman's direction.
- J. At the discretion of the Chairman conducting the meeting, a group of citizens registered to address the Board on the same issue may be required to designate a spokesperson.

ANNEX

A. The Commission on the Status of Women was established in 1946 by the Economic and Social Council of the United Nations. Its mandate was to study, investigate and make recommendations on the legal status of women in all countries. The Commission has since that time held regular sessions and has produced a series of reports and recommendations. The Commission's work is carried out through its various working groups and expert groups. The Commission's reports are submitted to the Economic and Social Council, which in turn reports to the General Assembly of the United Nations.

RESOLUTIONS

1. The Commission on the Status of Women, in its annual sessions, has adopted a series of resolutions and recommendations. These resolutions are the basis for the Commission's work and are also a guide to the work of the United Nations. The Commission's resolutions are adopted by a majority vote of the members of the Commission. The Commission's resolutions are also adopted by the General Assembly of the United Nations. The Commission's resolutions are also adopted by the Economic and Social Council of the United Nations.

DECLARATION

The Commission on the Status of Women, in its annual sessions, has adopted a series of resolutions and recommendations. These resolutions are the basis for the Commission's work and are also a guide to the work of the United Nations. The Commission's resolutions are adopted by a majority vote of the members of the Commission. The Commission's resolutions are also adopted by the General Assembly of the United Nations. The Commission's resolutions are also adopted by the Economic and Social Council of the United Nations.

CONCLUSIONS

The Commission on the Status of Women, in its annual sessions, has adopted a series of resolutions and recommendations. These resolutions are the basis for the Commission's work and are also a guide to the work of the United Nations. The Commission's resolutions are adopted by a majority vote of the members of the Commission. The Commission's resolutions are also adopted by the General Assembly of the United Nations. The Commission's resolutions are also adopted by the Economic and Social Council of the United Nations.

## Debra Brown

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**From:** Commissioner Dallara  
**Sent:** Monday, May 23, 2022 7:37 AM  
**To:** Debra Brown  
**Cc:** Commissioner Baughman; Commissioner Frederick  
**Subject:** Re: Meeting Agenda  
**Attachments:** CM Agenda 05.24.22.docx; SB Agenda 05.24.2022.docx

Deb, we need to add three items to the agenda. Two under item V II, a. Memorial Day Proclamation and b. CBDG Award for Hopewell Borough, and sub item k) at the end appointment of Walter Beatty to the airport authority.

Also in the sub item f) the number 1. has no information.

On the personal items the Transfers should be item b).

Also I have several updates to the rules of procedure page.

Additionally on the salary board agenda item 9 I don't understand, please get joy to review.

I'll call in around 8:30 to review it with you.

Sent from my iPhone

On May 20, 2022, at 4:35 PM, Commissioner Dallara <cdallara@bedfordcountypa.org> wrote:

Deb, I'll review it tomorrow, I been down most of the day with stomach issues. and get back to you. At first glance I only saw a couple tweaks. However we should add the airport authority appointment to it. I promise I'll get it done so you won't be rushed on Monday morning.

Sent from my iPhone

On May 20, 2022, at 2:44 PM, Debra Brown <DBrown@bedfordcountypa.org> wrote:

Good Afternoon:

Please see attached agenda for your review. I am still waiting for information from Finance.

Deb



Debra Brown

From: Debra Brown  
Sent: Friday, May 23, 2014 1:37 AM  
To: Debra Brown  
Subject: Commission's Budgetary Information Request  
Re: Meeting Agenda  
CM Agenda 04-24-2014 28 Agenda 05-14-2014

Dep, we need to add these items to the agenda. Two under 1000, 11. A review of the progress in and a 1500 report for Hopewell Borough, and sub item 1 for the end of appointment of Walter Deal, to the report agenda.  
Also in the sub item 11 the number 1, but no information.  
On the agenda item 10, the number should be 1000.  
Also I have several updates to the rules of procedure page.  
Additionally on the early board agenda item 11, I understand, please see my e-mail view.  
I'll call to attend 2:00 to review it with you.  
Best regards, Debra

On May 20, 2014, at 4:25 PM, Commission's Debra Brown <debra@hopewellpa.org> wrote:  
Dep, I'll review it tomorrow. I have down most of the day with some other things, and get back to you. At first glance I don't see a couple things. However, we should add the agenda, which I'll respond to you. If I promise I'll get it done as you want, I'll be added on Monday morning.  
Best regards, Debra

On May 20, 2014, at 1:44 PM, Debra Brown <debra@hopewellpa.org> wrote:

Good afternoon  
Please see attached agenda for your review. I am still waiting for a confirmation from  
Debra

## Debra Brown

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**From:** Debra Brown  
**Sent:** Monday, May 23, 2022 9:58 AM  
**Subject:** Agenda 3.24.22  
**Attachments:** CM Agenda 05.24.22.docx; SB Agenda 05.24.2022.docx

Good morning:

Please see attached agenda for the Commissioners meeting on May 24, 2022 in Room 303 at 10:00 a.m.

Thanks.

Debra

*Debra Brown, Chief Clerk/Director of Elections  
200 South Juliana Street ~ Suite 301  
Bedford, PA 15522  
Email: [dbrown@bedfordcountypa.org](mailto:dbrown@bedfordcountypa.org)  
Phone: 814-623-4807  
Fax: 814-623-0991*

Debra Brown

From:  
Sent:  
Subject:  
Attachments:

Debra Brown  
Monday, May 23, 10:22 AM  
Agenda 5/23/07  
CM Agenda 07-24-07.doc, SB Agenda 07-24-07.doc

Good morning,

Please see attached agenda for the Commission meeting on May 23, 2007 in Room 101 at 10:00 a.m.

Thanks,  
Debra

Debra Brown, Chief Clerk/Secretary of the Board  
200 South Johnson Street, 200  
Baton Rouge, LA 70802  
Email: [dbrown@lsrb.com](mailto:dbrown@lsrb.com)  
Phone: 514-623-4707  
Fax: 514-623-0991

**AGENDA**  
**BEDFORD COUNTY BOARD OF COMMISSIONERS MEETING**

May 24, 2022

10:00 a.m.

Room 303

**I: CALL TO ORDER**

**Those Present:**

**II: ROLL CALL OF MEMBERS**

\_\_\_ Barry L. Dallara, Commissioner Chair  
\_\_\_ Deb Baughman, Commissioner Vice-Chair  
\_\_\_ Alan Frederick, Commissioner Secretary

**III. PUBLIC COMMENTS**

**IV: APPROVAL OF MINUTES**

April 12, 2022

**V: EXPENDITURES**

Payroll 4.21.22:	\$394,044.49	CK#:184047-184053
Payroll 5.06.22:	\$351,882.18	CK#:184054-184060
Payroll 5.20.22:	\$345,557.60	Ck#: 184061-184067
GENERAL 4.12.22:	\$327,109.35	
GENERAL PPEC	\$27,130.00	
GENERAL 4.28.22:	\$80,589.35	
GENERAL 5.12.22	\$283,660.64	
CYS 4.12.22:	\$121,252.02	
CYS 4.28.22:	\$102,668.59	
CYS 5.12.22	\$15,937.88	
CYS Debit Cards:	\$79,059.70	
CDBG:	\$17,561.69	
Commissary	\$18,868.66	

**VI: OLD BUSINESS**

**VII: COUNTY/STAFF UPDATES AND AWARDS/BIDS:**

- a) Memorial Day Proclamation
- b) CDBG Award for Hopewell Borough

**VIII: NEW BUSINESS**

- a) A motion to act on the changes on the Change of Assessment Notice Control Report for the month of April 2022. This is based upon the recommendation of Joyce Hillegass, Director of Tax Assessment.
- b) A motion to act on the approval of retaining Susquehanna Accounting & Consulting Solutions, Inc. to prepare an evaluation of county finances and propose best management practices and measurable



Management Planning Program, administered by the Department of Community and Economic Development. This motion based upon the recommendation of the Bedford County Commissioners.

- c) A motion to act on the submission to the Pennsylvania Department of Community & Economic Development (DCED) a Budget Revision Request, reallocating \$17,575.35 in FFY 2019 Community Development Block Grant funds from the completed Hyndman Waterline Replacement Phase V project to the Bedford County Housing Rehab project. This is based upon the recommendation of Terry Stacey, CDBG Administrator.
- d) A motion to act on the approval of Amendment #1 to the Subrecipient Agreement with Center for Community Action for the Bedford County Housing Rehab project, adding \$17,575.35 in FFY 2019 Community Development Block Grant funds, pending approval by PA DCED of a Budget Revision Request. This is based upon the recommendation of Terry Stacey, CDBG Administrator.
- e) A motion to act on the approval of the Food Service Partnership Agreement between Summit Food Service, LLC and the Bedford County Correctional Facility. This is based upon the recommendation of Joe Eichenlaub, Warden of the Bedford County Correctional Facility.
- f) A motion to act on the appointment of Walter Beatty to the Bedford County Airport Authority; his term will end on December 31, 2022. This is based upon the recommendation of the Bedford County Commissioners.
- g) A motion to act on the Purchase of Service Agreement between Bedford County Children & Youth Services for the following, the period of April 1, 2022, through June 30, 2022, inclusive. This is based upon the recommendation of Lisa Cairo, Administrator Bedford County Children and Youth Services.
  - 1. Justice Works Youth Care
  - 2. DLP Conemaugh Memorial Medical Center for FFY ending 6.30.2022 & 6.30.2023
- h) A motion to act on the approval to increase of the Foster Parent Per Diem from \$22.00 to \$25.00 per diem effective July 1, 2022, as approved in Local and State Budgets. This is based upon the recommendation of Lisa Cairo, Administrator Bedford County Children and Youth Services.
- i) A motion to act on the adoption of Governor Wolf's proclamation acknowledging the week of June 6 – 10, 2022, as Child Welfare Professionals Appreciation Week. This is based upon the recommendation of Lisa Cairo, Administrator of Bedford County Children and Youth.

## Proclamation Child Welfare Professionals Appreciation Week June 6 - 10, 2022

**WHEREAS**, every day in Pennsylvania, thousands of children are at risk of child abuse and neglect or have been removed from their homes due to such abuse and neglect; and

**WHEREAS**, Pennsylvania recognizes the risks and the need to protect the children in the Commonwealth; and

**WHEREAS**, the challenging task of investigating child abuse, providing services to families, assessing safety,



support as they transition into adulthood, and services that allow a child to remain safely in their home or return home as expeditiously as possible falls to the child welfare professionals of the Pennsylvania child welfare system; and

**WHEREAS**, the work of child welfare professionals may require them to enter into situations in which their personal safety may be put at risk, such as the COVID pandemic, throughout which caseworkers continued to conduct investigations and work with families in their homes, at great risk to their own health; and

**WHEREAS**, child welfare professionals work in difficult and emotional situations with children who have been victimized by physical abuse, sexual abuse, neglect, and other forms of maltreatment; and

**WHEREAS**, child welfare professionals must develop great skill in working with families who are in crisis situations, struggling with mental health challenges, suffering from drug and alcohol afflictions, poverty, and other difficult issues; and

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**WHEREAS**, child welfare professionals selflessly undertake the endeavor to protect Pennsylvania's children, often with low pay, long hours, tremendous demands, little appreciation, great criticism, and with dramatic impacts to their personal life; and

**WHEREAS**, every year, child welfare professionals are injured or killed in their pursuit to protect children across the United States; and

**WHEREAS**, the lasting effects of the COVID-19 pandemic has created substantial challenges in the recruitment and retention of staff of child welfare agencies, while the workload has not decreased; and

**WHEREAS**, innumerable injuries and deaths of children have been averted due to the efforts of child welfare professionals; therefore, in special recognition of the efforts of the Child Welfare Professionals serving the children of Pennsylvania, I, Tom Wolf, Governor of the Commonwealth of Pennsylvania, do hereby proclaim June 6-10, 2022 as **CHILD WELFARE PROFESSIONAL APPRECIATION WEEK** in Pennsylvania.

- j) A motion to act on the approval of Resolution #05.24.2022. This is based upon the recommendation of Joyce Hillegass, Director of Tax Assessment.

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF BEDFORD APPOINTING A PERSON OR PERSONS TO MAKE PERSONAL SERVICE REQUIRED BY THE TAX SALE LAW FOR THE 2022 UPSET TAX SALE AND FILING WITH THE BUREAU A WRITTEN PROOF OF SERVICE SETTING FORTH THE NAME OF PERSONS SERVED, DATE, TIME AND PLACE OF SERVICE, AND ATTACHMENT OF COPY OF THE NOTICE WHICH WAS SERVED.**

**WHEREFORE**, the Tax Claim Bureau of the County of Bedford will be conducting an Upset Tax Sale in September of 2022; and

**WHEREAS**, the Bureau has requested the County Commissioners to make the necessary appointment of the persons for personal service of all Notices and Postings required by the applicable provisions of the Tax Sale Law.

**NOW, THEREFORE**, be it resolved, that Palmetto Posting Inc. is hereby appointed under 72 P.S. 5860.601 (a) (3) of



returns of service as required by the Tax Sale Law in contemplation of said sale.

This Resolution duly adopted at the Regular Meeting of the Board of Commissioners of the County of Bedford on the 24 day of May, 2022.

k) A motion to act on the approval the following personnel actions as received by Department Heads:

**a. New Hires**

1. Glen Caradori, PT Deputy Sheriff, Sheriff's Office – 4.12.22
2. Isaac Little, Correctional Officer, BCCF – 4.25.22
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**b. Transfers**

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2. Courtney Lash, FT to PT Correctional Officer, BCCF – 4.30.22
3. Stephanie Clevenstine, HR Generalist, HR to Director of Planning, Planning – effective date yet to be determined
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5. Amber Musselman, Clerk Typist I, Register/Recorder to First Deputy, Register/Recorder – 5.18.22

**c. Separations**

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**IX: COMMISSIONER COMMENTS/APPOINTMENTS/BID OPENINGS:**

Commissioner Frederick will open the Area Agency on Aging Meal Service Bids.

**X: ADJOURN:**

## Rules of Procedure for Weekly Meetings of the Bedford County Commissioners

### I. AGENDA

- A. The Chief Clerk, in consultation with the Chairman shall prepare an Agenda for the meetings of the Board of Commissioners.
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- I. Time allocated for the public comment period at each meeting shall not exceed thirty (30) minutes. Each speaker will be allotted three (3) minutes to present his or her topic. Said time limitations may be altered or waived at the Chairman's direction.
- J. At the discretion of the Chairman conducting the meeting, a group of citizens registered to address the Board on the same issue may be required to designate a spokesperson.





**Debra Brown**

---

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Thursday, May 26, 2022 11:12 AM  
**To:** Commissioner Baughman  
**Subject:** Questions

Hi Deb,

Requested information below:

1. The county has paid Graphitegrantworks is \$4,000.
2. The amount the county has received from Crowsnest for tower rental is \$14,950 (\$1,150 per month) and
  - a. Amount paid in 2021 is \$9,200
  - b. Amount paid in 2022 is \$5,750

If you need anything else, please let me know.

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

Debra Brown

From:  
Sent:  
To:  
Subject:

Mike Samson - m.samson@csd.com  
Friday, May 28, 2010 11:12 AM  
Company: [redacted]  
Location:

Hi Deb,

Requested information below.

1. The entity has paid 60 days in arrears of \$4,000.
2. The amount the entity has received from City of Chicago for tower rental is \$14,350 (\$1,190 per month) and
- a. Amount paid in 2011 is \$2,500
- b. Amount paid in 2012 is \$2,750

If you need anything else, please let me know.

Mike

Mike Samson, CPA  
Director  
E. J. Sheehan & Associates, Inc.  
(773) 501-8000 Ext. 5018

**Debra Brown**

---

**From:** Joy Lepako  
**Sent:** Thursday, May 26, 2022 11:24 AM  
**To:** Commissioners  
**Subject:** FW: March Invoice  
**Attachments:** GW.INVOICE...BEDFORD.MARCH.2021.pdf

Commissioners,

This is the only invoice that Jennifer Rempe has submitted to the County.

Thanks,  
Joy

**From:** Stephanie Clevenstine <[sclevenstine@bedfordcountypa.org](mailto:sclevenstine@bedfordcountypa.org)>  
**Sent:** Thursday, May 26, 2022 10:35 AM  
**To:** Joy Lepako <[jllepako@bedfordcountypa.org](mailto:jllepako@bedfordcountypa.org)>  
**Subject:** Fwd: March Invoice

Here is the invoice she submitted.

Sent via the Samsung Galaxy S9, an AT&T 5G Evolution capable smartphone  
Get [Outlook for Android](#)

---

**From:** Jennifer Rempe <[graphitegrantworks@gmail.com](mailto:graphitegrantworks@gmail.com)>  
**Sent:** Thursday, April 14, 2022 4:19:09 PM  
**To:** Mike Samson <[msamson@susacs.com](mailto:msamson@susacs.com)>; Linda Klotz <[lklotz@bedfordcountypa.org](mailto:lklotz@bedfordcountypa.org)>; Tracey Snyder <[tsnyder@bedfordcountypa.org](mailto:tsnyder@bedfordcountypa.org)>  
**Cc:** Stephanie Clevenstine <[sclevenstine@bedfordcountypa.org](mailto:sclevenstine@bedfordcountypa.org)>  
**Subject:** March Invoice

Attached, please find my invoice for services rendered for the county jail.

Thank you.

--  
Regards,  
Jennifer

Jennifer Rempe, GPC  
**GRAPHITE GRANTWORKS**  
(cell/text)





Debra Brown

From: Joy Laphor  
Sent: Monday, May 25, 2015 11:04 AM  
To: Community  
Subject: NEW INVOICE BEHROD MARCH 2015  
Attachments:

This is the only invoice that localities receive as admitted to the County

Thank you

From: Stephanie Cleveland <stephanie.cleveland@behrod.com>  
Sent: Thursday, May 20, 2015 10:30 AM  
To: Joy Laphor <joy.laphor@behrod.com>  
Subject: New March Invoice

Here is the invoice for March 2015.

Sent via the mailing list on 5/21/15 1:45 PM. If you are unable to view the invoice, please click on the link below to view the invoice.

From: Jennifer Rembo, GPC <jrembo@granite-grants.com>  
Sent: Thursday, April 16, 2015 4:15 PM  
To: Mike Simon <mike@granite-grants.com>, Joy Laphor <joy.laphor@behrod.com>, Tracy Sawyer <tracy@behrod.com>  
Cc: Stephanie Cleveland <stephanie.cleveland@behrod.com>  
Subject: March Invoice

Attached, please find my invoice for services rendered for the County for

Thank you

Jennifer Rembo  
GPC

Jennifer Rembo, GPC  
GRANITE GRANTS WORKS  
(cell text)





April 14, 2022

Attn: Stephanie Clevestine

Bedford County Commissioners  
 200 South Juliana Street  
 Bedford, PA 15522

CONTRACT DATES: 12/01/2021-06/30/2022

Client	Date	Time	What	# of hrs.	Rate	Total	SUBMITTED
BEDFORD	3/7/2022	530-630; 1030-1130	rfp REVIEW- ph#- dol	2	\$40	\$80	
	3/7/2022	530-630; 1030-1130	rfp REVIEW- ph#- dol	2	\$40	\$80	
	3/12/2022	10-12	PCCD review NOFO	2	\$40	\$80	
	3/14/2022	10-12n; 2pm-3	prep, PCCD and Dol reviews; call with LK, JE	3	\$40	\$120	
	3/15/2022	830-845;	em w JE;		\$40	\$0	
	3/21/2022	1230-2	call with SC-budget review	1.5	\$40	\$60	
	3/23/2022	11-12	call with JE	1	\$40	\$40	
	3/25/2022	9-11a	PCCD NOFO crosswalk	2	\$40	\$80	
	3/26/2022	6-9a; 2-4p	PCCD narrative setcion	5	\$40	\$200	
	3/27/2022	12-5p; 7-930p	narrative	7.5	\$40	\$300	\$300 retainer met
	3/28/2022	830a-1130a; 1-530p	PCCD narrative	7.5	\$40	\$300	
	3/29/2022	8-330; 345-5	PCCD narrative	8	\$40	\$320	
	3/30/2022	11-430p; 730p-1130p	editing narrative	8.5	\$40	\$340	\$340 Submitted: \$148,948
							\$2,000 PCCD: \$148,948

**CURRENT DUE: \$2,000**

THANK YOU FOR THE OPPORTUNITY TO SERVE  
 BEDFORD COUNTY'S GRANT FUNDING NEEDS.



April 14, 2022

Attn: Republican Commission

Bedford County Commission

200 South Main Street

Bedford, VA 22613

CONTRACT DATES: 12/1/2021 - 11/30/2022

Item	Quantity	Unit Price	Total Price	Description
1	100	1.00	100.00	...
2	200	2.00	400.00	...
3	300	3.00	900.00	...
4	400	4.00	1600.00	...
5	500	5.00	2500.00	...
6	600	6.00	3600.00	...
7	700	7.00	4900.00	...
8	800	8.00	6400.00	...
9	900	9.00	8100.00	...
10	1000	10.00	10000.00	...

CURRENT DATE: 04/14/2022

THANK YOU FOR THE OPPORTUNITY TO SERVE  
BEDFORD COUNTY'S GREAT FINANCIAL NEEDS.

2022-04-14



E

2021

	1	236003028	315859	Bedford County	200 South Juliana	Bedford	PA	15522	50101
1616 RAYSTOWN RD	EVERETT	PA	15537	2021	1	2,066.70	20.67		
237 HAWTHORNE DRIVE	EVERETT	PA	15537	2021	1	1,538.53	23.08	50110	
198 BERKEY HOLLOW ROAD	ALUM BANK	PA	15521	2021	1	486.96	4.87		
5752 MAIN ROAD	BEDFORD	PA	15522	2021	1	25,886.39	388.31	50101	
837 RAYSTOWN ROAD	EVERETT	PA	15537	2021	1	7,992.19	127.88	50306	
277 MAPLE COVE ROAD	BUFFALO MILLS	PA	15534	2021	1	4,731.68	71.00	50105	
194 TITAN RD	SAXTON	PA	16678	2021	1	12,620.76	126.18		
187 LUNENBURG ROAD	WOODBURY	PA	16695	2021	1	8,140.55	81.41	50404	
906 OLDHAM ROAD	ALUM BANK	PA	15521	2021	1	865.11	8.66		
1123 FOUR LEAF LANE	HOLLIDAYSBURG	PA	16648	2021	1	7,885.60	78.85	70404	
119 DRAKE LANE	DUNCANVILLE	PA	16635	2021	1	7,824.05	78.24	70501	
924 SIDES ROAD	MANNS CHOICE	PA	15550	2021	1	14,381.23	143.82	50202	
100 WATER STREET	EVERETT	PA	15537	2021	1	7,906.81	126.49	50103	
2097 QUEEN ROAD	QUEEN	PA	16670	2021	1	1,287.24	12.87		
1104 MILL STREET EXT	SHELLSBURG	PA	15559	2021	1	4,719.77	47.19	50201	
1518 ASHCOM RD	EVERETT	PA	15537	2021	1	12,734.88	203.75	50306	
2702 MAPLE AVENUE	ALTOONA	PA	16601	2021	1	1,125.60	11.26	70101	
122 SHOBERS RUN LANE	BEDFORD	PA	15522	2021	1	2,585.70	38.79		
573 RAVEN RUN ROAD	SAXTON	PA	16678	2021	1	1,959.42	19.59		
173 SPRINGHOPE ROAD	SHELLSBURG	PA	15559	2021	1	23,637.46	236.39	50403	
116 6TH AVENUE	NEW PARIS	PA	15554	2021	1	560.00	5.60		
1139 LOCUS HILL LN	HOPEWELL	PA	16650	2021	1	2,816.58	28.16	50201	
215 SOUTH JULIANA STREET	BEDFORD	PA	15522	2021	1	11,263.43	168.96	50101	
P.O. BOX 182	HOPEWELL	PA	16650	2021	1	130.72	1.31		
7329 BEDFORD VALLEY RD	BEDFORD	PA	15522	2021	1	1,124.00	16.86		
116 MAPLE LANE	SHELLSBURG	PA	15559	2021	1	12,674.75	126.73	50202	
124 CHURCH STREET	QUEEN	PA	16670	2021	1	9,744.49	97.45	70301	
166 MAPLE DRIVE	BEDFORD	PA	15522	2021	1	14,752.66	221.28	50102	
128 ZIMMERMAN LANE	BEDFORD	PA	15522	2021	1	7,098.00	109.47	50102	
506 SOUTH BEDFORD STREET	BEDFORD	PA	15522	2021	1	9,851.33	147.78	50101	
226 TATESVILLE ROAD	EVERETT	PA	15537	2021	1	41,913.04	670.60		
657 SPRING STREET	MAPLETON DEPOT	PA	17052	2021	1	701.50	11.22	50302	
6736 RAYSTOWN ROAD	HOPEWELL	PA	16650	2021	1	13,948.00	139.46	50501	
122 HAZELETTE STREET	EVERETT	PA	15537	2021	1	5,780.51	92.50	50306	
P.O. BOX 2	BREEZEWOOD	PA	15533	2021	1	7,434.24	118.95	50301	
4157 HYNDMAN ROAD	HYNDMAN	PA	15545	2021	1	7,261.02	108.92	50106	
108 GOLD DUST LANE	CLEARVILLE	PA	15535	2021	1	4,988.48	79.81	50304	
8197 CLEAR RIDGE ROAD	CLEARVILLE	PA	15535	2021	1	2,489.07	39.82	50304	



936 JACKS CORNER ROAD	HOPEWELL	PA	16650	2021	1	4,900.20	48.99	50403
199 OLD QUAKER CHURCH ROAD	FISHERTOWN	PA	15539	2021	1	10,262.96	102.64	50201
199 OLD QUAKER CHURCH ROAD	FISHERTOWN	PA	15539	2021	1	9,848.40	98.48	50201
309 BIG BEND BEACH ROAD	EVERETT	PA	15537	2021	1	11,872.56	118.74	
196 BIG BEND BEACH ROAD	EVERETT	PA	15537	2021	1	6,162.64	61.61	50406
5253 MILLIGANS COVE ROAD	MANNS CHOICE	PA	15550	2021	1	9,112.57	136.68	50105
P.O. BOX 446	IMLER	PA	16655	2021	1	657.95	6.58	
1766 SWEET ROOT ROAD	BEDFORD	PA	15522	2021	1	12,496.67	187.46	50101
230 WAYNE BLVD	ALUM BANK	PA	15521	2021	1	13,563.96	135.66	
482 N THOMAS STREET	BEDFORD	PA	15522	2021	1	7,684.36	115.28	50101
3468 IMLERTOWN ROAD	BEDFORD	PA	15522	2021	1	5,929.97	88.96	50101
966 ADAMS RUN ROAD	BEDFORD	PA	15522	2021	1	3,909.76	39.09	
2189 MADLEY HOLLOW ROAD	BUFFALO MILLS	PA	15534	2021	1	1,321.80	19.83	
8174 SANDALWOOD WAY	CLAYSBURG	PA	16625	2021	1	7,902.64	205.47	
1533 EAST GRACEVILLE ROAD	EVERETT	PA	15537	2021	1	5,861.62	93.77	50301
391 SALAS HILL ROAD	BEDFORD	PA	15522	2021	1	5,568.26	55.69	50201
5433 WOODBURY PIKE	ROARING SPRING	PA	16673	2021	1	7,248.00	72.49	50406
1028 FORREST ROAD	IMLER	PA	16655	2021	1	259.08	2.59	
1570 N. IMLER VALLEY RD	IMLER	PA	16655	2021	1	432.00	4.32	
5548 DIEHL ROAD	MANNS CHOICE	PA	15550	2021	1	1,238.00	18.57	
246 WEST 5TH AVENUE	EVERETT	PA	15537	2021	1	7,248.00	115.96	50306
1294 UPPER SNAKE SPRING	EVERETT	PA	15537	2021	1	12,917.77	193.77	50110
246 W 5TH AVE	EVERETT	PA	15537	2021	1	6,349.27	101.59	20306
141 DAVEYS LANE	MANNS CHOICE	PA	15550	2021	1	5,770.87	86.56	50105
531 AGWAY ROAD	MARTINSBURG	PA	16662	2021	1	5,202.66	52.02	70503
3774 MAIN ROAD	BEDFORD	PA	15522	2021	1	8,147.15	122.21	50101
137 SHAWNEE CIRCLE	BEDFORD	PA	15522	2021	1	21,797.61	326.97	50102
137 SHAWNEE CIRLE	BEDFORD	PA	15522	2021	1	6,882.29	103.23	50102
140 REED STREET	SPROUL	PA	16682	2021	1	6,459.19	64.59	70302
16561 RAYSTOWN ROAD	JAMES CREEK	PA	16657	2021	1	10,090.71	151.37	310106
195 FYAN MILL ROAD	SCHELLSBURG	PA	15559	2021	1	6,969.89	69.70	50202
103 WEST 5TH AVENUE	EVERETT	PA	15537	2021	1	10,482.94	167.72	50306
155 DONAHUE MANOR ROAD	BEDFORD	PA	15522	2021	1	6,913.91	103.71	50102
540 RITCHEY CEMETERY ROAD	EVERETT	PA	15537	2021	1	8,652.71	129.78	50110
1359 TULLS HILL ROAD	BEDFORD	PA	15522	2021	1	7,819.60	78.20	50205
2290 CORTLAND DRIVE	SCHELLSBURG	PA	15559	2021	1	8,040.22	80.41	50205
211 HICKORY STREET	NEW PARIS	PA	15554	2021	1	3,447.10	34.48	50201
180 SILVER MILLS ROAD	ARTEMAS	PA	17211	2021	1	925.69	14.80	
1776 BAREFOOT RD	ALUM BANK	PA	15521	2021	1	11,872.56	118.74	



13388 LINCOLN HIGHWAY	EVERETT	PA	15537	2021	1	9,041.43	144.66	50306
1900 WINDING RIDGE ROAD	EVERETT	PA	15537	2021	1	10,686.48	170.97	50306
562 WENTZ ROAD	NEW PARIS	PA	15554	2021	1	12,145.79	121.47	50205
300 W PENN STREET	BEDFORD	PA	15522	2021	1	5,480.00	82.23	50101
136 APPLE AVENUE	BEDFORD	PA	15522	2021	1	6,326.88	94.89	50101
203 HIBBS DRIVE	BEDFORD	PA	15522	2021	1	9,398.73	140.99	50101
160 VALLEY VIEW ROAD	BEDFORD	PA	15522	2021	1	1,187.04	17.82	50102
155 MEMORY LANE	NEW ENTERPRISE	PA	16664	2021	1	10,455.64	104.56	50404
139 S THOMAS STREET	BEDFORD	PA	15522	2021	1	7,650.55	114.76	50101
8 W SOUTH STREET	EVERETT	PA	15537	2021	1	509.99	8.16	
415 BRUMBAUGH LANE	MARTINSBURG	PA	16662	2021	1	10,191.14	107.72	70504
1010 ROSE LANE	BEDFORD	PA	15522	2021	1	6,631.98	99.48	
205 GEMMA RD	BEDFORD	PA	15522	2021	1	560.00	8.40	
208 GORDON HALL ROAD	OSTERBURG	PA	16667	2021	1	1,643.40	16.44	50201
1231 BLACK BEAR LANE	BEDFORD	PA	15522	2021	1	3,661.83	54.93	70101
3756 MAIN ROAD	BEDFORD	PA	15522	2021	1	801.52	12.02	
170 CALIFORNIA DRIVE	OSTERBURG	PA	16667	2021	1	9,332.67	93.33	50201
170 CALIFORNIA DRIVE	OSTERBURG	PA	16667	2021	1	5,839.79	58.40	50201
149 ARTHUR L HERSHEY DR	BEDFORD	PA	15522	2021	1	7,163.98	107.44	50102
691 WINEGARDNER ROAD	SCHELLSBURG	PA	15559	2021	1	11,077.80	110.77	50205
5862 LINCOLN HIGHWAY	MANNS CHOICE	PA	15550	2021	1	7,098.65	70.99	50205
141 OLD TOWN ROAD	FISHERTOWN	PA	15539	2021	1	3,420.91	34.20	50201
400 HORSEMEN BRANCH ROAD	CLEARVILLE	PA	15535	2021	1	2,104.80	33.67	50304
3115 CUMBERLAND ROAD	BEDFORD	PA	15522	2021	1	4,927.88	73.91	50102
940 FLEEGLE ROAD	CAIRNBROOK	PA	15924	2021	1	11,579.25	115.80	560702
9707 WILLIAM PENN RD.	OSTERBURG	PA	16667	2021	1	7,735.40	77.36	
347 RAINSBURG MTN ROAD	BEDFORD	PA	15522	2021	1	10,107.38	151.60	50104
111 ADAMS STREET	EVERETT	PA	15537	2021	1	2,147.36	34.37	
612 CHRISTIAN STREET	HOPEWELL	PA	16650	2021	1	10,451.04	104.51	50402
149 MAPLE DRIVE	BEDFORD	PA	15522	2021	1	22,688.36	340.32	50101
194 RAYSTOWN ROAD	EVERETT	PA	15537	2021	1	10,246.29	163.94	50306
2350 UPPER SNAKE SPRING	EVERETT	PA	15537	2021	1	3,787.52	56.82	50110
1104 TEABERRY ROAD	BEDFORD	PA	15522	2021	1	8,556.95	128.36	50104
503 CUMBERLAND ROAD	BEDFORD	PA	15522	2021	1	6,047.38	90.71	50102
791 ECHO VALE DRIVE	BEDFORD	PA	15522	2021	1	6,524.64	97.89	50101
3662 PITT STREET	SCHELLSBURG	PA	15559	2021	1	10,439.45	104.39	50101
3033 JAY ROAD	CLEARVILLE	PA	15535	2021	1	3,751.68	60.00	50306
405 NORTH GEORGE STREET	BEDFORD	PA	15522	2021	1	10,277.40	154.18	50101
424 CENTENNIAL ROAD	BEDFORD	PA	15522	2021	1	8,697.86	130.46	50103



7097 BLACK VALLEY ROAD	EVERETT	PA	15537	2021	1	1,077.84	17.24	
264 MAIN STREET	OSTERBURG	PA	16667	2021	1	420.15	4.21	
3431 BUSINESS 220	BEDFORD	PA	15522	2021	1	882.30	13.23	50102
292 CRISSMAN ROAD	NEW PARIS	PA	15554	2021	1	10,762.08	107.63	50211
179 OAKFORD LANE	BUFFALO MILLS	PA	15534	2021	1	2,995.91	44.94	50107
P.O. BOX 454	BEDFORD	PA	15522	2021	1	2,473.66	37.10	
578 WOODBURY PIKE	HOPEWELL	PA	16650	2021	1	3,247.96	32.48	50102
117 FILLO LANE	BEDFORD	PA	15522	2021	1	9,462.96	141.95	
1692 UPPER SNAKE SPRING ROAD	EVERETT	PA	15537	2021	1	11,388.25	170.83	50110
9 NATALIE LANE	BEDFORD	PA	15522	2021	1	11,895.86	178.44	50102
155 MEMORY LANE	NEW ENTERPRISE	PA	16664	2021	1	2,291.76	22.91	50404
1489 LINCOLN HIGHWAY	SCHELLSBURG	PA	15559	2021	1	8,096.30	80.96	50205
247 GRISTMILL ROAD	EVERETT	PA	15537	2021	1	6,826.02	102.41	50110
2407 IMLERTOWN ROAD	BEDFORD	PA	15522	2021	1	9,411.72	141.18	50102
2407 IMLERTOWN ROAD	BEDFORD	PA	15522	2021	1	7,002.48	105.04	50102
577 S MILK AND WATER ROAD	EVERETT	PA	15537	2021	1	1,013.28	16.21	
1608 TULLS HILL ROAD	BEDFORD	PA	15522	2021	1	9,476.96	94.77	50205
142 E COLLEGE AVE	FROSTBURG	MD	21532	2021	1	8,348.62	83.49	70602
439 EAST PENN STREET	BEDFORD	PA	15522	2021	1	7,294.42	109.43	50101
110 ARANDALE STREET	BEDFORD	PA	15522	2021	1	6,616.98	99.24	
1029 SMITH STREET	EVERETT	PA	15537	2021	1	6,240.58	99.85	50302
330 ANNA DRIVE	HOLLIDAYSBURG	PA	16648	2021	1	10,501.27	168.02	
1038 EGOLF ROAD	BEDFORD	PA	15522	2021	1	7,145.88	107.18	50103
2218 ROCKLICK HOLLOW RD	NEW PARIS	PA	15554	2021	1	6,773.43	67.74	50201
286 GREGOR LANE	MANNS CHOICE	PA	15550	2021	1	8,499.81	127.50	50105
2773 IMLERTOWN ROAD	BEDFORD	PA	15522	2021	1	7,289.20	109.32	50102
1509 BRIAR VALLEY ROAD	BEDFORD	PA	15522	2021	1	4,918.08	73.77	50102
943 S IMLER VALLEY ROAD	OSTERBURG	PA	16667	2021	1	5,881.48	58.82	50203
825 SHED ROAD APT 2	BEDFORD	PA	15522	2021	1	4,962.66	74.45	
233 HIGHLAND ROAD	SCHELLSBURG	PA	15559	2021	1	12,505.50	125.04	
2519 LOWER SNAKE SPRING ROAD	EVERETT	PA	15537	2021	1	5,793.20	86.90	50306
20 W 3RD STREET	EVERETT	PA	15537	2021	1	6,231.20	99.70	50306
141 GRAYBILL ROAD	OSTERBURG	PA	16667	2021	1	7,409.26	74.08	50201
134 BOILING SPRING EXT	IMLER	PA	16655	2021	1	10,213.99	102.14	70301
5301 BUSINESS 220	BEDFORD	PA	15522	2021	1	3,106.20	46.59	50102
339 EAST PENN STREET	BEDFORD	PA	15522	2021	1	5,768.68	86.51	50101
236 ROXBURY ROAD	BEDFORD	PA	15522	2021	1	6,882.32	103.24	50102
6335 HYNDMAN ROAD	BUFFALO MILLS	PA	15534	2021	1	4,487.78	67.32	50107
269 BROWNS RD	BEDFORD	PA	15522	2021	1	6,299.34	94.49	



107 BLANCHE STREET	BEDFORD	PA	15522	2021	1	5,157.30	77.35	50102
79 WILLIAMS STREET	EVERETT	PA	15537	2021	1	5,297.12	84.75	50306
259 SPRING STREET	BEDFORD	PA	15522	2021	1	7,912.37	118.67	50101
1664 MARKET STREET	SHELLSBURG	PA	15559	2021	1	11,110.39	111.11	50209
1847 WOODBURY PIKE	LOYSBURG	PA	16659	2021	1	1,018.13	10.18	
1244 RAYSTOWN ROAD	EVERETT	PA	15537	2021	1	134.64	1.35	
923 PIGEON HILL ROAD	BEDFORD	PA	15522	2021	1	2,568.00	25.68	50203
927 BOBS CREEK ROAD	OSTERBURG	PA	16667	2021	1	4,689.37	46.89	50201
2185 QUAKER VALLEY RD	FISHERTOWN	PA	15539	2021	1	6,182.04	61.80	
2542 BEDFORD VALLEY ROAD	BEDFORD	PA	15522	2021	1	4,738.14	71.07	50104
624 MAPLE LEAF ROAD	NEW PARIS	PA	15554	2021	1	7,240.14	72.40	50201
1188 LUTZVILLE RD	EVERETT	PA	15537	2021	1	7,532.48	112.98	50102
135 ERIE STREET	EVERETT	PA	15537	2021	1	7,792.40	124.66	50306
7014 BEDFORD VALLEY ROAD	BEDFORD	PA	15522	2021	1	4,813.84	72.21	50104
248 EMERICK ROAD	SHELLSBURG	PA	15559	2021	1	5,923.66	59.23	50205
145 DUTCHMAN ROAD	BEDFORD	PA	15522	2021	1	8,086.19	121.31	50104
300 BLACKSTONE ROAD	EVERETT	PA	15537	2021	1	11,101.55	177.62	20306
1356 BEANS COVE ROAD	CLEARVILLE	PA	15535	2021	1	7,813.98	125.03	50305
1475 ENID MOUNTAIN RD	SIX MILE RUN	PA	16679	2021	1	1,561.00	15.61	
333 N SNYDER ROAD	HOPEWELL	PA	16650	2021	1	9,527.20	95.27	50403
3902 CORTLAND DRIVE	NEW PARIS	PA	15554	2021	1	1,134.00	11.34	
168 HANN DRIVE	BEDFORD	PA	15522	2021	1	10,841.72	162.63	50304
112 MARRIETA DRIVE	SHELLSBURG	PA	15559	2021	1	4,414.19	44.15	50201
2208 ROCKLICK HOLLOW ROAD	NEW PARIS	PA	15554	2021	1	8,462.57	84.63	50205
8810 KING ST. CLAIR ROAD	OSTERBURG	PA	16667	2021	1	8,929.71	89.30	50203
1759 LOWER SNAKE SPRING RD.	EVERETT	PA	15537	2021	1	11,431.48	182.91	50306
4508 RAYSTOWN ROAD	HOPEWELL	PA	16650	2021	1	4,036.42	40.37	50403
247 PERRIN ROAD	SAXTON	PA	16678	2021	1	5,757.00	57.60	50843
48 NORTH SPRING STREET	EVERETT	PA	15537	2021	1	9,409.40	150.54	50302
314 EAST PITT STREET	BEDFORD	PA	15522	2021	1	8,893.05	133.40	50102
1108 LUTZVILLE ROAD	EVERETT	PA	15537	2021	1	7,982.10	119.73	50102
1917 MTN CHAPEL ROAD	BREEZEWOOD	PA	15533	2021	1	1,380.42	22.08	
1984 SLOANS HOLLOW ROAD	NEW PARIS	PA	15554	2021	1	7,967.68	79.68	
172 WATER STEET	HYNDMAN	PA	15545	2021	1	463.98	6.96	
2995 RAYSTOWN ROAD	HOPEWELL	PA	16650	2021	1	7,234.24	72.34	50403
146 ARMAGAST RD	BELLEFONTE	PA	16823	2021	1	1,124.00	11.24	
415 UNION STREET	HOLLIDAYSBURG	PA	16648	2021	1	9,612.33	96.12	70333
10662 CLEAR RIDGE ROAD	EVERETT	PA	15537	2021	1	9,426.16	150.82	50102
125 EAST PITT STREET	BEDFORD	PA	15522	2021	1	7,419.22	111.29	50101



849 MILL ROAD	SCHELLSBURG	PA	15559	2021	1	4,241.47	42.41	50873
148 RAYSTOWN ROAD	EVERETT	PA	15537	2021	1	6,709.35	107.35	50102
1408 HAMILTON AVENUE	TYRONE	PA	16686	2021	1	9,707.08	184.43	70602
123 SPRING STREET	BEDFORD	PA	15522	2021	1	5,914.56	88.72	50101
8194 CLEAR RIDGE ROAD	CLEARVILLE	PA	15535	2021	1	7,130.47	114.09	50304
3375 LAFAYETTE ROAD	BAKERS SUMMIT	PA	16673	2021	1	1,029.44	10.30	
112 ONTARIO RD	BREEZEWOOD	PA	15533	2021	1	11,133.76	178.15	
991 TULLS HILL ROAD	MANNS CHOICE	PA	15550	2021	1	249.46	2.50	50663
1019 FIVE FORKS ROAD	CLEARVILLE	PA	15535-6527	2021	1	5,854.76	93.66	50304
820 BEEGLE ROAD	BEDFORD	PA	15522	2021	1	9,066.03	90.64	50205
339 BERGUND TUL RD	ALUM BANK	PA	15521	2021	1	1,784.48	17.85	50102
147 ROUZER ROAD	ALUM BANK	PA	15521	2021	1	6,163.32	61.62	
112 MEADOWHAWK LANE	STATE COLLEGE	PA	16801	2021	1	11,948.40	280.77	140403
756 ECHO VALVE DR.	BEDFORD	PA	15522	2021	1	2,602.26	39.03	
15 HOUPT ST.	IRVONA	PA	16656	2021	1	11,400.11	182.40	
2174 CHAYBEATE ROAD	BEDFORD	PA	15522	2021	1	4,916.91	73.75	50102
548 MILLER ROAD	SCHELLSBURG	PA	15559	2021	1	2,543.25	25.43	
10130 MASON DIXON VIEW	ELLERSLIE	MD	21529	2021	1	5,729.87	85.95	50101
458 W PITT STREET	BEDFORD	PA	15522	2021	1	6,261.20	93.94	50101
3149 MAIN ROAD	BEDFORD	PA	15522	2021	1	11,242.30	168.65	50101
225 WEST JOHN STREET REAR	BEDFORD	PA	15522	2021	1	10,942.03	164.13	50101
231 STONEYCREEK ROAD	FISHERTOWN	PA	15539	2021	1	10,835.41	108.36	50201
8466 BLACK VALLEY ROAD	EVERETT	PA	15537	2021	1	7,593.86	121.50	50102
148 MINE 42 RD	WINDBER	PA	15963	2021	1	560.00	5.60	
2015 WEST STREET	EVERETT	PA	15537	2021	1	3,719.15	59.51	50101
507 SUMMIT STREET	EVERETT	PA	15537	2021	1	11,997.34	191.95	50306
121 WOODLAND AVENUE	BEDFORD	PA	15522	2021	1	9,565.16	143.49	50101
1206 22ND AVE	ALTOONA	PA	16601	2021	1	3,643.68	58.29	70101
2515 WREN AVENUE	ALTOONA	PA	16602	2021	1	7,948.42	127.17	70101
610 GRANT STREET	ALTOONA	PA	16602	2021	1	3,544.46	56.72	70101
2454 PLANK RD	HOPEWELL	PA	16650	2021	1	1,873.41	18.74	
4466 QUAKER VALLEY ROAD	ALUM BANK	PA	15521	2021	1	5,826.73	58.26	50211
397 FIGARD ROAD	SIX MILE RUN	PA	16679	2021	1	1,313.44	13.13	
111 SUNDANCE ROAD	BEDFORD	PA	15522	2021	1	9,128.77	136.93	50304
151 BENNETT LANE	BEDFORD	PA	15522	2021	1	4,947.40	74.20	
328 OLD RTE 30	MANNS CHOICE	PA	15550	2021	1	5,402.32	54.02	50302
374 SAWBLADE RD.	BEDFORD	PA	15522	2021	1	5,001.74	75.03	50101
324 E PENN STREET	BEDFORD	PA	15522	2021	1	1,134.00	17.01	
1050 EGOLF ROAD	BEDFORD	PA	15522	2021	1	4,741.56	71.13	



749 NARROW LANE	BEDFORD	PA	15522	2021	1	580.00	8.70	50205
207 KING STREET	BEDFORD	PA	15522	2021	1	11,189.79	167.84	50104
749 NARROW LANE	BEDFORD	PA	15522	2021	1	10,267.86	154.02	50101
143 MEADOWVIEW LANE	NEW PARIS	PA	15554	2021	1	8,155.47	81.55	50104
613 LUTZVILLE ROAD	EVERETT	PA	15537	2021	1	1,291.29	19.37	
211 HIGHLAND DRIVE	WOODBURY	PA	16695	2021	1	128.34	1.28	
30 NORTH RIVER LANE	EVERETT	PA	15537	2021	1	1,664.63	26.64	50301
1951 RAYSTOWN ROAD	EVERETT	PA	15537	2021	1	12,382.19	123.83	50403
377 HOLLERS EXT	EVERETT	PA	15537	2021	1	0.00	0.00	50102
221 MILL STREET	WOODBURY	PA	16695	2021	1	595.51	5.96	
423 TEABERRY ROAD	BEDFORD	PA	15522	2021	1	1,229.21	18.44	
2705 PLANK ROAD	HOPEWELL	PA	16650	2021	1	3,742.51	37.44	50395
114 NORTH RAILROAD STREET	MANNS CHOICE	PA	15550	2021	1	5,697.26	85.47	50302
171 SUNNY SLOPE DRIVE	EVERETT	PA	15537	2021	1	4,283.90	64.26	50301
4906 BUSINESS 220	BEDFORD	PA	15522	2021	1	5,583.09	83.75	50102
128 GRANT STREET	BEDFORD	PA	15522	2021	1	7,975.05	119.63	50101
171 FALLOW FIELD DRIVE	BEDFORD	PA	15522	2021	1	9,365.75	140.48	50102
419 WEST PENN STREET	BEDFORD	PA	15522	2021	1	11,588.96	173.84	50101
325 KOONTZ RD	BEDFORD	PA	15522	2021	1	700.00	10.50	
115 CARSON RIDGE ROAD	NEW PARIS	PA	15554	2021	1	12,609.21	126.09	50201
3986 CORTLAND DRIVE	NEW PARIS	PA	15554	2021	1	320.36	3.20	
733 SMOKY RIDGE ROAD	SHELLSBURG	PA	15559	2021	1	1,931.99	19.31	
910 CHURCH STREET	SAXTON	PA	16678	2021	1	366.95	3.68	
1334 GOOSEBERRY AVENUE	HYNDMAN	PA	15545	2021	1	5,601.36	84.00	
151 WILLOW HILL LANE	NEW PARIS	PA	15554	2021	1	7,970.83	79.70	50201
669 E GRACEVILLE ROAD	BREEZEWOOD	PA	15533	2021	1	5,085.36	81.36	50301
136 SLIPPERY HOLLOW ROAD	BREEZEWOOD	PA	15533	2021	1	12,312.78	196.98	
247 POPLAR AVENUE	NEW PARIS	PA	15554	2021	1	7,109.17	71.09	50201
612 CHRISTIAN STREET	HOPEWELL	PA	16650	2021	1	7,706.82	115.59	50201
121 WOODLAND AVE	BEDFORD	PA	15522	2021	1	3,433.33	51.49	50101
597 FAIRVIEW ROAD	BERLIN	PA	15530	2021	1	3,241.20	32.42	560103





## Debra Brown

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**From:** Tracey Snyder  
**Sent:** Thursday, June 16, 2022 4:21 PM  
**To:** Allison Burke  
**Cc:** Mike Samson  
**Subject:** RE: Keystone EIT | LST

I am looking for it and will have it as soon as I find it , I have to go through all my files.  
Thanks,

**From:** Allison Burke <aburke@susacs.com>  
**Sent:** Thursday, June 16, 2022 4:20 PM  
**To:** Tracey Snyder <tsnyder@bedfordcountypa.org>  
**Cc:** Mike Samson <msamson@susacs.com>  
**Subject:** RE: Keystone EIT | LST

Thanks Tracey!

It looks like this is just Q1 2021, do you have anything for Q2-Q4 2021? From what I was seeing on the bank statement, there were payments made to Keystone in July 2021 and December 2021. I'm assuming the July payment was Q2 and then December was Q3/Q4, but I still need the breakout of EIT, LST, penalty/interest, late fee, etc.

Let me know then.

Thanks,  
Allison

**From:** Tracey Snyder <tsnyder@bedfordcountypa.org>  
**Sent:** Thursday, June 16, 2022 4:11 PM  
**To:** Allison Burke <aburke@susacs.com>  
**Cc:** Mike Samson <msamson@susacs.com>  
**Subject:** FW: Keystone EIT | LST

Here is what I have from 2021 LST and EIT.  
Ben took over working on these.

Thanks,

Tracey

**From:** Ben Holland <bholland@susacs.com>  
**Sent:** Friday, April 30, 2021 10:06 AM  
**To:** Tracey Snyder <tsnyder@bedfordcountypa.org>; Linda Klotz <lklotz@bedfordcountypa.org>  
**Subject:** Keystone EIT | LST

Q1 2021 Payroll Taxes	Tax Liability	Payments	
Local Income Tax	\$ 23,729.18	\$ -	\$
Local Service Tax	\$ 2,502.00	\$ -	\$
<b>TOTAL REPORTABLE WAGES</b>	<b>\$ 584,615.54</b>		<b>\$</b>

**Benjamin Holland, CPA**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
 830 Sir Thomas Court, Suite 150  
 Harrisburg, PA 17109  
 Office: 717-561-8089  
 Mobile: [REDACTED]

**Debra Brown**

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**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Monday, June 27, 2022 9:52 AM  
**To:** Tracey Snyder  
**Subject:** Today

Hi Tracey,

Could you give me a call when you have a chance?

Thanks

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**



**Debra Brown**

---

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Tuesday, June 28, 2022 10:01 AM  
**To:** Tracey Snyder  
**Subject:** June Retirement Disbursement  
**Attachments:** Retirement Disbursement June 2022.pdf

Hi Tracey,

Attached is the June retirement disbursement from the FNB account to the Wilmington Trust.

Thank You

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**





June 28, 2022

RE: June Remittance from FNB Retirement Account to the Wilmington Retirement Trust

Dear Commissioners:

The County will transfer \$139,064.18 from the FNB Retirement Account to the Wilmington Retirement Trust.  
The transfer of funds is detailed below:

Employee Contributions 5/16/2022-5/29/2022	\$ 22,806.00
Employee Contributions 5/2/2022-5/15/2022	23,293.85
Employee Contributions 5/30/2022-6/12/2022	24,214.33
Employer Contribution (MaY)	68,750.00
	<hr/>
	-
	<hr/>
Total Remittance to Wilmington Trust	<u>\$ 139,064.18</u>



## Debra Brown

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**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Thursday, June 30, 2022 2:52 PM  
**To:** Debra Brown  
**Cc:** Commissioner Dallara  
**Subject:** Act 13

Hi Deb,

The County received their UGWF Act 13 check in the mail today from the state. With the check, the county will have \$46,335 to allocate to projects in 2022. I can be onsite either on Wednesday or Thursday of next week if you want to discuss.

Thanks

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**





## Debra Brown

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**From:** Debra Brown  
**Sent:** Thursday, June 30, 2022 3:13 PM  
**To:** Commissioner Dallara  
**Cc:** Mike Samson  
**Subject:** RE: Act 13

Hi Barry:

Do you want me to move forward scheduling the meetings with Don Schwartz and Jim Edwards? I know you mentioned you would like Mike to be present if he could, thanks.

Deb

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Thursday, June 30, 2022 2:52 PM  
**To:** Debra Brown <DBrown@bedfordcountypa.org>  
**Cc:** Commissioner Dallara <cdallara@bedfordcountypa.org>  
**Subject:** Act 13

Hi Deb,

The County received their UGWF Act 13 check in the mail today from the state. With the check, the county will have \$46,335 to allocate to projects in 2022. I can be onsite either on Wednesday or Thursday of next week if you want to discuss.

Thanks

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

Debra Brown

From: Debra Brown  
Sent: Thursday, June 30, 2022 3:12 PM  
To: Commissioner Debra Brown  
Cc: Mike Garrison  
Subject: RE: Act 13

Hi Barry,

Do you want me to move forward scheduling the meeting with Lion Software and the County? I took you meant as you would like there to be an event for the county. Thanks

Deb

From: Mike Garrison <mgarrison@lion-software.com>  
Sent: Thursday, June 30, 2022 2:52 PM  
To: Debra Brown <dbrown@lion-software.com>  
Cc: Commissioner Debra Brown <dbrown@lion-software.com>  
Subject: Act 13

Hi Deb,

The County merged their IOWA Act 13 into the most recent from the state. When the check, the county will have \$66,345 to allocate to projects in 2023. I can be a little better on Wednesday or Thursday if you want to discuss.

Thanks

Mike

Mike Garrison, CPA  
Director  
Superior Accounting & Consulting Solutions, Inc.  
(717) 861-8662 Ext. 2018

**Debra Brown**

---

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Thursday, June 30, 2022 3:21 PM  
**To:** Tracey Snyder  
**Subject:** LF Payments

Hi Tracey,

Upon reading the liquid fuels sheet again for the invoices from 2020 that have not been paid, the funds are to be paid from Act 13 funds in the capital reserve fund not liquid fuels funds. So we will have to cut a check out of the general and code the expense to 010-000-0000-000-00190 Due from capital reserve fund (once you have verified that they have not been paid). I would just put them in our regular disbursement run next week.

Thanks

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**



## Debra Brown

---

**From:** Commissioner Dallara  
**Sent:** Thursday, June 30, 2022 4:58 PM  
**To:** Debra Brown  
**Subject:** Re: Act 13

Thank u Mike

Sent from my iPhone

On Jun 30, 2022, at 3:13 PM, Debra Brown <DBrown@bedfordcountypa.org> wrote:

Hi Barry:

Do you want me to move forward scheduling the meetings with Don Schwartz and Jim Edwards? I know you mentioned you would like Mike to be present if he could, thanks.

Deb

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Thursday, June 30, 2022 2:52 PM  
**To:** Debra Brown <DBrown@bedfordcountypa.org>  
**Cc:** Commissioner Dallara <cdallara@bedfordcountypa.org>  
**Subject:** Act 13

Hi Deb,

The County received their UGWF Act 13 check in the mail today from the state. With the check, the county will have \$46,335 to allocate to projects in 2022. I can be onsite either on Wednesday or Thursday of next week if you want to discuss.

Thanks

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**





**Debra Brown**

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**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Tuesday, July 5, 2022 10:49 AM  
**To:** Commissioner Dallara  
**Cc:** Tracey Snyder  
**Subject:** Memo

Barry,

Below is the letter to send to department heads for your review regarding the one-time COLA stipend:

Department Heads:

This letter is in response to questions the finance department has received regarding the taxability of the one-time COLA stipend. The one-time COLA stipend is considered compensation to the employees of the county and in accordance with IRS regulations all federal, state, and local taxes will be withheld. If you have any further questions, please let me know.

Thank You

Mike Samson  
Outsourced Finance Director

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**



## Debra Brown

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**From:** Commissioner Dallara  
**Sent:** Tuesday, July 5, 2022 7:12 PM  
**To:** Debra Brown  
**Subject:** Re: Act 13

Yes

Sent from my iPhone

On Jun 30, 2022, at 3:13 PM, Debra Brown <DBrown@bedfordcountypa.org> wrote:

Hi Barry:

Do you want me to move forward scheduling the meetings with Don Schwartz and Jim Edwards? I know you mentioned you would like Mike to be present if he could, thanks.

Deb

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Thursday, June 30, 2022 2:52 PM  
**To:** Debra Brown <DBrown@bedfordcountypa.org>  
**Cc:** Commissioner Dallara <cdallara@bedfordcountypa.org>  
**Subject:** Act 13

Hi Deb,

The County received their UGWF Act 13 check in the mail today from the state. With the check, the county will have \$46,335 to allocate to projects in 2022. I can be onsite either on Wednesday or Thursday of next week if you want to discuss.

Thanks

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**





**Debra Brown**

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**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Thursday, July 7, 2022 1:58 PM  
**To:** Melissa Cottle  
**Cc:** Tracey Snyder; Commissioner Dallara; Commissioner Frederick; Commissioner Baughman  
**Subject:** Transfer

Hi Melissa,

Please transfer \$500,000 from the General Fund Money Market Account to the General Fund Checking Account to fund this week's cash disbursements and next week's payroll.

Thank You

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**



**Debra Brown**

---

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Thursday, July 7, 2022 3:48 PM  
**To:** Commissioner Baughman  
**Subject:** NTIA

Hi Deb,

I just spoke with Corey about the county's match to the NTIA grant. He stated the grant has to be matched with non-federal funds. He also said the match can be paid all at once or the county can be billed monthly or quarterly as work progresses on the project. The mechanics of the match haven't been finalized yet.

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**



**Debra Brown**

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**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Thursday, July 7, 2022 3:58 PM  
**To:** Melissa Cottle  
**Cc:** Tracey Snyder  
**Subject:** Liquid Fuels

Hi Melissa,

Could you transfer \$5,021.61 from the Liquid Fuels savings account to the Liquid Fuels Checking account to fund this weeks expenses?

Thank You

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**





**Debra Brown**

---

**From:** Tracey Snyder  
**Sent:** Friday, July 8, 2022 2:36 PM  
**To:** treasurygmt@fnb-corp.com  
**Subject:** FW: Check cashed twice

Hello,

Can you please look into this check being cashed twice by the bank?

Thanks,

*Tracey Snyder, Assistant Director of Finance  
200 South Juliana Street ~ Suite 302  
Bedford, PA 15522  
[tsnyder@bedfordcountypa.org](mailto:tsnyder@bedfordcountypa.org)  
Phone: 814-624-2610  
Fax: 814-623-0991*

**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Friday, July 8, 2022 2:14 PM  
**To:** Tracey Snyder <tsnyder@bedfordcountypa.org>  
**Subject:** Check cashed twice

Hi Tracey,

Check # [REDACTED] dated October 27, 2020 to Susan Gonsman in the amount of \$70.00 was cashed on 6/2/2022. This check was not outstanding and was originally cashed on 12/18/2020. Could you follow up with FNB about this check that was cashed twice by the bank?

Thank You

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

Debra Brown

From: Tracey Snyder  
Sent: Friday, July 8, 2011 2:34 PM  
To: [redacted]  
Subject: FW: Check cashed twice

Hello,

Can you please look into this check being cashed twice by the bank?

Thanks,

Tracey Snyder, Assistant Director of Finance  
300 South Main Street - Suite 303  
Bedford, VA 24015  
Phone: 814-624-2610  
Fax: 814-624-0881

From: Mike Samson  
Sent: Friday, July 8, 2011 2:34 PM  
To: Tracey Snyder  
Subject: Check cashed twice

Hi Tracey,

Check # [redacted] dated October 27, 2010 cashed in the amount of \$7,000.00 was cashed on 6/27/2011. The check was not outstanding and was originally cashed on 12/15/2010. Could you follow up with the bank about this check that was cashed twice by the bank?

Thank you

Mike

Mike Samson, CPA  
Director  
Suzanne's Accounting & Consulting Solutions, Inc.  
(717) 261-2022 Ext 2018

## Debra Brown

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**From:** Treasurymgmt <Treasurymgmt@fnb-corp.com>  
**Sent:** Monday, July 11, 2022 9:43 AM  
**To:** Tracey Snyder  
**Subject:** RE: Check cashed twice

Good morning Tracey,

You will need to contact your local branch for assistance with looking into this.

Thank you,

**Hadleigh Smith**  
Treasury Management Operations  
**First National Bank**  
532 Main Street  
Johnstown, PA 15901  
Mail Code: JON-TSY  
Toll-Free: 1-866-750-5298  
Fax: (814)532-3123  
[SmithH@fnb-corp.com](mailto:SmithH@fnb-corp.com)

**From:** Tracey Snyder <tsnyder@bedfordcountypa.org>  
**Sent:** Friday, July 8, 2022 2:36 PM  
**To:** Treasurymgmt <Treasurymgmt@fnb-corp.com>  
**Subject:** FW: Check cashed twice

**WARNING - External email; exercise caution when opening attachments or clicking any links.**

Hello,

Can you please look into this check being cashed twice by the bank?

Thanks,

*Tracey Snyder, Assistant Director of Finance*  
*200 South Juliana Street ~ Suite 302*  
*Bedford, PA 15522*  
*[tsnyder@bedfordcountypa.org](mailto:tsnyder@bedfordcountypa.org)*  
*Phone: 814-624-2610*  
*Fax: 814-623-0991*

**From:** Mike Samson <[msamson@susacs.com](mailto:msamson@susacs.com)>  
**Sent:** Friday, July 8, 2022 2:14 PM  
**To:** Tracey Snyder <[tsnyder@bedfordcountypa.org](mailto:tsnyder@bedfordcountypa.org)>  
**Subject:** Check cashed twice

Hi Tracey,

Check # [REDACTED] dated October 27, 2020 to Susan Gonsman in the amount of \$70.00 was cashed on 6/2/2022. This check was not outstanding and was originally cashed on 12/18/2020. Could you follow up with FNB about this check that was cashed twice by the bank?

Thank You

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**

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**Debra Brown**

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**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Tuesday, July 12, 2022 10:16 AM  
**To:** Melissa Cottle  
**Cc:** Tracey Snyder  
**Subject:** Liquid Fuels

Hi Melissa,

Could you transfer \$731.89 from the liquid fuels savings account to the liquid fuels checking account to fund this week liquid fuels expenses? This is in addition to the \$5,021.61 transferred last week.

Thank You

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**



**Debra Brown**

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**From:** Mike Samson <msamson@susacs.com>  
**Sent:** Tuesday, July 12, 2022 10:32 AM  
**To:** Michael Faupel  
**Cc:** Tracey Snyder  
**Subject:** April 2022  
**Attachments:** Domestic Relations April 2022.pdf; April DRO Hours; REPORT.pdf; April 2022 Postage.pdf

Hi Mike,

I attached the reports for April of 2022. Postage expense was reversed out for the month but I will repost that entry today. I attached the postage invoice for April as support. If you have any questions, just let me know.

Mike

**Mike Samson, CPA**  
**Director**  
**Susquehanna Accounting & Consulting Solutions, Inc.**  
**(717) 561-8089 Ext. 5018**



Domestic Relations Expenditures  
4/30/2022

Payroll	4/8/2022	23,461.51
Payroll	4/22/2022	16,449.49
DA - Expense		227.50
Postage		338.73
Cell phone - AT&T Mob		48.06
McCartney's - Maintenance		28.08
DNA Diagnostic Center - Pat. Test		59.25
Office Depot Credit Card		43.99
McCartney's - Copier Staples		65.00
		<hr/>
		40,721.61
		<hr/> <hr/>





**Payroll of April 8, 2022**  
**Domestic Relations**

<b>NAME</b>	<b>#</b>	<b>GROSS</b>	<b>RETIRE</b>	<b>UC</b>	<b>WC</b>	<b>BC/BS</b>	<b>LIFE INS.</b>	<b>FICA MATCH</b>
██████████	█	\$ 1,288.00		\$ 63.63	\$ 23.18	\$ 551.45	\$ 10.50	\$ 95.86
██████████	█	\$ 1,348.91		\$ -	\$ 24.28	\$ 559.66	\$ 10.50	\$ 100.51
██████████	█	\$ 1,603.40		\$ -	\$ 28.86	\$ 551.45	\$ 10.50	\$ 118.98
██████████	█	\$ 1,052.80		\$ 52.01	\$ 18.95	\$ 559.66	\$ 10.50	\$ 77.62
██████████	█	\$ 1,258.40		\$ 62.16	\$ 22.65	\$ 1,262.07	\$ 10.50	\$ 88.01
██████████	█	\$ 450.00		\$ 22.23	\$ 8.10	\$ -	\$ -	\$ 34.43
██████████	█	\$ 1,243.90		\$ 61.45	\$ 22.39	\$ 1,508.91	\$ 10.50	\$ 84.98
██████████	█	\$ 1,199.10		\$ 59.24	\$ 21.58	\$ 559.66	\$ 10.50	\$ 88.81
██████████	█	\$ 1,666.67		\$ -	\$ 30.00	\$ -		\$ 127.50
██████████	█	\$ 2,207.27		\$ -	\$ 39.73	\$ 1,733.13	\$ 10.50	\$ 157.31
<b>Totals</b>		\$ 13,318.45	\$ -	\$ 320.71	\$ 239.73	\$ 7,285.99	\$ 84.00	\$ 974.01

**Retirement** \$ 1,238.62



**Payroll of April 22, 2022**  
**Domestic Relations**

<b>NAME</b>	<b>#</b>	<b>GROSS</b>	<b>RETIRE</b>	<b>UC</b>	<b>WC</b>	<b>BC/BS</b>	<b>LIFE INS.</b>	<b>FICA MATCH</b>
██████████	█	\$ 1,288.00			\$ 23.18			\$ 95.86
██████████	█	\$ 1,348.91			\$ 24.28			\$ 100.51
██████████	█	\$ 1,797.02			\$ 32.35			\$ 118.98
██████████	█	\$ 1,052.80	\$ 52.01		\$ 18.95			\$ 77.62
██████████	█	\$ 1,258.40			\$ 22.65			\$ 88.01
██████████	█	\$ 764.75	\$ 37.78		\$ 13.77			\$ 58.50
██████████	█	\$ 1,243.90			\$ 22.39			\$ 84.98
██████████	█	\$ 1,199.11			\$ 21.58			\$ 88.81
██████████	█	\$ 1,666.67			\$ 30.00			\$ 127.50
██████████	█	\$ 2,207.28			\$ 39.73			\$ 157.31
<b>Totals</b>		\$ 13,826.84	\$ -	\$ 89.79	\$ 248.88	\$ -	\$ -	\$ 998.08

**Retirement** \$ 1,285.90

