

MINUTES OF THE MEETING
Henderson Township, PO Box 356, Huntingdon, PA 16652

The Henderson Township Board of Supervisors met on Tuesday, December 13, 2022, at 7:00 PM. Member's present were Dave Howe, Ryan Wood, Rich Anderson, Richie Anderson and Teresa Laird. Visitors: Kirby Lockard, Surveyor. Member Bob Coffelt entered the meeting via Teleconference.

OPEN FLOOR

D. Howe made a motion to accept the November minutes as printed. R. Wood seconded. Motion carried.

D. Howe made a motion to accept the Treasurer's Report as accepted. R. Wood seconded. Motion carried.

Kirby Lockard, Africa Engineering Surveyor presented/discussed the following:
Provided the board members with the Preliminary/Final Plan, Minor Subdivision for John O and Dorothy Sowash and Kenneth M & Amy K Stillwagon – The board members had Mr. Lockard address a few of the Huntingdon County Planning Commissions' comments. Board members were satisfied once Mr. Lockard was able to elaborate and provide more details and evidence to the questions in concern. D. Howe made a motion to approve the Final Plan/Minor Subdivision. R. Wood seconded. Motion carried. Board members signed off on the plans. Mr. Lockard provided copies of the plan to Secretary Laird along with a check for \$55.00, application processing fee, payable to Henderson Township.

Provided the board members with the Preliminary/Final Plan, Minor Subdivision for William C Hilling and Scot D. and Rosemary H Gill - The board members once again had Mr. Lockard address a few of the Huntingdon County Planning Commissions' comments. Board members were satisfied once Mr. Lockard was able to elaborate and provide more details and evidence to the questions in concern. D. Howe made a motion to approve the Final Plan/Minor Subdivision. R. Wood seconded. Motion carried. Board members signed off on the plans. Mr. Lockard provided copies of the plan to Secretary Laird along with a check for \$55.00, application processing fee, payable to Henderson Township.

T. Laird Secretary/Treasurer provided the following information

- Adopt Resolution – Local Tax Collection Law, Act 57 requires tax districts that impose taxes on the assessed value of real property to adopt a resolution or ordinance within 90 days of the effective date of the act, or not later than January 9, 2023, directing the tax collector to waive additional charges for real estate taxes in certain situations.

Act 57 of 2022, amending the Local Tax Collection Law – Dave Howe made the motion to accept the Act 57 of 2022, Local Tax Collection Law. R. Wood seconded. Motioned carried. Board Members approved and signed off on. B. Coffelt to sign upon return.

Howe discussed the following:

2023 Dirt, Gravel, & Low-Volume Road (DGLVR) Grant – We received the awarded letters from Carey Lightner, Huntingdon County Conservation District. Secretary Laird provided each board member and Road Master Rich Anderson with copies of the awarded letters, ALL documents which consist of D. Howe's notes, copies of the applications for the

road projects submitted for the 2023 year, along with D. Howe's notes and diagrams of the pipe and supplies need to complete said projects.

Anti-Skid – We currently have a stockpile of anti-skid and are hoping to have enough to get us through until Spring.

R. Anderson discussed the following:

Part-Time Employee – Requested that the board look at consider hiring a part-time employee starting, March 2023.

2023 Stone Bid – Advised the board members that we need to state thinking about getting our stone bid ready for the 2023 year. Rich Anderson stated that he would contact John Pease, PennDOT Rep in January 2023 for him to do up our stone bid paperwork. Board members agreed and stated they would discuss again at the January 2023 meeting.

Dump Truck and Mower – Some discussion occurred regarding the possibility of purchasing a new/used dump truck, and rental vs purchasing a new/used mower, for the township. Discussion will continue at the January 2023 meeting.

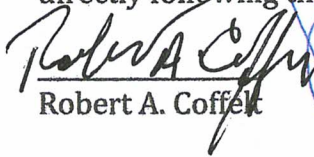
B. Coffelt discussed the following:

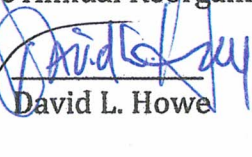
Nothing to Report

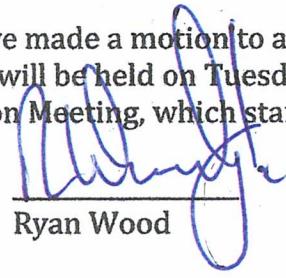
R. Wood discussed the following:

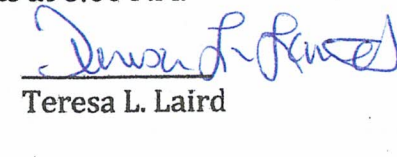
Nothing to Report

With no further business to discuss, D. Howe made a motion to adjourn the meeting at 8:12 P.M. R. Wood seconded. The next meeting will be held on Tuesday, January 3, 2023, directly following the Annual Reorganization Meeting, which starts at 6:00 P.M.


Robert A. Coffelt


David L. Howe


Ryan Wood


Teresa L. Laird

MINUTES OF THE MEETING
Henderson Township, PO Box 356, Huntingdon, PA 16652

The Henderson Township Board of Supervisors met on Tuesday, November 8, 2022, at 7:00 PM. Member's present were Bob Coffelt, Dave Howe, Ryan Wood, Rich Anderson, Richie Anderson and Teresa Laird.

OPEN FLOOR

D. Howe made a motion to accept the September minutes as printed. R. Wood seconded. Motion carried.

D. Howe made a motion to accept the Treasurer's Report as accepted. Coffelt seconded. Motion carried.

T. Laird Secretary/Treasurer provided the following information

- State Liquid Fuels Monies for 2023 - \$104,222.59
- PSATS – Sample Resolution to Implement ACT 57 of 2022 – Property Tx Penalty Waiver Provisions – takes effect 10/10/22
- MMO for 2023 – Completion of the 2023 MMO (Minimum Municipal Obligation Worksheet)

Act 57 of 2022, amending the Local Tax Collection Law – Act 57 requires taxing districts that impose taxes on the assessed value of real property to adopt a resolution or ordinance within 90 days of the effective date of the act, or not later than January 9, 2023, directing the tax collector to waive additional charges for real estate taxes in certain situations. – The Resolution is being drafted up by Jen Habel, Solicitor, and once

D. Howe discussed the following:

2023 Dirt, Gravel, & Low-Volume Road (DGLVR) Grant – Dave Howe noted that we are being awarded \$30,934.28 for the Schoolhouse Hollow Road Project and awarded \$66,463.75 for the McCall's Hill Road Project, per Carey Lightner; however, we are still awaiting the awarded letters from Carey Lightner, Huntingdon County Conservation District. B. Coffelt officially thanked Dave & Rich Anderson for a job well done on completing the DGLVR applications for obtaining the grants.

R. Anderson discussed the following:

Laborer Roy Kauruter – Road Master Rich Anderson advised that Laborer Kauruter verbally put in a two week notice that he is resigning (received other employment) and that his last day of employment will be on Friday, November 18, 2022.

Foster F. Wineland – All requirements on the new backhoe, per the purchase contract, have been fulfilled and completed.

B. Coffelt discussed the following:

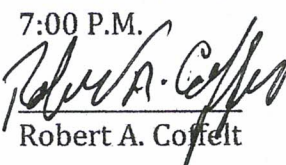
Tammy Thompson, Subdivision – Bob spoke to Tammy Thompson regarding a subdivision – the purpose of the plan is to add the portion of parcel (car wash property) that is currently being used as the parking lot for the existing Diner to the Diner property. The Diner is currently under contract to be sold to Four B's, LLC.

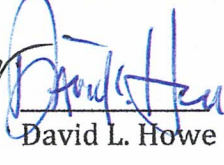
Richie Anderson (Kauruter's Vacant Position) – The township supervisors discussed and agreed to hire Richie Anderson as Laborer to fill Roy Kauruter's vacated position. Richie is being hired as a 6-month probationary, starting out at a rate of \$20.00 per hour. Richie will be provided retirement benefits; however, it was in agreement that the township WILL NOT provide health insurance for him, that he must obtain his own health insurance. The supervisors have agreed that at the end of his 6 months they will review and negotiate a possible increase in pay. Bob Coffelt made the motion to hire Richie Anderson on as a full-time road laborer, working 40 hours per week and that he will start his employment with Henderson Township on Monday, November 21, 2022. Dave Howe seconded. Richie Anderson agreed with the terms and conditions and accepted the position. Motion carried.

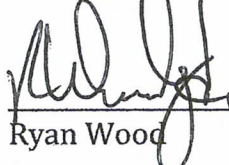
2023 Budget – B. Coffelt made a motion to approve and accept the 2023 budget. D. Howe seconded. Motion carried.

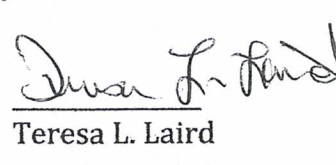
R. Wood discussed the following:
Nothing to Report

With no further business to discuss, D. Howe made a motion to adjourn the meeting at 7:40 P.M. B. Coffelt seconded. The next meeting will be held on Tuesday, December 13, 2022, at 7:00 P.M.


Robert A. Coffelt


David L. Howe


Ryan Wood


Teresa L. Laird

MINUTES OF THE MEETING
Henderson Township, PO Box 356, Huntingdon, PA 16652

The Henderson Township Board of Supervisors met on ~~Tuesday, October 11, 2022, at 7:00 PM.~~ Member's present were Bob Coffelt, Dave Howe, Ryan Wood, Rich Anderson, and Teresa Laird.

OPEN FLOOR

R. Wood made a motion to accept the September minutes as printed. D. Howe seconded. Motion carried.

D. Howe made a motion to accept the Treasurer's Report as accepted. Coffelt seconded. Motion carried.

T. Laird Secretary/Treasurer provided the following information

- State Liquid Fuels Monies for 2023 - \$104,222.59
- PSATS – Sample Resolution to Implement ACT 57 of 2022 – Property Tx Penalty Waiver Provisions – takes effect 10/10/22
- MMO for 2023 – Completion of the 2023 MMO (Minimum Municipal Obligation Worksheet

B. Coffelt discussed the following:

Property Taxes – B. Coffelt and the supervisors discussed and are looking at the possibility of raising the property taxes in Henderson Township.

Rich Anderson, Roadmaster – Rich Anderson has opted to a seasonal layoff (November 1st through March 1st); however, he will be on call for emergencies or snow emergencies.

D. Howe discussed the following:

Dirt & Gravel Grants – Grants have been submitted and are stilling waiting to hear back from the Conservation District regarding the approval. Should hear sometime by the end of October.

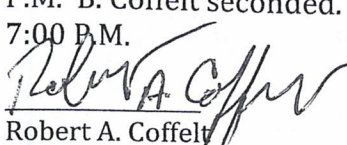
R. Wood discussed the following:

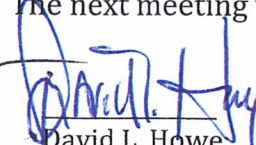
Nothing to Report

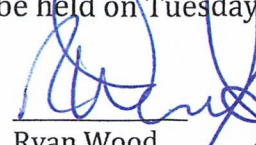
R. Anderson discussed the following:

New Backhoe – Rich Anderson contacted Dale from Foster Wineland to discuss that the new backhoe had some dust on the engine. Dale inspected the dust on the engine and has agreed to provide the township with new air cleaners for the backhoe.

With no further business to discuss, D. Howe made a motion to adjourn the meeting at 7:55 P.M. B. Coffelt seconded. The next meeting will be held on Tuesday, November 8, 2022, at 7:00 P.M.


Robert A. Coffelt


David L. Howe


Ryan Wood


Teresa L. Laird

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MINUTES OF THE MEETING

Henderson Township, PO Box 356, Huntingdon, PA 16652

The Henderson Township Board of Supervisors met on Tuesday, September 13, 2022, at 7:00 PM. Member's present were Bob Coffelt, Dave Howe, Ryan Wood, Rich Anderson, and Teresa Laird. Guest: Scott Ellenberger, resident.

OPEN FLOOR

Scott Ellenberger – Bob Coffelt discussed the setback issue with Scott Ellenberger in lengths and advised that the township had no jurisdiction regarding setbacks.

D. Howe made a motion to accept the August minutes as printed. R. Wood seconded. Motion carried.

D. Howe made a motion to accept the Treasurer's Report as accepted. Coffelt seconded. Motion carried.

T. Laird Secretary/Treasurer provided the following information:

- SLFRF (COVID FUNDS) \$46,987.56 were deposited into township's bank account on Friday, September 9, 2022.
- Keller Engineers – PENNDOT Agreement # E04111 – Henderson Township Bridge #2 (BMS ID# 31 7209 0570 4002) Critical Priority Maintenance – Weight Limit Posting Change (WEIGHT LIMIT 2 TONS) – HAVE 7 DAYS FROM RECEIPT OF LETTER TO ADDRESS. (Signed for at the post office on 9/7/22 – provided copy to Rich Anderson on 9/7/22 and also hardcopy for addressing/correction)

B. Coffelt discussed the following:

Security Cameras and Safe – B. Coffelt to purchase security cameras and a safe for the township building. All were approved by the supervisors at a past meeting.

6 Ton Truck – Henderson is going to proceed with the purchase of the 6 Ton Truck from Matt Weikert for \$15,000.

310 HL Loader Backhoe – B. Coffelt made a motion to proceed with the purchase of the 310 HL Loader Backhoe from Foster F Wineland. (Accepting the bid from Foster F. Wineland) Foster Wineland to purchase the old Loader Backhoe that we purchased from them back and we will purchase the new one. Interest rates low, 5.7% until the end of October 2022. D. Howe seconded. Motion carried. D. Howe to get in touch with Nancy Zanylo, 1st National Bank to proceed with the loan.

Bark Ridge Road – B. Coffelt reviewed Bark Ridge Rd with Rich Anderson. Adding more stone – repairing shoulders.

Stone – We should have enough stone to repair Bark Ridge Road and not have to purchase anymore this year.

Roy Kauruter – Roy is on vacation and Rich Anderson will be utilizing Richie for the next week.

Rich Anderson – Bob Coffelt made a motion to voluntary layoff Rich Anderson from November 1 thru March 2023. Ryan Wood seconded. Motion carried.

D. Howe discussed the following:

Dirt & Gravel Grants – Submitted paperwork for the 2 grants and waiting to hear back from the Conservation District regarding the approval. Looks like we will be getting both and should hear back from them by the end of October.

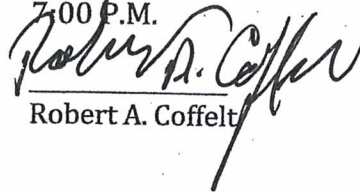
R. Wood discussed the following:

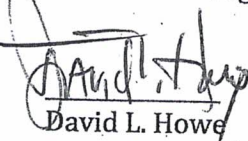
Municibid – Municibid is a bust. Snowplow that was posted did not sell.

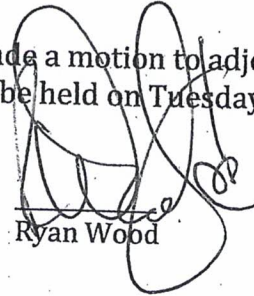
R. Anderson discussed the following:

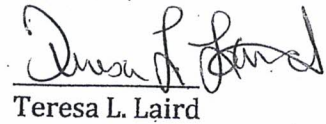
N/A

With no further business to discuss, D. Howe made a motion to adjourn the meeting at 7:45 P.M. B. Coffelt seconded. The next meeting will be held on Tuesday, October 11, 2022, at 7:00 P.M.


Robert A. Coffelt


David L. Howe


Ryan Wood


Teresa L. Laird

MINUTES OF THE MEETING
Henderson Township, PO Box 356, Huntingdon, PA 16652

The Henderson Township Board of Supervisors met on Tuesday, August 9, 2022, at 7:00 PM. Member's present were Bob Coffelt, Dave Howe, Ryan Wood, Rich Anderson, and Teresa Laird. Guest: John Fyock.

OPEN FLOOR

D. Howe made a motion to accept the July minutes as printed. R. Wood seconded. Motion carried.

D. Howe made a motion to accept the Treasurer's Report as accepted. R. Wood seconded. Motion carried.

T. Laird Secretary/Treasurer provided the following information:

N/A

B. Coffelt discussed the following:

PennDOT – B. Coffelt, Dave Howe and Rich Anderson met with PennDOT on July 25, 2022. Deadline for applying for funding is currently over, however there is an upcoming training session to submit for additional funding. Tedman Smay, District Maintenance Manager, PennDOT Engineering District 9-0, to meet with the township Supervisors on August 19, 2022, to provide the 1st lesson on Agility, how to interact with the State to get funding.

Vic Ellenberger (Setbacks) – B. Coffelt responded to the written letter from Vic Ellenberger, advised that the township had no jurisdiction regarding setbacks. Bob advised Mr. Ellenberger to get in touch with Bob Greene, township Code Enforcement Officer. B. Coffelt also contacted Bob Greene to fill him in and to let him know that Vic Ellenberger would be in touch with him.

D. Howe discussed the following:

Dirt & Gravel Grants – Submitted paperwork for the Low Volume Grant for School House Road (\$56,000 Grant) 4-phase grant, and also submitted the paperwork for a grant for McCalls Hill Road to Bumgardner Road (\$66,000). Both grants submitted before the deadline.

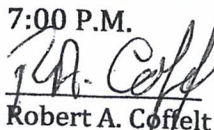
R. Wood discussed the following:

Municibid – Had an individual bid on the saw for \$1,500.00; however, the bid fell through. The snowplow is being put up for bid next.

R. Anderson discussed the following:

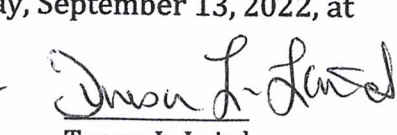
N/A

With no further business to discuss, D. Howe made a motion to adjourn the meeting at 8:55 P.M. B. Coffelt seconded. The next meeting will be held on Tuesday, September 13, 2022, at 7:00 P.M.


Robert A. Coffelt


David L. Howe


Ryan Wood


Teresa L. Laird

Bob

MINUTES OF THE MEETING
Henderson Township, PO Box 356, Huntingdon, PA 16652

The Henderson Township Board of Supervisors met on Tuesday, July 19, 2022, at 7:00 PM. Member's present were Bob Coffelt, Dave Howe, Richard Anderson, and Teresa Laird.

OPEN FLOOR

R. Wood made a motion to accept the June minutes as printed. D. Howe seconded. Motion carried.

D. Howe made a motion to accept the Treasurer's Report as accepted. R. Wood seconded. Motion carried.

T. Laird Secretary/Treasurer provided the following information:

- Letter from Victor Ellenberger/Scott Ellenberger – RE: request for variance on the set back from a stream of 50'

Victor Ellenberger Letter – Received a letter from Victor Ellenberger/Scott Ellenberger requesting a variance on the setback from a stream of 50'. B. Coffelt stated that he will contact Victor Ellenberger's Engineer (Leven) and also contact Bob Greene to let them know that this is outside our limits and that we do not have the authority to approve such request.

B. Coffelt discussed the following:

Russell Standard (tar & chip) – B. Coffelt made a motion that due to funding issues and budget constraints, we are going to have to cancel the tar & chip project for this year through Russell Standard. B. Coffelt asked Road Master R. Anderson to get in touch with Russell Standard in the morning to advise them that we will be cancelling the tar & chip. D. Howe seconded. Motion carried.

Cody Whitsel (Mill Creek Area Municipal Authority) – Cody Whitsel from MCAMA is still working on getting current on the bi-laws, which hasn't been done to date. B. Coffelt and the other board members agreed that Henderson Township will not be approving board vacancies or get involved until MCAMA is current on the bi-laws and can verify and provide documentation that the Corporation exist.

2016 Chevy 3500 Dump Truck Bid – We received one, verbal bid from Randy Laniewski from Register Chevrolet for the 2016 Chevy 3500 Dump Truck for the price of \$37,000.00. B. Coffelt made a motion to accept Register Chevrolet's verbal offer of \$37,000.00 and noted that we will need something in writing and stated that he wanted to follow up with Glenn Peachey 1st, to see if he is interested before accepting Register's offer. D. Howe seconded. Motion carried. B. Coffelt stated that he wanted R. Anderson to contact the winning bidder and make arrangements

Municibid – B. Coffelt stated that we need to follow up with Ryan Wood regarding the selling of the cutter and snowplow.

PennDOT – B. Coffelt, D. Howe & R. Anderson have a meeting with PennDOT on July 25, 2022, to discuss the potential paving of township roads.

D. Howe discussed the following:

Dirt & Gravel Grants – D. Howe and R. Anderson working on submitting paperwork, which are due by July 31, 2022, for grants. Applying for grants on School House Hollow Road & McCalls Hill Road.

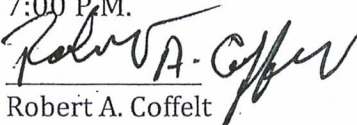
R. Wood discussed the following:

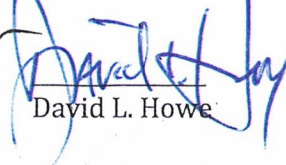
not present

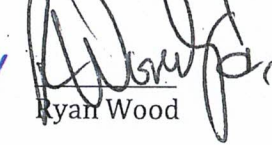
R. Anderson discussed the following:

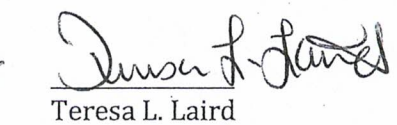
Roads – Shoulders on Bark Ridge Road are still under construction. Shoulder on School House Hollow Road have been finished.

With no further business to discuss, D. Howe made a motion to adjourn the meeting at 7:45 P.M. B. Coffelt seconded. The next meeting will be held on Tuesday, August 9, 2022, at 7:00 P.M.


Robert A. Coffelt


David L. Howe


Ryan Wood


Teresa L. Laird

MINUTES OF THE MEETING
Henderson Township, PO Box 356, Huntingdon, PA 16652

The Henderson Township Board of Supervisors met on Tuesday, June 7, 2022, at 7:00 PM. Member's present were Bob Coffelt, Dave Howe, Ryan Wood, Richard Anderson, Teresa Laird. Guest: Cody Whitsel & Keith Bollinger, Mill Creek Area Municipal Authority

OPEN FLOOR

B. Coffelt made a motion to accept the May minutes as printed. R. Wood seconded. Motion carried.

D. Howe made a motion to accept the Treasurer's Report as accepted. B. Coffelt seconded. Motion carried.

T. Laird Secretary/Treasurer provided the following information:

- Cody Whitsel, Chairman – Mill Creek Area Municipal Authority - Board Member Vacancy
- Keller Engineering – PENNDOT Agreement E04111 Final Bridge Safety Inspection Report

B. Coffelt discussed the following:

Concrete Township Garage Bay – Glenn Peachey to provide a quote for concreting twp. garage bay. Township supervisors will check with Mr. Peachey to see if June 20th works to meet.

2016 Chevy 3500 Dump Truck Bid Advertisement in Daily News – Will place dump truck bid advertisement in the Daily News once all info is obtained. Glenn Peachey stated that he would be interested in bidding on the truck. Township is looking to replace the 2016 Chevy dump truck with a 2,600 lb. diesel dump truck.

Cody Whitsel & Keith Bollinger discussed the following:

Mill Creek Area Municipal Authority – Cody Whitsel provided a copy of a letter regarding two Board Member Vacancy on the Mill Creek Area Municipal Authority (MCAMA), which in the past both board vacancies represent the citizens of Henderson Township, served by the Mill Creek Area Municipal Authority's water and wastewater system near Mill Creek, PA. After a lengthy discussion between the board members and Mr. Whitsel & Mr. Bollinger, Supervisor B. Coffelt suggested that to the MCAMA members find some documentation, (advised that the Huntingdon Court House might be a good place to start) to provide some documentation, to determine what is available. B. Coffelt and D. Howe agreed to help the MCAMA members with whatever they could to help the MCAMA get back on track and to help with the filling of the two existing vacancies.

Foster Wineland Extended Warranty on Backhoe – Billing error with Foster Wineland on the extended Warranty. Board members agreed to Option 1 - 3,000 hours for the price of \$850.00 which expires on 10/28/2024 or 3,000 hours and not to go with Option 2 – 4,000 hours for the price of \$1,548.00 which expires on 10/28/2024 or 4,000 hours; however Secretary Laird was advised by Dale Holsopple that Foster Wineland was told by Henderson Township to go with Option 2 – 4,000 hours for the price of \$1,548.00. Roadmaster R. Anderson to contact Dale Holsopple tomorrow.

D. Howe discussed the following:

July Meeting Date Change – After discussion, it has been agreed upon to change the July monthly meeting from Tuesday, July 12th to Tuesday, July 18, 2022, @ 7:00 PM.

R. Wood discussed the following:

Municibid – R. Wood set up a Municibid account for the township. Ryan to list our tree cutter and snowplow.

Senator Jake Korman's Office – R. Wood reached out to Senator Korman's office and spoke with Tiffany Price, Funding & Resources Coordinator and John Brenneman, Funding & Resources Coordinator.

Co-Star – Contacted Felicia Campbell from Co-Star. Ms. Campbell asked what exactly we are looking for and when would be a good time to meet and discuss.

PennDOT – Jennie Louwerse, Deputy Secretary for PennDOT wants to set up a meeting. When Jennie provides calendar, township supervisors are to pick a date to meet with her.

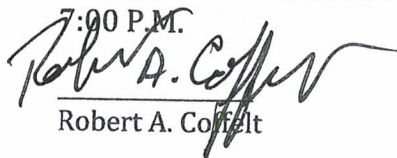
R. Anderson discussed the following:

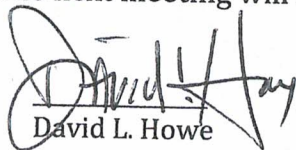
Case Backhoe – Started and took off down through the woods. R. Anderson to contact insurance company (Jack Port) to file claim.

Dust Control – Discussion occurred about the residents of School House Hollow Road are asking about dust control.

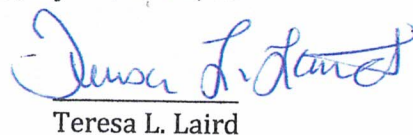
School House Hollow Road Pipes – Mill Creek Fire Department flushed two pipes on School House Hollow Road for the township. B. Coffelt made a motion to provide them with a \$100.00 donation for their assistance and help. R. Wood 2nd. Motion carried.

With no further business to discuss, D. Howe made a motion to adjourn the meeting at 8:04 P.M. D. Howe seconded. The next meeting will be held on Tuesday, July 18, 2022, at 7:00 P.M.


Robert A. Coffelt


David L. Howe

n/a
Ryan Wood


Teresa L. Laird

MINUTES OF THE MEETING
Henderson Township, PO Box 356, Huntingdon, PA 16652

The Henderson Township Board of Supervisors met on Tuesday, May 10, 2022, at 7:00 PM. Member's present were Bob Coffelt, Dave Howe, Ryan Wood, Richard Anderson, Teresa Laird and Bob Greene.

OPEN FLOOR

B. Coffelt made a motion to accept the April minutes as printed. R. Wood seconded. Motion carried.

R. Wood made a motion to accept the Treasurer's Report as accepted. B. Coffelt seconded. Motion carried.

T. Laird Secretary/Treasurer provided the following information:

- Received Check from Huntingdon Conservation District (Dirt & Gravel) – Partial payment for Numers Hollow Road Project \$50,400.00

B. Coffelt discussed the following:

Value Estimates for 2010 & 2016 Trucks – D. Howe & R. Wood are working on obtaining estimates for the 2010 & 2016 trucks to see what they are valued at. Received estimates from Raystown Ford – (\$10,000 for the 2010 and \$24,000 for the 2016. B. Coffelt discussed and made a motion to hire an appraiser to come in and give us a estimate as to what both the trucks are worth. R. Wood seconded but will continue to check to see what results they may be able to get through a Co-Star Dealer.

June Meeting Date Change – After discussion, it has been agreed upon to change the June monthly meeting from Tuesday, June 14th to Tuesday, June 7th @ 7:00 PM.

Huntingdon County Township Association Conference – Held on Huntingdon County Vo-Tech on Thursday, May 12, 2022. B. Coffelt and R. Wood attending as well as Road Master R. Anderson. Secretary Laird to provide a check to HCTAC for R. Anderson to attend. The conference is free of charge to all township secretaries, township supervisors and township tax collectors.

Extended Warranty on Backhoe – B. Coffelt received an email from Dale Holsopple from Foster Wineland for extended warranty for the backhoe. (Option 1 - 3,000 hours for the price of \$850.00 which expires on 10/28/2024 or 3,000 hours and Option 2 – 4,000 hours for the price of \$1,548.00 which expires on 10/28/2024 or 4,000 hours.) The backhoe currently has 1,900 hours on. B. Coffelt made a motion to accept Foster Wieland's extended warranty, going with the Option 1 – 3,000 hours for the price of \$850.00 which expires on 10/28/2024 or 3,000 hours. R. Wood seconded. Motion carried. Secretary Laird to get in touch with Dale Holsopple to let him know we would like to purchase the extended warranty, going with the 3,000 hours at the price of \$850.00.

Grants on School House Hollow Road – B. Coffelt spoke with Carey Lightner and Selena from Dirt & Gravel regarding the grants on School House Hollow Road. (Dirt & Gravel sped out the culvert.) Carey Lightner also contacted Trout Unlimited. The Humane Society took it upon themselves to get their own permit and installed their own culvert. It will cost the township between \$3,000-\$5,000 to submit grant. Township needs to decide whether or not to put in for the grants?? Dirt & Gravel has completely different guidelines and rules than that of PennDOT. It was recommended that we apply for grant for cross pipes for School House Hollow Road through Dirt & Gravel. Have until June 20th to submit

for the grants. D. Howe to contact Carey Lightner in the next few days. Need 6-10, 24 inch smooth plastic pipes.

D. Howe discussed the following:

Senator Jake Corman Meeting – D. Howe & R. Wood attended the May 4, 2022 Municipal Leaders Grant & Funding Woodshop. D. Howe to check into getting monies which are available. D. Howe to reach out to Jennie Louwerse sometime next week. There is approximately 6 billion dollars available for Safe Roads in PA and approximately 3 million for Rural Surface Transport Grant.

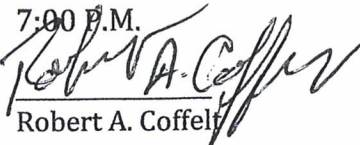
R. Wood discussed the following:

Nothing to discuss

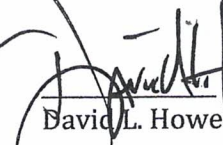
R. Anderson discussed the following:

Nothing to discuss

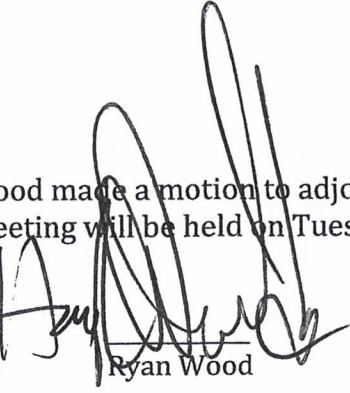
With no further business to discuss, R. Wood made a motion to adjourn the meeting at 7:54P.M. D. Howe seconded. The next meeting will be held on Tuesday, June 7, 2022, at 7:00 P.M.



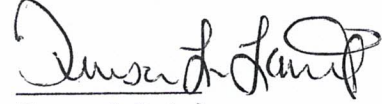
Robert A. Coffelt



David L. Howe



Ryan Wood



Teresa L. Laird

Bob

MINUTES OF THE MEETING
Henderson Township, PO Box 356, Huntingdon, PA 16652

The Henderson Township Board of Supervisors met on Tuesday, April 12, 2022, at 7:00 PM. Member's present were Bob Coffelt, Dave Howe, Ryan Wood, Richard Anderson and Teresa Laird.

OPEN FLOOR

B. Coffelt made a motion to accept the March minutes as printed. R. Wood seconded. Motion carried.

R. Wood made a motion to accept the Treasurer's Report as accepted. D. Howe seconded. Motion carried.

T. Laird Secretary/Treasurer provided the following information:

- o Allensville Planning Mill Joined the Your Building Centers (YBC) Family
- o PA Department of Transportation – Liquid Fuel Tax Fund Payment - \$102,953.42 – will be paid on April 14, 2022

B. Coffelt discussed the following:

5 Ton Truck – Discussion occurred about the possibility of selling both 1 ton township trucks and replaced it with one 5 ton truck. B. Coffelt made a motion to sell both 1 ton trucks this year and purchase a 5 ton truck. D. Howe seconded. Motion carried. R. Wood to get with Rich Anderson to evaluate the 1 ton trucks and check into a 5 ton truck.

Kaitlyn Bilger (RAK Invoice) – B. Coffelt made a motion for Secretary Laird to pay Kaitlyn Bilger's RAK Invoice. D. Howe seconded. Motion carried.

D. Howe discussed the following:

Apply for Grants –

#1- School House Hollow Road Grant (Low Volume)

#2 - G3 Grant (reconstruction) of mistake for improper installation of the upper covert on the Humane Society on School House Road

#3 – Blue Moon Road – Dirt & Gravel Grant

Gene Jenkins (tree trimming/removal) – Gene is working on getting his crew together, and once everything is ready, they will be starting tree trimming/removal on Bumgardner Road.

Hawbaker's Stone Delivery – Having issues with Hawbaker's not meeting contract obligations. Hawbaker's delivered the wrong stone one time and another time delivered to the wrong site location. B. Coffelt instructed Rich Anderson to send him and email outlining the issues and then Bob would get in contact with Hawbaker's to address the issue.

Russell Standard – D. Howe spoke with Randy from Russell Standard who provided some guidance and advice regarding Bark Ridge Road, School House Road and Ellenberger Road road repairs. Randy suggested to repair the roads this year and then wait until next year and hit them with some tar & chip. D. Howe made a motion to repair the roads this year and wait until next year to tar & chip. B. Coffelt seconded. Motion carried.

Budget – Board members reviewed and discussed the budget.

R. Wood discussed the following:

Township Clean Up Day – R. Wood discussed the idea of a possible Township Clean Up Day. R. Wood to work on getting some bags & vest donated. We will need to advertise.

Billable Man Hours – Discuss occurred regarding billable man hours. Are employees working? Can we utilize part-timers more or less? Full-timers more or less?

R. Anderson discussed the following:

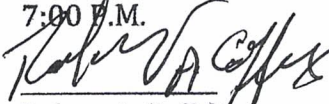
Nothing to report

Road Projects:

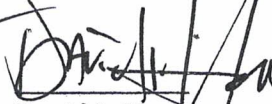
Numbers Hollow Road – Pipe installation – completed as of 4/12/22.

Road Repairs – School House Hollow Road, Bark Ridge Road, and Ellenberger Road.

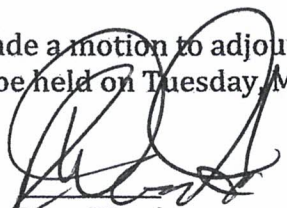
With no further business to discuss, R. Wood made a motion to adjourn the meeting at 8:05 P.M. D. Howe seconded. The next meeting will be held on Tuesday, May 10, 2022, at 7:00 P.M.



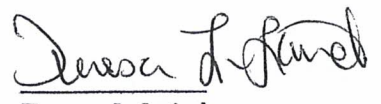
Robert A. Coffey



David L. Howe



Ryan Wood



Teresa L. Laird

MINUTES OF THE MEETING
Henderson Township, PO Box 356, Huntingdon, PA 16652

The Henderson Township Board of Supervisors met on Tuesday, March 8, 2022, at 7:00 PM. Member's present were Bob Coffelt, Dave Howe, Ryan Wood, Richard Anderson, Teresa Laird, and Jack Fyock.

OPEN FLOOR

B. Coffelt made a motion to accept the February minutes as printed. R. Wood seconded. Motion carried.

D. Howe made a motion to accept the Treasurer's Report as accepted. R. Wood seconded. Motion carried.

T. Laird Secretary/Treasurer provided the following information:

- Huntingdon Co Planning & Development (James Lettiere- Adoption of the Joint 2021 Counties (Huntingdon/Bedford/Fulton Counties) Municipal Solid Waste Management Plan – Resolution needs reviewed & approved
- Comcast Franchise Agreement – Authorizes Comcast ROW to offer service – was initially negotiated w/Huntingdon Co COG, but was determined by Comcast's legal department that Townships must approve the contract & sign every 10 years

Opening of Bids – Opening of bids for DSA Bid, Stone Bid and Sealcoat will occur on March 16, 2022 @ 7:00 pm.

Tax Collector (Kaitlyn Bilger) invoices – Secretary Laird provided 2 invoices which Tax Collector Bilger emailed Secretary Laird asking if the township would be willing to pay for her, Recert (annual fees), and Tax Collector (dues). B. Coffelt requested to have Tax Collector Bilger to get in touch with him to discuss further, and that the supervisors would revisit the possibility of paying the invoices at the next meeting.

B. Coffelt discussed the following:

Road Repairs – Repairs to the shoulder of the road (tar & chip) on Bark Ridge Road, School House Hollow Road & Ellenberger Road. Ellenberger Road only needs small repairs, shoulders primarily.

PSATS Conference – Secretary Laird to provide the PSATS conference link to the supervisors for their review and to make a decision whether or not to attend the PSATS Conference in Hershey in April.

Gene Jenkins – Met with Gene Jenkins on Monday, March 7th to discussing trimming of trees on Bumgardner Road and McCalls Road.

S & A Property and Dylan Speck Property (School House Hollow Road (Bottomless Culvert)) – Met with Carey Lightner from Dirt & Gravel and a member from Trout Unlimited to discuss the S & A Property and the Dylan Speck Property.

Carey Lightner Meeting – Met with Carey Lightner regarding Grant for School House & possible grant for Blue Moon Road. Considering closing a section of Blue Moon Road after the road is finished.

D. Howe discussed the following:

Road Work:

- Numers Hollow Road – March 16th - Starting work on Numers Hollow Road. Squash pipe. (Dirt & Gravel Grant)
- School House Hollow Road – Tar & Chip
- Bark Ridge Road – Spot Repairs
- Ellenberger Road – Spot Repairs
- McCalls Road & Bumgardner Road – Grade/Stone
- Ardenheim Cottage – Grade/Stone

Covid Relief Funds – We're to receive the 2nd round of Covid Relief Funds in June. Considering using for Township building (pouring floor/ remove lean tomb).

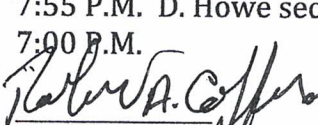
Jack Fyock discussed the following:

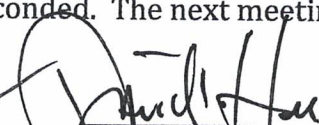
Commended the township workers for a great job taking care of the roads during the snow and ice.


R. Anderson discussed the following:

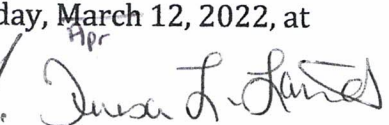
Nothing to report

With no further business to discuss, B. Coffelt made a motion to adjourn the meeting at 7:55 P.M. D. Howe seconded. The next meeting will be held on Tuesday, ^{Apr} March 12, 2022, at 7:00 P.M.


Robert A. Coffelt


David L. Howe


Ryan Wood


Teresa L. Laird

Bob

MINUTES OF THE MEETING
Henderson Township, PO Box 356, Huntingdon, PA 16652

The Henderson Township Board of Supervisors met on Tuesday, February 8, 2022, at 7:00 PM. Member's present were Bob Coffelt, Dave Howe, Ryan Wood, Richard Anderson, Teresa Laird, Tax Collector Kaitlyn Bilger and Bob Greene.

OPEN FLOOR

B. Coffelt made a motion to accept the December minutes as printed. D. Howe seconded. Motion carried.

D. Howe made a motion to accept the Treasurer's Report as accepted. B. Coffelt seconded. Motion carried.

T. Laird Secretary/Treasurer provided the following information:

- Huntingdon Co Planning & Development (James Lettiere- Adoption of the Joint 2021 Counties (Huntingdon/Bedford/Fulton Counties) Municipal Solid Waste Management Plan – Resolution needs reviewed & approved
- Comcast Franchise Agreement – Authorizes Comcast ROW to offer service – was initially negotiated w/Huntingdon Co COG, but was determined by Comcast's legal department that Townships must approve the contract & sign every 10 years

Bob Greene discussed the following:

Roads - Thanked the guys for doing a wonderful job on the roads.

Kaitlyn Bilger – Provided Secretary Laird with invoices for reimbursement for her RAK System; tax collector supplies (envelopes); and her Tax Collector Bond fees through Beaver Insurance. B. Coffelt advised Kaitlyn to back up her system using the Cloud on Norton. B. Coffelt also referenced that soon he would like the township to upgrade Kaitlyn with a new desktop and upgrade Secretary Laird's computer as well.

B. Coffelt discussed the following:

Township Supervisor Ryan Wood – Introduced Ryan Wood as the third Township Supervisor for Henderson Township. Provided Secretary Laird with copies of Ryan's swearing in paperwork, which occurred on January 13, 2022, at the Huntingdon County House, Prothonotary Office. B. Coffelt also hand delivered copies of the swearing in paperwork to Tammy Thompson, Huntingdon County Elections Office.

Huntingdon Co Planning & Development Joint Municipal Solid Waste Management Plan Resolution – B. Coffelt made the motion to adopt and approve the Joint Municipal Solid Waste Management Plan Resolution. Ryan Wood seconded. Motion carried.

John Deere Backhoe – Main cylinder on the JD backhoe is going bad. B. Coffelt requested that Rich Anderson contact Foster Wineland for repairs and to see if still under warranty.

D. Howe discussed the following:

School House Hollow Road – Need to complete permit for School House Hollow Road, Dylan Speck property, bottomless culvert.

Liquid Fuels Monies – Have been approved by Mike Weigel.

Water Pipes @ Township Building – Water pipes have been freezing due to the drastic drop in temperature. It was recommended that Rich Anderson use heat tape to keep the pipes from freezing.

Stone Bid – Need to get John Peaze to do up advertisement for Stone Bid to place in the Daily News.

Numers Hollow Road (Pipe) – The pipe for Numers Hollow Road has been ordered.

Numers Hollow Road (DSA) - Need to get John Peaze to do up advertisement for Numers Hollow Road, DSA Bid, for Dirt & Gravel Project.

Tar & Chip – Roads that need tar & chip are: School House Hollow Road (3,025 ft); McCalls Hill Road (44,000 ft); Ardenheim Cottage (1/2 mile). Also, Old Route 22 need to order cold patch. B. Coffelt made a motion to tar & chip the upper part of School House Hollow Road. Ryan Wood seconded. Motion carried.

Roads that need work/repairs completed:

Wikes Road – Needs 2 pipes, stone and graded.

Pennswoods Road – Needs graded.

Blue Moon Road – Needs graded.

Bumgardner & McCalls – Need trees trimmed.

R. Kauruter discussed the following:

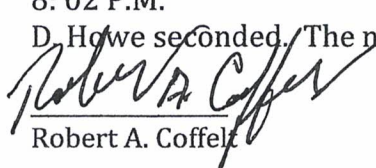
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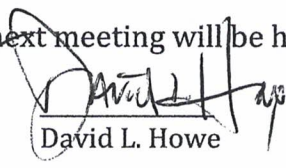
R. Anderson discussed the following:

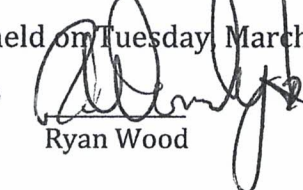
Nothing to report

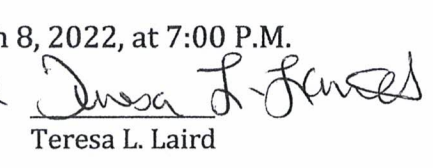
With no further business to discuss, B. Coffelt made a motion to adjourn the meeting at 8:02 P.M.

D. Howe seconded. The next meeting will be held on Tuesday, March 8, 2022, at 7:00 P.M.


Robert A. Coffelt


David L. Howe


Ryan Wood


Teresa L. Laird

MINUTES OF THE MEETING
Henderson Township, PO Box 356, Huntingdon, PA 16652

The Henderson Township Board of Supervisors met on Monday, January 3, 2022, at 7:12 PM. Member's present were Bob Coffelt, Dave Howe, Richard Anderson, Teresa Laird, and newly elected Tax Collector Kaitlyn Bilger.

OPEN FLOOR

Kaitlyn Bilger, Newly Elected Tax Collector – Introduced herself to the Henderson Township Board Members and Secretary Laird. Katlyn discussed that her plans are to purchase the RAK System (tax collection system) to get Henderson Township on board with being computerized as the former Tax Collection did everything by paper, and nothing was computerized. Discussion occurred as to what anti-virus system Ms. Bilger currently has and whether or not her current computer system could handle the RAK System. It was determined that Ms. Bilger's current computer can run the RAK System program; however, it was determined that she will eventually need to look into upgrading, to be able to keep up with the upgrades the system requires. It was also determined that Ms. Bilger will need to update her anti-virus system.

B. Coffelt make a motion to reimburse Ms. Bilger the cost of one RAK System program, as well as the cost for an upgraded anti-virus program. Ms. Bilger to provide Secretary Laird with receipts for reimbursement. D. Howe seconded. Motion carried. B. Coffelt stated that the township would look at considering helping fund the purchase of a new computer for Ms. Bilger at a later date.

B. Coffelt made a motion to accept the December minutes as printed. D. Howe seconded. Motion carried.

D. Howe made a motion to accept the Treasurer's Report as accepted. B. Coffelt seconded. Motion carried.

T. Laird Secretary/Treasurer provided the following information:

- Casey McGraw – Attending meeting discussing land development
- Huntingdon County Tax Assessment Office – 2022 Proposed Millage Rates – needs approved and signed off on and returned to County Tax Assessment Office by January 15, 2022
- Jamie Catanese – Requesting to be SEO for 2022 year (2022 Fee Schedule Attached)
- John Simpson – Requesting Township Supervisors to appoint him as Henderson Township Constable, so as not to interrupt his service in office. Mr. Simpson notes a break in service will cause a decertification and will require him to recertify and retake the Constables training all over again, which will cost him a loss of several thousands of dollars, to recertify. (Reminder... Solicitor Habel has a conflict of interest involving Mr. Winegardner and therefore Township will have to alternate counsel for any opinion in this matter).

B. Coffelt discussed the following:

John Simpson – Board members review John Simpson’s request to reinstate him as Constable so that he could continue that position; however, the board members are not clear on the legal requirements and therefore B. Coffelt will contact the Election Board, Tammy Thompson, for direction and verification, and request that Ms. Thompson possibility get in contact with John Simpson to resolve this issue. B. Coffelt to report back with his findings at the next township meeting.

School House Hollow Road (Bottomless Culvert) – Carey Lightner contacted B. Coffelt today with information on the bottomless culvert for School House Hollow Road, for the Dillon Speck property. B. Coffelt to get back in touch with Carey Lightner for additional information so he and Supervisor Howe can get the paperwork completed and submitted for a grant proposal for this project.

D. Howe discussed the following:

Nothing to report

R. Kauruter discussed the following:

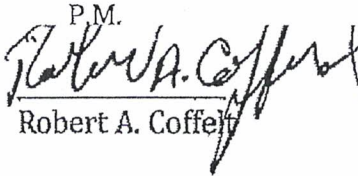
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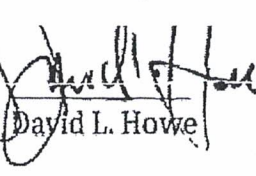
R. Anderson discussed the following:

Nothing to report

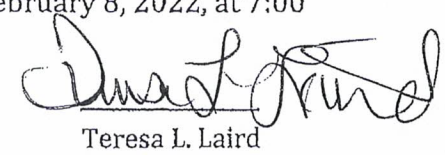
With no further business to discuss, B. Coffelt made a motion to adjourn the meeting at 7:58 P.M.

D. Howe seconded. The next meeting will be held on Tuesday, February 8, 2022, at 7:00 P.M.


Robert A. Coffelt


David L. Howe

~~Vacant~~


Teresa L. Laird