

Department of Administration
1301 Twelfth Street Suite 100
Altoona, PA 16601
(814) 949-2486
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Linda Rickens Schellhammer
CITY CLERK

cityclerk@altoonapa.gov
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August 1, 2023

Richard Latker & Andrae Holsey
P O Box 191
Hollidaysburg, PA 16648

Via Email: pristine1917@gmail.com

Mr. Latker & Mr. Holsey,

Please find enclosed your requested information pursuant to the Pennsylvania Right-to-Know Law, 65 P.S. § 67.101, et. seq. as follows:

- A. any and all records of complaints mentioning the property at 1331 12th Avenue, Altoona, PA 16601 (The Gable's Building), submitted to the City of Altoona or any subordinate agencies or departments, dated between January 1, 2018 and June 28, 2023.
- B. All site reports mentioning the property at 1331 12th Ave., Altoona, PA 16601-including but not limited to reports on structural engineering, electrical, plumbing, masonry, and hazardous-material abatement-held by the City of Altoona and subordinate agencies or departments, dated between January 1, 2018 and June 28, 2023.
- C. All internal correspondence, public notices, meeting minutes, memos or reports mentioning the property at 1331 12th Ave., Altoona, PA 16601, involving officials and/or staff of the following entities:
 - City of Altoona Planning Commission
 - City of Altoona Code Enforcement
 - Office of the City Manager
 - Office of the Altoona Fire Marshal
 - Office of the Altoona Water Authority

All records pertaining to any meeting held after January 1, 2022 attended by any City of Altoona official, ABCD CEO Steve McKnight and "Ricky" Yadwinder Singh Dod, discussing or addressing the property at 1331 12th St., including but not limited to:

- All internal and external correspondence mentioning the above meeting, whether on digital format (eg, emails with recipient lists) or hard copy (eg, notes and letters)



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- A list of attendees of the meeting or any records reflecting or containing the names of attendees
- Agendas, minutes and/or audio and/or video recordings taken at the above meeting
- Records of any and all decisions, records of deliberations, or other outcomes from the above meeting described in writing

Regarding the Altoona Water Authority – you were advised by this office in my previous letter to contact the Altoona Water Authority directly for right to know information. The Altoona Water Authority files are not on file with the City of Altoona.

Regarding item D – there are no records for any meetings held after Jan 1, 2022 or any information for the bullet points under item D above. This information does not exist. You may want to check with ABCD Corp.

Regarding item C – the property referenced as 1313 12th St appears to be a typo and was referenced throughout the City's research as 1331 12th St.

Sincerely,



Linda Rickens Schellhammer
City Clerk/Open Records Officer