

MINUTES OF THE MEETING
Henderson Township, PO Box 356, Huntingdon, PA 16652

The Henderson Township Board of Supervisors met on Tuesday, December 14, 2021, at 7:00 PM. Member's present were Bob Coffelt, Dave Howe, Richard Anderson, Robert Greene, and Teresa Laird. Guest: T. J. Jenkins, John Fyock, Bill Wright, Surveyor.

OPEN FLOOR

Bill Wright, Surveyor discussed the following:

Land Development for Harold D. & Carla L Brown – The Brown's are proposing to build a single-family house on their 36-acre property in Henderson Township, to be survey by on-lot sewage disposal and private well. Soil testing has been completed for an on-lot sewage disposal site. B. Coffelt made a motion to approve and signed off on the Sewage Facilities Planning Module. B. Greene, Zoning Officer was present and signed off his section of the plan as well. D. Howe seconded. Motion carried.

John Fyock discussed the following:

Capital Tax Collection Notice – J. Fyock brought it to the boards attention that he received a Capital Tax Collection notice and asked why. Board members advised him that he will need to get in contact with Capital Tax Collection to address the matter.

Robert Greene discussed the following:

McCall's Hill Road – B. Greene discussed if McCall's Hill Road is on the township's list for improvements for the 2022 year. The board members stated that McCall's Hill Road is on the list for improvements; however, the township is waiting on quotes to see what all can be done for the 2022 year, with the fundings that the township receives for the year.

B. Coffelt made a motion to accept the November minutes as printed. D. Howe seconded. Motion carried.

D. Howe made a motion to accept the Treasurer's Report as accepted. B. Coffelt seconded. Motion carried.

T. Laird Secretary/Treasurer provided the following information:

- o Bill Wright – Land Development Plan for Harold D. & Carla L. Brown
- o John Young – Final Plan, Minor Subdivision, Stephen P. & Patricia A Weigel

Secretary Laird discussed the following on behalf of John Younger, Surveyor, who could not be present at tonight's meeting:

Final Plan, Minor Subdivision Stephen P. & Patricia A Weigel – John Young dropped off the Final Plans to Secretary Laird to provide to the board members for review and sign off. The board members reviewed. B. Coffelt made a motion to accept the final plans as is. D. Howe seconded. Board members signed off on the plans.

2022 Budget - Board members reviewed and discussed the budget for the 2022 year. B. Coffelt made a motion to accept the Budget for the 2022 year. D. Howe seconded. Secretary Laird to place the 2022 Budget advertisement in the Daily News.

B. Coffelt discussed the following:

New Tax Collector for Henderson Township – B. Coffelt got in touch with Tammy Thompson from The Huntingdon County Tax Office, and it has been confirmed that Kaitlyn Bilger won the votes as Tax Collector for Henderson Township and has accepted the position. The supervisors indicated that they would like to have a meeting with Ms. Bilger once she is sworn into office to see if she needs any help with the transition.

Constable – Bradley Wingardner ran as Constable however, there are some conflicts. Secretary Laird received a letter from Attorney Jennifer Habel, stating that she received a letter from John Simpson regarding the recent constable race and Mr. Bradley Winegardner. Attorney Habel

advised that she has a conflict involving any matter with Mr. Winegardner and the township would have to alternate counsel for an opinion as to any of these matters.

3rd Township Supervisor – No one accepted the position as township Supervisor after the general election in November 2021; therefore, Bob Coffelt made a motion to appoint Ryan Wood for the position of the 3rd Supervisor on the board of Supervisors for Henderson Township. D, Howe seconded the motion, and the motion was carried. Ryan Wood is a resident of Henderson Township. He contacted Bob Coffelt expressing his wish to serve as a Henderson Township Supervisor. Bob told him that he would contact the Huntingdon County Elections office to confirm what will be necessary to fill this Supervisors position and be sworn into office. Bob also told him that the appointment for Henderson Township Supervisor would be for two years and that if he wanted to continue after that he would be required to run for the office in the next general election in two years.

D. Howe discussed the following:

Stone Bid - We must work on getting the stone figures ready, so we are prepared for placing our stone bid at the beginning of the 2022 year.

R. Kauruter discussed the following:

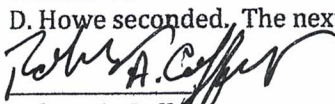
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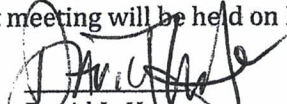
R. Anderson discussed the following:

Grant monies – R. Anderson asked if the supervisors would check on how to go about getting some grant monies like Walker Township received for their new building. (approximately \$850,000).

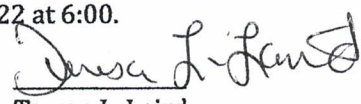
With no further business to discuss, B. Coffelt made a motion to adjourn the meeting at 7:55 P.M.

D. Howe seconded. The next meeting will be held on Monday, January 3, 2022 at 6:00.


Robert A. Coffelt


David L. Howe

Vacant


Teresa L. Laird

MINUTES OF THE MEETING
Henderson Township, PO Box 356, Huntingdon, PA 16652

The Henderson Township Board of Supervisors met on Tuesday, November 9, 2021, at 7:00 PM. Member's present were Bob Coffelt, Dave Howe, Richard Anderson and Teresa Laird. Guest: T. J. Jenkins.

OPEN FLOOR

B. Coffelt made a motion to accept the October minutes as printed. D. Howe seconded. Motion carried.

D. Howe made a motion to accept the Treasurer's Report as accepted. B. Coffelt seconded. Motion carried.

T. Laird Secretary/Treasurer provided the following information:

- o Bill Wright – Land Development Plan for Harold D. & Carla L. Brown
- o John Young – Minor Subdivision, D.C. Goodman & Sons, Inc.

B. Coffelt discussed the following:

Speck Driveway Culvert - Had a review meeting with Carrie Lightner from Dirt & Gravel and Selena Seftas, plus one other individual from the State, and two other participants from Trout Unlimited. Box Culvert (3-sided) is recommended. Reason for the culvert is due to continuous damage to the township road on a regular basis. Awaiting feedback from Dirt & Gravel, the State, and Trout Unlimited for the design review. Once received, B. Coffelt and D. Howe will complete the Water Obstructions Permit. It was noted that an engineer will need to be hired for this project.

D. Howe discussed the following:

Stone Bid - We must work on getting the stone figures ready, so we are prepared for placing our stone bid at the beginning of the 2022 year.

R. Kauruter discussed the following:

Not present

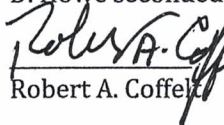
R. Anderson discussed the following:

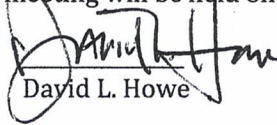
Pothole Maintenance – Pothole maintenance is currently being done on the roads.

Drains/Pipes - R. Anderson to contact Mill Creek Fire Department to see if they will agree to blow some water through the drains/pipes on School House Hollow Road to unclog them.

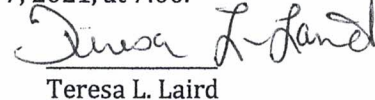
With no further business to discuss, B. Coffelt made a motion to adjourn the meeting at 7:54 P.M.

D. Howe seconded. The next meeting will be held on Tuesday, December 7, 2021, at 7:00.


Robert A. Coffelt


David L. Howe

Vacant


Teresa L. Laird

MINUTES OF THE MEETING
Henderson Township, PO Box 356, Huntingdon, PA 16652

The Henderson Township Board of Supervisors met on Tuesday, October 12, 2021 at 7:00 PM.
Member's present were: Bob Coffelt, Dave Howe, Richard Anderson and Teresa Laird. Guest: John & Gayle Young, Surveyor; TJ & Caroline Jenkins, Bill Wright, Surveyor, and Steve Williams.

OPEN FLOOR

John Young, Surveyor – Minor Subdivision, DC Goodman & Son, separating acreage. Board members approved and signed off the subdivision plans.

Bill Wright – Land Development Plan for Harold D. & Carla L. Brown. Board members reviewed. B. Coffelt approved. D. Howe seconded. Board members signed off on the plans.

Steve Williams – Complained about the condition of School House Hollow Road. B. Coffelt provided an overview of the road and condition. B. Coffelt also noted that we have been advised to apply for an emergency permit grant. Mr. Williams also asked why the road master was permitted to use/drive the township truck for personnel use.

B. Coffelt made a motion to accept the September minutes as printed. D. Howe seconded. Motion carried.

B. Coffelt made a motion to accept the Treasurer's Report as accepted. D. Howe seconded. Motion carried.

T. Laird Secretary/Treasurer provided the following information:

- o Bill Wright – Land Development Plan for Harold D. & Carla L. Brown
- o John Young – Minor Subdivision, D.C. Goodman & Sons, Inc.

B. Coffelt discussed the following:

Blue Moon Road – Entrance to Blue Moon needs cleaned up.

D. Howe discussed the following:

Betty Hicks Property (located on Blue Moon) – Pipe needs replaced.

Mark Wilson Property (located on Blue Moon) – Has run off water/pipe issue.

Filed Police Report – Road closed sign was stolen. Trooper Yaworski, Incident # PA2021-1322706, filed report on 9/29/21.

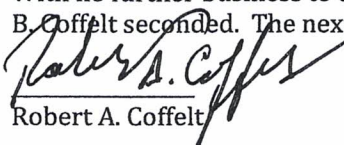
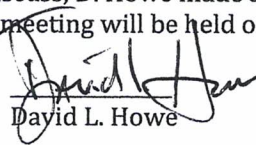
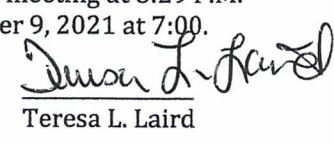
R. Kauruter discussed the following:

Nothing

R. Anderson discussed the following:

Nothing

With no further business to discuss, D. Howe made a motion to adjourn the meeting at 8:29 P.M.
B. Coffelt seconded. The next meeting will be held on Wednesday, November 9, 2021 at 7:00.

 Robert A. Coffelt	 David L. Howe	_____ Vacant	 Teresa L. Laird
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* Cepec Rd.

MINUTES OF THE MEETING
Henderson Township, PO Box 356, Huntingdon, PA 16652

The Henderson Township Board of Supervisors met on Tuesday, September 14, 2021 at 7:00 PM. Member's present were: Bob Coffelt, Dave Howe, Richard Anderson and Teresa Laird.

OPEN FLOOR

B. Coffelt made a motion to accept the August minutes as printed. D. Howe seconded. Motion carried.

B. Coffelt made a motion to accept the Treasurer's Report as accepted. D. Howe seconded. Motion carried.

T. Laird Secretary/Treasurer provided the following information:

- o Pennsylvania Municipal Retirement System (PMRS) – Completion of the 2022 Minimum Municipal Obligation (MMO) Worksheet
- o Sunbelt Rentals – Still waiting on revised invoice

ACT 44 Resolution – Bob Coffelt made a motion to accept the Act 44 Backup Pension Plan Resolution which municipalities are required to enact and prepare written procedures in how professional services are chosen for its pension plans. D. Howe seconded the motion. Motion carried.

2022 Minimum Municipal Obligation (MMO) Worksheet – The MMO worksheet is required to be completed and is the amount the municipality must contribute to the employees' pension plan in the next plan year. Bob Coffelt made a motion to accept the MMO Worksheet. D. Howe seconded. Motion carried.

B. Coffelt discussed the following:

Upcoming Expenses – Rich Anderson provided a list of upcoming expenses, totaling \$9,200.00.

- Stone (Anti-skid) - \$3,700.00
- Truck Tires for 2010 1 Ton Chevy - \$1,000.00
- Stone (Ponderosa Road) - \$1,500.00 (It was noted to exhaust what stone we have on hand 1st, before purchasing extra.)
- Ferrenberg Pipe - \$1,000.00
- Gas/Fuel - \$1,500.00
- Roller Rental - \$1,500.00

Leave Notices - Effective Immediately, ALL employees (Road Master and Laborers) leave, must be submitted in writing, via email, 1 month in advance, which includes: vacation, extended sick leave, extended (any) personal matters. Only exception will be emergencies. The leave letters must be emailed to both Township Supervisors, the Township Road Master (if submitted by the laborers) and copy Secretary Laird.

Millings – Rich Anderson to contact PennDot to see what the status of possibly getting the millings off the Route 22 paving job, to use on Henderson Township roads. Rich stated that he has already been in contact with the PennDot Hollidaysburg office regarding getting the yellow lines and bank trimmed off (Route 22 coming onto Numers Hollow Road) as the grown up weeds create a very serious safety issue for the township. Rich to contact PennDot Hollidaysburg office again tomorrow to get this issue resolved.

D. Howe discussed the following:

Pipes (School House Hollow Road) – Pipes on School House Hollow Road need cleaned. (Humane Society Road to Route 22).

C-Pex Road – Road has been closed. Township is requesting a letter of conveyance from the landowner to the township, stating that the road is closed and that they (landowners) are responsible for the care and maintenance behind the gate, off of C-Pex Road, forever.

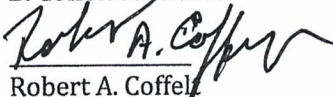
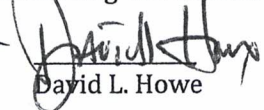
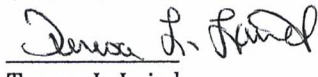
R. Kauruter discussed the following:

Nothing

R. Anderson discussed the following:

Nothing

With no further business to discuss, D. Howe made a motion to adjourn the meeting at 8:26 P.M.
B. Coffelt seconded. The next meeting will be held on Wednesday, October 12, 2021 at 7:00.

 Robert A. Coffelt	 David L. Howe	_____ Vacant	 Teresa L. Laird
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MINUTES OF THE MEETING
Henderson Township, PO Box 356, Huntingdon, PA 16652


The Henderson Township Board of Supervisors met on Thursday, August 19, 2021 at 4:30 PM.
Member's present were: Bob Coffelt, Dave Howe and Teresa Laird.

OPEN FLOOR

B. Coffelt made a motion to accept the July minutes as printed. D. Howe seconded. Motion carried.
B. Coffelt made a motion to accept the Treasurer's Report as accepted. D. Howe seconded. Motion carried.

T. Laird Secretary/Treasurer provided the following information:

- o John Young Surveyor – D C Goodman & Sons, Inc. – Minor Subdivision
- o ACT 44 Resolution – Needs approved and signed
- o Nuisance Ordinance – Needs approved and signed
- o 1st National Bank – New "COVID" Account – Signature Agreement form to open new acct needs approved and signed by supervisors and secretary and returned back to Nancy Zanylo

 1st National Bank – Secretary Laird opened a new bank account for COVID (ARPA - American Rescue Plan Act) funding allocations the township received. (Township received their 1st installment and will receive the 2nd one next year.) Board members approved the opening of the new account and signed the application at tonight's meeting. Secretary Laird to drop the application off to Nancy Zanylo at 1st National Bank to complete the process.

Nuisance Ordinance – Attorney Habel drafted a nuisance ordinance for the township supervisors to review and will vote/approve at the next monthly township meeting in September.

ACT 44 Resolution – Attorney Habel drafted the ACT 44 Resolution, which municipalities are required to enact and prepare written procedures in how professional services are chosen for its pension plans. Township supervisors to review and will vote/approve at the next monthly township meeting in September.

B. Coffelt discussed the following:

Implementing New Township Changes – Supervisors discussed some new changes that they will enforce once the supervisors have met and discussed with all township employees, those changes are being implemented to cut expense costs and to help ensure a reduction in insurance rates. The changes are as follows:

- No more overtime unless it's approved by one (1) or more township supervisors. Township Secretary will review timesheets for compliance and any discrepancies are to be brought to the supervisors' attention.
- Any work being completed by a Part-time employee must be approved by a supervisor, prior to working.
- No purchases permitted at this time unless its for road repairs or equipment. Any purchases over \$200.00 must be approved before purchasing.
- Employees are no longer permitted to purchase stones or other materials through the township.
- Employees are no longer permitted to purchase food/meals on company card, unless on township business travel.
- Drug Screening – To reduce insurance fees, and as one of the goals of the township to improve safety, we the township are going, "Safe & Drug Free"!! Employees will be subject to random drug screenings. Also, any employee involved in an accident, while operating a vehicle or a piece of machinery, will be required within 24 hours of the accident, to be drug screened.

Still happen?

D. Howe discussed the following:

August Monthly Meeting - The monthly meeting that was scheduled for Wednesday, August 18, 2021, had to be cancelled due to flooding and was rescheduled for Thursday, August 19, 2021 at 4:30 PM.

Road Report - There is lots of damage to the roads due to the yesterday's flood rains. The supervisors are putting a road repair schedule in place to assess the damage and repair the repairs.

R. Kauruter discussed the following:

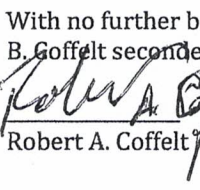
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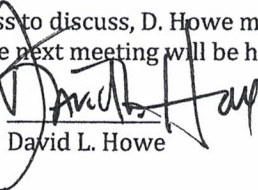
R. Anderson discussed the following:

Nothing

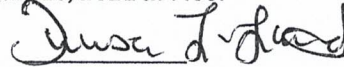
With no further business to discuss, D. Howe made a motion to adjourn the meeting at 8:25 P.M.

B. Goffelt seconded. The next meeting will be held on Wednesday, August 18, 2021 at 7:00.


Robert A. Coffelt


David L. Howe

Vacant


Teresa L. Laird

MINUTES OF THE MEETING
Henderson Township, PO Box 356, Huntingdon, PA 16652

The Henderson Township Board of Supervisors met on Tuesday, July 13, 2021, at 7:00 PM. Member's present were: Bob Coffelt, Dave Howe, Rich Anderson and Teresa Laird. Guest: Jack Fyock.

OPEN FLOOR

D. Howe made a motion to accept the June minutes as printed. B. Coffelt seconded. Motion carried.
B. Coffelt made a motion to accept the Treasurer's Report as accepted. D. Howe seconded. Motion carried.

T. Laird Secretary/Treasurer provided the following information:

- o New Time Sheets

Why so long now?

B. Coffelt discussed the following:

Mowing – Mowing being done on all roadways in Henderson Township. Will take up to 2 weeks to complete all mowing. Rented mower @ \$1,250.00 per week, which includes operator. Total = \$2,500.00

D. Howe discussed the following:

School House Hollow Road DSA Bids – Bids were opened on 7/7/21. B. Coffelt made a motion to accept New Enterprises bid of \$32,185.00, being the lowest bidder. (Received 2 bidders.....other bidder was Glenn O. Hawbaker @ \$39,987.90) D. Howe seconded the motion. Motion carried.

2022 Grant Proposal for Numer's Hollow Road – The 2022 year Grant Proposal for Numer's Hollow Road has been submitted to the Conservation District.

Nuisance Ordinance – Met with Attorney Jen Habel on Friday, July 2, 2021 and discussed the nuisance ordinance. Attorney Habel to draft up an ordinance and get back to us.

Gene Jenkins Tree Trimming – Doing tree trimming work on School House Hollow Road and McCalls.

Registered Survey of Henderson Township Property – Wanting registered survey of Henderson Township Property so we know where the property lines are.

August Meeting Change – Changing the August meeting from Tuesday, August 10th to Wednesday, August 18, 2021. Secretary Laird to place ad in the Daily News.

Township Road Gate – B. Coffelt made a motion to purchase a 16 foot gate from Rick Johns to place on the Township Road. Gate will be installed by township employees, Rich & Roy.

R. Kauruter discussed the following:

Nothing

R. Anderson discussed the following:

Nothing

With no further business to discuss, D. Howe made a motion to adjourn the meeting at 8:25 P.M. B. Coffelt seconded. The next meeting will be held on Wednesday, August 18, 2021 at 7:00.

Robert A. Coffelt

Robert A. Coffelt

David L. Howe

David L. Howe

Vacant

Teresa L. Laird

Teresa L. Laird

8/19/21

Only

MINUTES OF THE MEETING
Henderson Township, PO Box 356, Huntingdon, PA 16652

The Henderson Township Board of Supervisors met on Tuesday, June 8, 2021, at 7:00 PM. Member's present were: Bob Coffelt, Dave Howe, Rich Anderson, Roy Kauruter, and Teresa Laird. Guest: Lee Zeger, CES Engineering.

OPEN FLOOR

Lee Zeger, CES Engineering discussed the following:

Presented the board members with Casey McGraw's Final Subdivision Plans for review and approval. B. Coffelt made a motion to approve plans and planning modules. D. Howe seconded. Motion Carried.

D. Howe made a motion to accept the May minutes as printed. B. Coffelt seconded. Motion carried. B. Coffelt made a motion to accept the Treasurer's Report as accepted. B. Coffelt seconded. Motion carried.

T. Laird Secretary/Treasurer provided the following information:

- o New Time Sheets
- o Sign 2nd copy of Multi-Jurisdictional Hazard Mitigation Plan that was adopted & approved at last meeting
- o McGraw Subdivision (Final) needs approved if Lee Zeger, CES Engineering, LLC attends meeting

B. Coffelt discussed the following:

Road – Numers Hollow Road almost ready. B. Coffelt requested that we place an advertisement in the new paper to notify residents that tentative dates of June 16 & 17 Numers Hollow Rd will be closed intermittently for road service. R. Anderson to check with contractor regarding dates before Secretary Laird places ad in the newspaper.

Nuisance Ordinance – Nuisance Ordinance needs adopted. Secretary Laird to contact Attorney Jennifer Habel for a meeting to discuss with board members.

D. Howe discussed the following:

Nothing

R. Kauruter discussed the following:

Nothing

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\$ 1,000.00

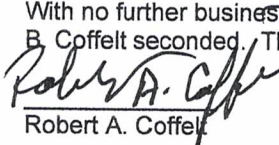
R. Anderson discussed the following:

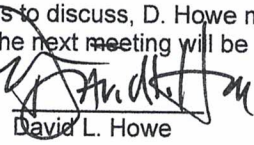
2010 Dump Truck – Needs new tires. Received a quote from Long's Tires for ~~\$11,000.00~~. Also, backhoe needs new tires. B. Coffelt made a motion to approve the purchase of the tires when needed. D. Howe seconded. Motion carried.

School House Hollow Road – Starting work on School House Hollow Road tomorrow.

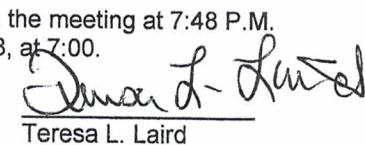
With no further business to discuss, D. Howe made a motion to adjourn the meeting at 7:48 P.M.

B. Coffelt seconded. The next meeting will be held on Tuesday, July 13, at 7:00.


Robert A. Coffelt


David L. Howe

Vacant


Teresa L. Laird

Bob

MINUTES OF THE MEETING
Henderson Township, PO Box 356, Huntingdon, PA 16652

The Henderson Township Board of Supervisors met on Tuesday, May 11, 2021, at 7:00 PM. Member's present were: Bob Coffelt, Dave Howe, Rich Anderson, Roy Kauruter, and Teresa Laird.

OPEN FLOOR

D. Howe made a motion to accept the April minutes as printed. B. Coffelt seconded. Motion carried.
D. Howe made a motion to accept the Treasurer's Report as accepted. B. Coffelt seconded. Motion carried.

T. Laird Secretary/Treasurer provided the following information:

- Liquid Fuels Installment Payback – Due June 30, 2021 (\$7,834.94)
- TCC (Tax Collection Committee Delegate Appointment Resolution) needs passed and signed and returned
- Shoaf & Wencker, LLC - Comcast Cable Franchise Agreement
- Huntingdon Co Planning & Development – 2020 Huntingdon Co Multi-Jurisdictional Hazard Mitigation Plan

B. Coffelt discussed the following:

TCC (Tax Collection Committee) Delegate Appointment Resolution – B. Coffelt made a motion to sign and accept Julie Johns as Henderson Township's Delegate Appointment. D. Howe seconded. Motion carried.

Shoaf & Wencker, LLC - Comcast Cable Franchise Agreement – B. Coffelt made a motion for Secretary Laird to forward Comcast Cable Franchise Agreement correspondence to Attorney Habel for review and recommendation before adopting and signing. D. Howe seconded.

Liquid Fuels Final installment Payback – B. Coffelt made a motion for Secretary Laird to proceed with making the final payment. (Check for \$7,834.94 will get issued from General Fund and get deposited into State Fund.)

Huntingdon Co Planning & Development – 2020 Huntingdon Co Multi-Jurisdictional Hazard Mitigation Plan – B. Coffelt made a motion to have Secretary Laird to forward 2020 Huntingdon Co Multi-Jurisdictional Hazard Mitigation Plan to Attorney Habel for review and recommendation before adopting & approving the resolution. D. Howe seconded.

Pull behind Nurse/Sprayer Trailer – Request to purchase a pull behind nurse/sprayer trailer. Received 4 bids. Messick's being one of the bids. Messick's is a Co Costar participant and provided a bid of \$11,950.00 B. Coffelt made a motion to purchase the nurse/sprayer trailer from Messick's. D. Howe seconded. Motion carried.

The Weaver Group LLC (email correspondence) – Organization that represents interests that purchase cellular tower leasehold interests throughout the United States. B. Coffelt made a motion for Secretary Laird to forward The Weaver Group LLC email correspondence to Attorney Habel for review and recommendation, and to also have Attorney Habel research whether Henderson Township has any cell towers within our township. D. Howe seconded.

Part-time Employees – Henderson Township is in need of some part-time road laborers. B. Coffelt made a motion to hire, up to two part-time employees at the rate of \$13.00, rates to be determined consecrate to the work performed.

D. Howe discussed the following:

Nothing

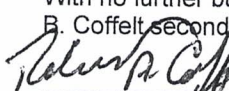
R. Kauruter discussed the following:

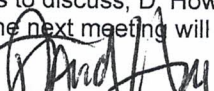
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R. Anderson discussed the following:

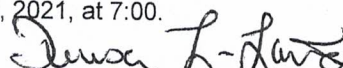
Nothing

With no further business to discuss, D. Howe made a motion to adjourn the meeting at 8:20 P.M. B. Coffelt seconded. The next meeting will be held on Tuesday, June 8, 2021, at 7:00.


Robert A. Coffelt


David L. Howe

Vacant


Teresa L. Laird

MINUTES OF THE MEETING
Henderson Township, PO Box 356, Huntingdon, PA 16652

The Henderson Township Board of Supervisors met on Tuesday, April 13, 2021, at 7:00 PM. Member's present were: Bob Coffelt, Dave Howe, Rich Anderson, Roy Kauruter, and Teresa Laird. Guest: John Flock.

OPEN FLOOR

Resident John Fyock – Questioned which road the Township was planning on tar & chipping this year. (Response: Numers Hollow Road and Ellenberger Road.)

B. Coffelt made a motion to accept the March minutes as printed. D. Howe seconded. Motion carried.

D. Howe made a motion to accept the Treasurer's Report as accepted. B. Coffelt seconded. Motion carried.

T. Laird Secretary/Treasurer provided the following information:

- Department of Transportation – Liquid Fuels Fund Payment - \$102,067.03

2020 Year Audit – Secretary Laird stated that the 2020-year audit has been completed and has been recorded at the Court House.

B. Coffelt discussed the following:

Numers Hollow Road – Repairs to road installation of new 2' foot pipe has been completed.

McCall's Hill Road – Henderson employees have been working on McCall's Hill Road for the past 2 days and will continue to do so as there are a few bad sections that are in need of repairs. After completion of McCall's Hill, the employees will be moving back to Numers Hollow Road to complete some improvements for the upcoming Numers Hollow Dirt & Gravel Project.

Upcoming Road Improvements/Repairs - Going from Numers Hollow Road to School House Hollow Road, then back to Numers Hollow Road and then to Ponderosa Road.

Tar & Chip Bids (Numers Hollow Road/Ellenberger Road) – Bids to be opened on April 26, 2021 @ 9:00 AM.

Water Tank for Township Truck – A lengthy discussion occurred regarding the need to purchase a water tank for one of the township trucks. Receiving a bid quote of \$13,000.00 from DOT Trailer. Note, this price is from the year 2020 and the township will need to receive a new bid quote.

Security Cameras & New (LED) Light for Township Building – Discussion occurred regarding the need of cameras and new LED lighting for the township building for security purposes. B. Coffelt made a motion to proceed with purchasing approximately 2 cameras and several LED lights for the building. D. Howe seconded the motion. Motion carried.

R. Kauruter discussed the following:

Blue Moon Road & Pennswoods Road – Workers are currently doing some upgrades on these roads.

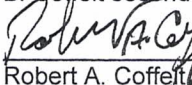
R. Anderson discussed the following:

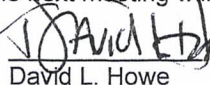
Placement of DSA on School House Hollow Road – Discussion occurred regarding renting Ken Foster's equipment to place DSA on School Hollow Road and checking to see if the possibility of employing Ken Foster on a temporary basis to help with the placement of the DSA.

Back Rack (Protection Guard) – R. Anderson provided a price quote from Car Care for the price of the Back Rack Guard for protecting the back of the truck window and the installation kit. Price for rack - \$189.00 and price for installation kit - \$114.00. B. Coffelt made a motion for R. Anderson to proceed with making the purchase from Car Care for the back rack guard once the new truck is in our possession. D. Howe seconded the motion. Motion carried.

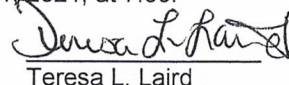
With no further business to discuss, D. Howe made a motion to adjourn the meeting at 7:41 P.M.

B. Coffelt seconded. The next meeting will be held on Tuesday, May 11, 2021, at 7:00.


Robert A. Coffelt


David L. Howe

Vacant


Teresa L. Laird

MINUTES OF THE MEETING
Henderson Township, PO Box 356, Huntingdon, PA 16652

The Henderson Township Board of Supervisors met following the Reorganization meeting, on Tuesday, March 9, 2021, at 7:00 PM. Member's present were: Bob Coffelt, Dave Howe, Rich Anderson, Roy Kauruter, and Teresa Laird. Guest: Bob Colton, Bob Colton (son), Peg Vlasak, Deloris McConaughy, John Beck, Dave Edwards, Dorine Edwards and Elmer Whitsel.

OPEN FLOOR

B. Coffelt made a motion to accept the February minutes as printed. D. Howe seconded. Motion carried.

D. Howe made a motion to accept the Treasurer's Report as accepted. B. Coffelt seconded. Motion carried.

Elmer Whitsel – Presented the Henderson Township Board members with his "final" Subdivision plans for approval. Board members reviewed the plans and B. Coffelt made a motion to approve the final plans. D. Howe seconded.

Dave & Dorine Edwards – Discussed with the Board members about property they owned on Jacobs Crossing. B. Coffelt provided direction and advised them to get in contact with Bob Greene for zoning advise and permits.

Peg Vlasak – Complained about stone that was throw on her property from the township trucks when the township workers were plowing the township roadways during the recent snowstorms. Ms. Vlasak also questioned what the flags on School House Hollow Road were for. Response: Flags are marking for the new pipes.)

Bob Colton & Bob Colton (son) – Expressed their disappointment with the township roadway conditions during the last snowstorms. Stated that the roads were not plowed properly and that the roadways were icy and a mess the whole time during the storm. B. Colton also addressed the unprofessionalism he received from the township roadmaster when he called to ask if someone could plow the roadway, he went on to state that vehicles were getting stuck on School House Hollow Road (heating fuel trucks, mail personnel, etc.) and were unable to make delivers during the storms. The meeting got pretty heated and intensified for awhile, then everyone calmed down and started discussed things rationally amongst each other. B. Colton also questioned if the township workers were permitted to take the plow trucks home each night and use for person usage.

Answer?

T. Laird Secretary/Treasurer provided the following information:

- PennDOT – (Annual Notification) Local Bridge NBIS Bridge Safety Inspections
- PennDOT – Local Technical Assistance Program (LTAP) Free 1-hr Drop-in Session (Webinar) on March 22, 2021, to discuss the program & benefits for local governments & eligible partners
- PA Department of Environmental Protection – Approval Letter (Exemption) – Shirley Bonrisco Subdivision Plan

B. Coffelt discussed the following:

Numer's Hollow Road – Repaired roadway and installation of new 2' foot pipe, located closes to Route 22. Trimming still continues on Numer's Hollow Road.

School House Hollow Road (Dillon Speck Resident) – Drainage culvert on township property that needs replaced. Township to work with Speck to come up with an agreeable solution to correct. Township to apply for permit.

Levine Engineering, LLC – B. Coffelt requested that Secretary Laird provide him with a copy of Levine Engineering, LLC's letter regarding Floodplain Ordinance Interpretation (New Home Construction) for Victor & Bertha Ellenberger.

Casey McGraw – McGraw property in Henderson Township. B. Coffelt, Bob Greene & Casey McGraw all spoke and discussed variance vs subdivision, which route to take. Casey agreed subdivision was the way to go.

Why pursue this when we have no money?!

Nuisance Ordinance – House on Numer's Hollow road is a real eye soar. B. Coffelt stated that we must move forward on implementing a nuisance ordinance for Henderson Township. (Bob Greene provided

Henderson Board Members with a copy of Oneida Township's Nuisance Ordinance during one of recent monthly meetings.)

Hammaker East – Will be stopping by Numers Hollow Road to evaluate and provide a rough estimate quote. B. Coffelt working on trying to get Suit Kote to come and provide a quote also.

Numers Hollow Road – Township workers will need to complete some road repairs before we get a tar & chip quote.

R. Kauruter discussed the following:

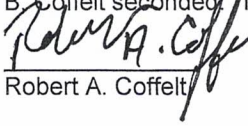
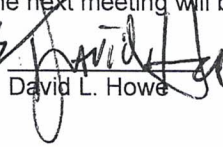
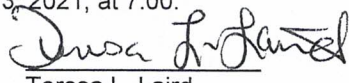
Blue Moon Road & Pennswoods Road – Workers are currently doing some upgrades on these roads.

R. Anderson discussed the following:

1,000 Hours Maintenance Service – The 1,000 hours maintenance service is coming up on the backhoe. R. Anderson contacted Foster Wineland for an estimate as to what it would cost for the to come and maintenance the backhoe. (maintenance service fee would be \$1,300.00 for Foster Wineland to come to the township garage to complete the service.) B. Coffelt made a motion to proceed with Foster Wineland to come and complete the service maintenance on the equipment. D. Howe seconded.

With no further business to discuss, D. Howe made a motion to adjourn the meeting at 8:36 P.M.

B. Coffelt seconded. The next meeting will be held on Tuesday, April 13, 2021, at 7:00.

 Robert A. Coffelt	 David L. Howe	_____ Vacant	 Teresa L. Laird
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MINUTES OF THE MEETING
Henderson Township, PO Box 356, Huntingdon, PA 16652

Supposed to be done in Jan?!

The Henderson Township Board of Supervisors met following the Reorganization meeting, on Thursday, March 25, 2021, at 5:00 PM. Member's present were: Bob Coffelt, Dave Howe and Teresa Laird.

OPEN FLOOR

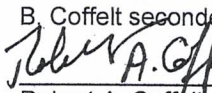
Discussion occurred regarding implementing some changes to the Treasurers' Report.

Laptop, Point & Shoot Camera, and Steel Safe or Locker for Township Workers - Discuss occurred regarding the need for the township workers to have a computer at the township building to be able to correspond to companies & township supervisors, look up parts and items pertaining to township matters, tracking fuel logs, keeping a daily work log, road work charts, etc.) the need for a point & shoot camera and a safe/locker. B. Coffelt made a motion to approve the purchase of all 3 items. D. Howe seconded.

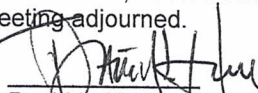
Invoice for Pipe on Numers Hollow Road - Rich Anderson to provide Secretary Laird with a bill/pricing and address for landowners Nikki & Scott Davis (Numers Hollow Road) so she can type up an invoice and provide to them for the pipe that Henderson Township installed on their property. The Davis' agreed they would cover the cost of the pipe if the township installed.

With no further business to discuss, D. Howe made a motion to adjourn the meeting at 5:45 P.M.

B. Coffelt seconded. Meeting adjourned.

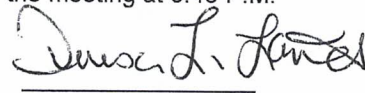


Robert A. Coffelt



David L. Howe

Vacant



Teresa L. Laird

MINUTES OF THE MEETING
Henderson Township, PO Box 356, Huntingdon, PA 16652

The Henderson Township Board of Supervisors met following the Reorganization meeting, on Tuesday, February 16, 2021, at 3:00 PM. Members present were: Bob Coffelt, Dave Howe, Rich Anderson, Roy Kauruter, and Teresa Laird.

OPEN FLOOR

B. Coffelt made a motion to accept the January minutes as printed. D. Howe seconded. Motion carried.

D. Howe made a motion to accept the Treasurer's Report as accepted. B. Coffelt seconded. Motion carried.

3:00 PM Materials (Stone) Bid Openings:

Received 2 bids:

- Grannas Brothers - \$45,519.00
- New Enterprise Lime & Stone - \$48,435.50

After review and discussion, R. Coffelt made a motion to accept Grannas Brothers bid for the 2021 Materials (Stone) Bid. D. Howe seconded. Motion carried. R. Coffelt contacted Heather Thompson from Grannas Brothers, via cell phone, to advise they have been selected as the winner bidder. Secretary Laird to provide acceptance letter to Grannas Brothers in writing.

T. Laird Secretary/Treasurer provided the following information:

- Huntingdon Planning Commission – John Frederick Simpson, Final Minor Subdivision (emailed supervisors 1/13/21)
- PennDOT – collecting traffic data on municipally owned roads within Henderson Twp – (Jan 2021-April 2021)
- CES Engineering LLC – Huntingdon Co Humane Society Municipal Notification General Permit Notification

Coffelt discussed the following:

truck
Purchase a New Township Maintenance Truck to Replace Worn Out One – Rich Anderson and Roy Kauruter provided the supervisors with a bid quote from Bob Fisher Chevy, 4111 Pottsville Pike, Reading, PA 19605, CoStar Dealer) for a 2021 Chevrolet Silverado 2500HD (CK20943) 4WD Crew Cab Truck – Total Sales Price - \$35,650.00. R. Kauruter stated that dealer will need a letter from the Township, on letterhead, stating Township is purchasing said truck, tax exempt form, copy of driver's license of the person signing the paperwork, and a copy of Township insurance card. Secretary Laird to provide Liquid Fuel loan to be paid out of LF for the 2021 year. (Backhoe payment & dump truck payment) and the Allowable equipment Purchase monies available for 2020 & 2021 for Liquid Fuels. B. Coffelt made a motion to purchase the Chevrolet Silverado truck from Bob Fisher Chevy. D. Howe seconded. Motion carried.

Tar & Chip – Little discussion occurred regarding tar & chip for the 2021 year, but was agreed upon and decided to table until the March 2021 monthly meeting.

Nuisance Ordinance – Agreed upon and decided to table until the March 2021 monthly meeting.

Abandon Road – Smoker's Hollow Road – *They want to abandon* agreed upon and decide to table until the March 2021 monthly meeting. R. Coffelt to contact Solicitor J. Habel.

NO Winter Maintenance Signs – Discussion occurred to purchase yellow reflective signs with black letters stating, "No Winter Maintenance". Need a total of 6 signs. 2 for Blue Moon Hollow Road, 2 for State Gamelands Road, and 2 for spares. B. Coffelt made a motion to purchase the signs, but stated that proofs should be made and reviewed, before signs are finalized and made. D. Howe seconded. D. Howe to contact sign maker, Steve Wilson to purchase the signs.

Gene's Tree Service, LLC – B. Coffelt made a motion for Secretary Laird to proceed with writing a check out to pay Gene's Tree Service for the work completed on Ponderosa Road in the amount of \$3,000.00. D. Howe seconded the motion.

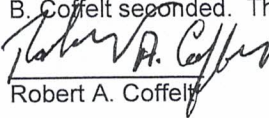
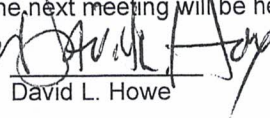
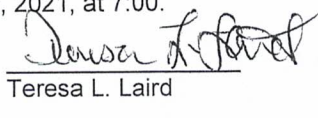
D. Howe Discussed the following:

Discussion occurred regarding permits needed for School House Hollow Road.

Rich Anderson provided road report:

Nothing

With no further business to discuss, D. Howe made a motion to adjourn the meeting at 8:05 P.M.
B. Coffelt seconded. The next meeting will be held on Tuesday, March 9, 2021, at 7:00.

 _____	 _____	Vacant	 _____
Robert A. Coffelt	David L. Howe		Teresa L. Laird

MINUTES OF THE MEETING
Henderson Township, PO Box 356, Huntingdon, PA 16652

The Henderson Township Board of Supervisors met following the Reorganization meeting, on Monday, January 4, 2021 at 7:15 PM. Members present were: Bob Coffelt, Dave Howe, R. Anderson, Roy Kauruter, Teresa Laird, and Auditor Sally Mann.

OPEN FLOOR

B. Coffelt made a motion to accept the December minutes as printed. D. Howe seconded. Motion carried.

D. Howe made a motion to accept the Treasurer's Report as accepted. B. Coffelt seconded. Motion carried.

T. Laird Secretary/Treasurer provided the following information:

- Tuesday, January 5, 2021 – Auditors Meeting
- John Young, Surveyor -Bonrisco Subdivision Needs Final Approval of Plans and signed by Supervisors/Secretary
- Statements of Financial Interest – Need Distributed and Signed/Returned
- Tax Millage Calculations Form – Needs completed and returned to Melissa Bousum (Huntingdon Co Tax Assessment Office – BY: January 15, 2021
- MANDATORY – Official Notice - 2021 Municipal Primary Election Form – Needs completed and returned to Tammy Thompson, Huntingdon Co Board of Elections – BY: February 16, 2021

John Young Surveyor – Bonrisco Subdivision needed final approval by township supervisors. B. Coffelt made a motion to approve the final subdivision plans. D. Howe seconded. Plans were approved and signed as approved by Zoning.

2021 Mandatory Municipal Primary Election Form – Forms to be completed by Secretary Laird and emailed to Tammy Thompson Huntingdon Co Board of Elections.

Coffelt discussed the following:

Gene's Tree Service, LLC – Finished trimming Ponderosa Road for \$3,000.00. D. Howe to contact Gene for invoice and to get a quote for Gene to do Numer's Hollow for \$4,000.00 and to get an estimated start date.

No other roads?

Humane Society – B. Coffelt met with Engineer, Lee Zimmerman who is doing work for the Humane Society. The Humane Society is going to do their own pipe installation on the property. Henderson Township to rehabilitate and correct drainage adjacent to road where Humane Society is replacing. Humane Society getting their own permit. Henderson Township to get permit to correct drainage along road site. (Location: School House Road)

School House Hollow Road (Dillon Speck Resident) – Drainage culvert on township property that needs replaced. Township to work with Speck to come up with an agreeable solution to correct. Township to apply for permit.

S & A Home Property – Culvert needs removed. If S & A Home property owner agrees, township will assume the cost of removing the culvert, but if they want to replace the culvert, they will be need to get a permit and will be responsible for the cost and the replacement of the culvert. x

School House Hollow Road Grant (Phase 2) – Grant has been approved by Dirt & Gravel (Conservation District).

Village Tavern – Have a drainage/culvert blockage issue. Pipe is on Township ROW. Rich Anderson & Roy Kauruter to inspection and assess for replacement. Rich Anderson to contact the gas company as well, as they will need to be on site while digging.

Township's 2000 Chevy Pickup Truck – Vehicle is in bad shape and on it's last leg. Rich Anderson to check for replacement of vehicle through Costar. Looking for an extended cab, 4x4.

Side Mounted Mower Rental – Rich Anderson working with Ken Foster on possibly renting Foster's side mounted mower during the 2021 year.

Stone Bid – Meeting with John Pease on Thursday, January 9th for completing the 2021 Stone Bid/ Advertisement. Rich Anderson to get a copy of Oneida Township's for detailed wording.

"NO Winter Maintenance Signage – Looking at "No Winter Maintenance Signage for Blue Moon Road & State Game Lands Road. Looking at signage to read, No road maintenance during winter months, Dec thru ?? ; Road closed during winter months??; and/or No Winter Maintenance??

? Why is this allowed?

Smoker's Hill Road – B. Coffelt to contact Solicitor Jen Habel to see what needs to be done regarding abandoning Smoker's Hill Road and the "No" Winter Maintenance signage.

Water Heater for Township Building – B. Coffelt made a motion to purchase a water heater (30/40 gals) for the township building so the workers are able to have hot water to clean up. D. Howe seconded the motion. B. Coffelt to check around for pricing.

D. Howe Discussed the following:

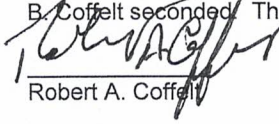
Nothing

Rich Anderson provided road report:

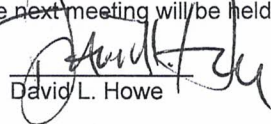
Nothing

With no further business to discuss, D. Howe made a motion to adjourn the meeting at 8:25 P.M.

B. Coffelt seconded. The next meeting will be held on Tuesday, February 9, 2021, at 7:00.

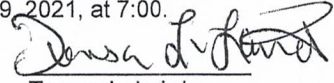


Robert A. Coffelt



David L. Howe

Vacant



Teresa L. Laird